

**SWANCREEK TOWNSHIP
REGULAR BOARD OF TRUSTEE MEETING
Monday March 3, 2025**

Chairman Meyer called the Board of Trustee meeting to order at 7:01 p.m.

Board of Trustees present:

Brian Meyer-Chairman, Marvin Green-Vice Chairman, Rick Kazmierczak- Trustee

Fiscal Officer: Jo Stultz - Absent

Zoning Inspector: Lisa Wylie

Maintenance Crew Chief: James Ehrsam

Maintenance Employee: Tiffany Ford

Office Manager: Dawn Wheatley

031-25 Trustee Green motioned to accept the 02-03-2025 Regular Board of Trustee meeting minutes, 2nd by Trustee Meyer.

Roll Call: Trustee Meyer-Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

043-25 Trustee Green motioned to approve expenditures in the amount of \$169,360.85, 2nd by Trustee Meyer.

Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

Special Guest:

The Fulton County Sheriff's Department sent a deputy out to go over the Sheriff's report for February. They responded to 39 incidents in Swancreek Township. Three of those were criminal complaints. One was breaking and entering with items being stolen from a shed. It is being investigated by the Sheriff's Detective Bureau. The other two were threats one being harassment and the other identity theft. The Trustees asked if the winter weather has slowed people down. The deputy stated that there was a drop in crashes in February, there was only one injury car crash.

Zoning:

Inspector Wylie reported that she gave 3 properties to the County prosecutor, and he sent out letters to them. One property has already responded to and rectified the problem, The other 2 has contacted her. One has some issues with a divorce and a restraining order and a court order. The other one is only doing a bare minimum and seems to be bringing in more than what he is taking out. Lisa asked the Trustees how they wanted to handle it. They discussed putting a time limit. Lisa read the letter the Prosecutor sent to the property owner and what they are doing will not correct the issue. Lisa will call the property owner and let them know they need to do more, or it will move forward at the prosecutor's office.

There was a discussion of a property on road D where the property owner is now deceased.

Public Forum:

None

Fiscal Officer:

Maintenance Employee Tiffany Ford attended the meeting in place of Fiscal Officer Stultz to review the budgetary changes and present the resolutions on her behalf.

She reviewed the changes and funds that the monies will be put into.

32-25 Trustee Meyer motioned to increase the township revenue by \$106,479.94, and appropriations for the General Fund by \$24,572.29 to be allocated to sub-funds: \$3,000.00 to 1000-110-119-0027 for Zoning Inspector salary, \$2,500.00 to 1000-110-213-0000 for Medicare, \$6,000.00 to 1000-110-211-0000 for OPE RS, \$1,000.00 to 1000-110-314-0000 for tax collection, and \$12,072.29 to 1000-120-730-0000 for Improvements of Sites.

2. Road and Bridge fund by \$40,953.82 to be allocated to sub-funds: \$39,953.82 to 2031-760-750-0000 and \$1,000.00 to 2031-110-314-0000 for tax collection.

3. and Fire and Rescue by \$40,953.83 to be allocated to sub-funds: \$39,953.82 to 2191-220-360-0000 for contracted services and \$1,000.00 to 2191-110-314-0000 for tax collection, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

033-25 Trustee Meyer motioned to increase the General Fund's appropriations by \$30,000.00 for the purpose of purchasing heating and air conditioning units for the administration building, monies to be allocated to sub-fund 1000-120-730-0000 (Improvements of sites), 2nd by Trustee Meyer.

Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

034-25 Trustee Meyer motioned to void warrants #37279, 37304, and 37188 2nd by Trustee Green.

Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

035-25 Trustee Meyer motioned to enter into an agreement with Swanton Village for Swan creek Township's portion of 11.43% for the cost of milling and resurfacing of Munson Road, not to exceed \$40,000.00 to be from sub-fund 2021-330-323-0000. 2nd by Trustee Green.

Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

036-25 Trustee Meyer motioned to get an estimate from the county engineers office for mill and fill of County Road 2/Munson Rd from Airport Hwy to the city limits for Swanton Villages proposed portion of the project. 2nd by Trustee Green.

Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

037-25 Trustee Meyer motioned to dispose of all the 2019 returned certified letters and mailing lists for Homewood park 2nd by Trustee Green.

Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

Maintenance Report:

Crew Chief Ehrsam reported on projects.

Discussed salt shed placement options and requirements.

Crack Seal has been ordered for the end of March then will be able to start on it weather permitting.

Looking into options for the expansion of Shiloh Cemetery. Believe that Chambers are the owner of the surrounding land Trustees said to go contact them to see what they had to say. Trustee Meyer stated that the landowners by Raker Cemetery could be interested in selling land when we're ready. As of right now Raker has quite a few openings but will keep that info for the future.

Maintenance and Dawn attended a 811 safety seminar.

James and Dawn put the road treatments and service life in iWorQ.

The HVAC quotes were reviewed and discussed. Westfall's quote was the most reasonable.

038-25 Trustee Meyer motioned to accept the quote from Westfall HVAC 2nd by Trustee Kazmierczak.

Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

The Crew Chief also reported that maintenance for the Water District is running along. Trustee Kazmierczak mentioned that they had to postpone the meeting with Marcy Kaptur's office until the Water Board decides on the route they want to take to finalize plans for the water station.

Cemetery:

Two deeds were signed

Office Manager Wheatley reported on her progress with the UAN cemetery software.

The total hours so far are 46.

All of section C in Shiloh Cemetery has been entered. All Swanton Columbarium #4 has been entered All Owners, Purchases and Burials for 2022 to present have been entered for the allowed areas.

The total sale of graves year to date are 4 residents and 2 nonresidents.

The total interments to date are 8 nonresident full burials 1 nonresident cremation 1 resident full burial and 1 niche entombment.

New Business:

Office manager Wheatley reviewed her proposed procedure for asking board members if they would like to be reappointed. The letter of interest will be given to the zoning inspector for the zoning commission and board of zoning appeals boards and to the water district office manager for the water district board. They will give it to the members who will respond by checking the appropriate line if they are interested or not they do not want to be reappointed and return it to the inspector or manager then they will turn it into the Township office manager to take to the Board of Trustees. The Office manager will draft something for the Trustees to review.

The Trustees discussed the letter from the Fulton County Commissioners asking for the Trustee's feedback on appropriate locations in Swancreek Township. They reviewed the pros and cons of a solar field in the Township and feel that there is more need to keep the area as farm ground than as a solar field and that there is no suitable area in Swancreek Township for a solar field. Office manager Wheatley will send a letter to the Commissioner with this feedback.

The Fulton County Board of Elections requested use of the Twp. administrative building meeting room for the May election. Maintenance will have the doors open by 5:30am and Trustee Kazmierczak will come close the building at the end of the night.

Fire/Rescue:

The Trustees are waiting to hear from York Township Trustees regarding the contract rewrite. York did say they will work with the Swancreek Township while we wait for the contract to be rewritten.

Unfinished Business:

The Township has received 2 applications so far for the water board seat that will be vacant in June. There was discussion on the time limit to take the applications. The cut-off to accept applications will be March 17th, 9:00am. Interviews will be before the April 7th meeting set up for every 20 minutes.

Trustee Kazmierczak will be meeting with TMACOG on Thursday to discuss the road 1 bike lane project.

Trustee Kazmierczak will be meeting with legal counsel to get information on selling land in Homewood park.

As of now the Trustee are going to be watching the SB 56 Revise Medical & Adult Use Marijuana Law.

3230 County Road 6-1 blight issue was discussed. The use of 505.871 was discussed to get the property owner to clean it up.

039-25 Trustee Kazmierczak motioned to send a letter to the property owner of 3230 County Road 6-1 Delta, Ohio to get them to remove the vehicles. 2nd by Trustee Green.

Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

Elected Officials:

Public Records Training- No update

Trustee Kazmierczak met via zoom mtg with Marcy Kaptur’s office discussing the Farm Bill. They discussed farms and the difficulties being encountered and what can be done to help.

040-25 Trustee Kazmierczak motioned to go into Executive Session to discuss employee compensation per O.R.C. 121.22 (G) (1) at 8:30 p.m., 2nd by Trustee Meyer.

Roll Call: Trustee Meyer-Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

Meeting adjourned

041-25 Trustee Kazmierczak motioned to come out of Executive Session and go back call the regular meeting back into order at 8:57:14 p.m., 2nd by Trustee Green.

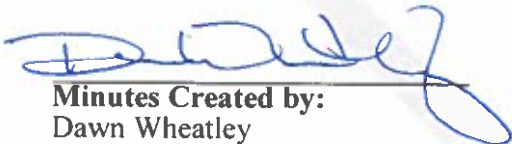
Roll Call: Trustee Meyer-Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

042-25 Trustee Kazmierczak motioned To bring back Tom Tober for seasonal cemetery help, at \$25.00 an hour to be paid from cemetery salary sub-fund 2041-410-190-0000 2nd by Trustee Green.




Roll Call: Trustee Meyer-Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

Trustee Kazmierczak will contact Mr. Tober to inform him of his pay increase.

Trustee Kazmierczak motioned to adjourn meeting at 8:59 p.m., 2nd by Trustee Green


Minutes Created by:
Dawn Wheatley
Office Manager


Attest Signatures:
Jo Stultz, Fiscal Officer
Swanecreek Township
April 7, 2025

Swanecreek Township Board of Trustees

Trustee Brian Meyer, Chairman

Trustee Maryn Green, Vice Chairman

Trustee Rick Kazmierczak