

**SWANCREEK TOWNSHIP  
REGULAR BOARD OF TRUSTEE MEETING  
Monday January 6, 2025**

Chairman Meyer called the Board of Trustee meeting to order at 7:00 p.m.  
Board of Trustees present: - Brian Meyer-Chairman, Marvin Green-Vice Chairman, Rick Kazmierczak- Trustee  
Fiscal Officer: Jo Stultz  
Zoning Inspector: Lisa Wylie  
Maintenance Crew Chief: James Ehrsam  
Office Manager: Dawn Wheatley  
**GUESTS:** See Sign In Sheet

**011-25** Trustee Kazmierczak motioned to accept the Regular Board of Trustee meeting minutes from 12-9-24, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer-Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

**012-25** Trustee Meyer motioned to approve expenditures in the amount of \$103,472.81, 2<sup>nd</sup> by Trustee Kazmierczak.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

Officer Bailey from the Fulton County Sherriff's department gave a report of activity in Swancreek Township for 2024.

**Zoning:**

Zoning Inspector Wylie reported that she issued 28 permits for 2024. She will contact Fulton County Prosecutor Jones to start the process of prosecuting the blight issues in Swancreek Township.

The Board asked her to start posting the minutes from the Board of Zoning Appeals and the Zoning Commission meetings on the township's website.

Discussion was had about O.R.C. 505.87 and property on Co. Rd. 6-1 and would it apply. Discussion was had about Zoning Commission members and blight on their property.

**Public Forum:**

None

**Fiscal Officer:**

**013-25** Trustee Meyer motioned to approve voided warrants #37050, #37123, and #37235, 2<sup>nd</sup> by Trustee Kazmierczak.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

**014-25** Trustee Kazmierczak motioned to accept Fulton County's Emergency Management Agency's contract, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

**Maintenance Report:**

**015-25** Trustee Kazmierczak motioned to limit grave sales to Section G in Raker Cemetery, Section C in Shiloh Cemetery, and Section H in Swanton Cemetery through December 31, 2026, for re-evaluation, 2<sup>nd</sup> by Trustee Green.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

**016-25** Trustee Kazmierczak motioned to accept the estimate and authorize Fulton County Engineers Office to move forward with bidding the project in the joint County and Township seal coat project for chip and fog seal the following roads:

Co. Rd. 4 between Co. Rd. H and Airport highway, with center and edge line striping.

Co. Rd. 5-1 between Co. Rd. C and Co. Rd. D with center line s

Co. Rd. 5-2 between Co. Rd. A and Co. Rd. B with no striping

2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

Maintenance (continued)

**017-25** Trustee Kazmierczak motioned to accept the estimate and authorize the Fulton County Engineers Office to move forward with bidding the project in the joint County and Township seal coat project and fog seal the following roads with no striping:

Chauduary Drive

Woodside

Forrest Lane

Scenic Circle

Rainbow Drive

Circle Drive

2<sup>nd</sup> by Trustee Green.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

Discussion was had about formulation and a 3 and 5 year replacement plan.

Crew Chief Ehram updated the Board on projects and activity since the last Board of Trustee meeting, including OPWC Co. Rd. 2 project.

ARP money has been committed in writing

Trustee Kazmierczak updated the Board on Co. Rd. 1 bike trail

**Cemetery:** No update

**New Business:** No update

**Fire/Rescue:**

Fire Committee: No Update

York Fire Contract: Fulton County Prosecutor is re-writing it.

**Unfinished Business:**

Road 2 OPWC project- discussed above

Road 1 Bike Trail project- discussed above

Homewood Park- No Update

**Elected Officials:**

Public Records Training- Trustee Kazmierczak will complete his.

**018-25** Trustee Kazmierczak motioned to go into Executive Session to discuss employee performance per O.R.C. 121.22 (G) (1) at 8:03 p.m., 2<sup>nd</sup> by Trustee Green.

**Roll Call: Trustee Meyer-Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

Meeting adjourned

**019-25** Trustee Kazmierczak motioned to called the meeting back into order at 8:36 p.m., 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer-Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

**020-25** Trustee Kazmierczak motioned to increase employee Piece Riegsecker's wages to \$22.00 per hour retroactive to July 8, 2024, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer-Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

Raises (continued)

021-25 Trustee Kazmierczak motioned raises for Swancreek Township employees effective immediately as follows:

Damon Mattimore- \$28.00 per hour

Mark Cerda-\$25.63 per hour (2.5 COLA increase)

Pierce Riegsecker-\$22.55 per hour (2.5 COLA increase)

Tyler Thomas- \$17.06 per hour (2.5 COLA increase) with an increase after successfully obtaining his CDL

Tiffany Ford-\$23.00 per hour

James Ehrsam- \$30.00 per hour

Dawn Wheatley- \$21.53 (2.5 COLA increase)

Lisa Wylie- \$21.00 per hour

2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer-Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

Trustee Kazmierczak motioned to adjourn at 8:38 p.m., 2<sup>nd</sup> by Trustee Meyer

**Swancreek Township Board of Trustees**

\_\_\_\_\_  
Attest: Jo Stultz, Fiscal Officer  
Swancreek Township  
February 3, 2025



\_\_\_\_\_  
Trustee Brian Meyer, Chairman



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Trustee Marvin Green, Vice Chairman

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Trustee Rick Kazmierczak