

**SWANCREEK TOWNSHIP  
ORGANIZATIONAL BOARD OF TRUSTEE MEETING  
Monday January 6, 2025**

Chairman Meyer called the Organizational meeting to order at 6:24 p.m.  
Board of Trustees present: - Brian Meyer-Chairman, Marvin Green-Vice Chairman, Rick Kazmierczak- Trustee  
Fiscal Officer: Jo Stultz

**GUESTS:** See Sign In Sheet

Trustee Meyer stepped down as Chairman and turned the meeting over to Fiscal Officer Stultz.

**001-25** Trustee Green nominated Trustee Meyer for Chairman of Swancreek Township's Board of Trustees, 2<sup>nd</sup> by Trustee Kazmierczak.

No other nominations were made, nominations were closed.

**Roll Call: Trustee Meyer-Yea, Trustee Green- Yea, Trustee Kazmierczak-Yea**

Fiscal Officer Stultz turned the meeting over to Chairman Meyer.

**002-25** Trustee Kazmierczak nominated Trustee Green for Vice Chairman of Swancreek Township's Board of Trustees, 2<sup>nd</sup> by Trustee Meyer.

No other nominations were made, nominations were closed.

**Roll Call: Trustee Meyer-Yea, Trustee Green- Yea, Trustee Kazmierczak-Yea**

**003-25** Trustee Kazmierczak motioned to:

Pay all elected officials per O.R.C. Sections 505.24 and 507.09 out of the General Fund

Approve I.R.S. mileage reimbursement of \$.70 per mile

Approve meal reimbursements up to \$68.00 per day with receipt, alcohol not included

2<sup>nd</sup> by Trustee Green.

**Roll Call: Trustee Meyer-Yea, Trustee Green- Yea, Trustee Kazmierczak-Yea**

**004-25** Trustee Kazmierczak motioned to approve Fulton County Engineers certification of Swancreek Township's 2024 road mileage of 46.098, 2<sup>nd</sup> by Trustee Green.

**Roll Call: Trustee Meyer-Yea, Trustee Green- Yea, Trustee Kazmierczak-Yea**

**005-25** Trustee Kazmierczak motioned for Chairman Brian Meyer to be the OPWC signatory, 2<sup>nd</sup> by Trustee Green.

**Roll Call: Trustee Meyer-Yea, Trustee Green- Yea, Trustee Kazmierczak-Yea**

**006-25** The Trustee Kazmierczak motioned to keep the Board Representatives the same as 2024:

Trustee Kazmierczak- EMA

Fulton County Economic Development Corporation

Trustee Meyer- Records Retention Chairman

Ohio Public Works Commission Representative

Trustee Green- Regional Planning

Health Department

Fiscal Officer Stultz- Fire Advisory Council

Fire Service Committee Chairman

Office Manager Dawn Wheatley- Public Records Request Officer  
2<sup>nd</sup> by Trustee Meyer.

Discussion was had about having a Water Board Liaison. Trustee Kazmierczak volunteered to be that once he was back from Florida in March.

**Roll Call: Trustee Meyer-Yea, Trustee Green- Yea, Trustee Kazmierczak-Yea**

**007-25** Trustee Kazmierczak motioned to approve Scott Taylor for Zoning Board of Appeals and Scott Pawlicki for Zoning Commission, 2<sup>nd</sup> by Trustee Green.

**Roll Call: Trustee Meyer-Yea, Trustee Green- Yea, Trustee Kazmierczak-Yea**

Shawn Albert's position on the Swancreek Water District Board is set to expire 6/16/25. The Board will have Office Manager Wheatley send a letter to him via email to see if he would like to serve again.

**008-25** Trustee Kazmierczak motioned to approve Records Request fees for as follows:

- No charge for first 5 pages
- \$.10 per page after 5 pages
- Flash drives must be provided by the Township:
  - \$5.00 up to 32 GB
  - \$10.00 for 64 and 128 GB
  - \$25.00 1TB drive

2<sup>nd</sup> by Trustee Meyer

**Roll Call: Trustee Meyer-Yea, Trustee Green- Yea, Trustee Kazmierczak-Yea**

**009- 25** Trustee Kazmierczak motioned to leave the Zoning fees the same as 2024. They are as follows:

- a. Fence 55.00
- b. Sign 55.00
- c. Demolition 55.00
- d. Pool Permit 85.00
- e. Pond Permit 110.00
- f. Zoning Permit 100.00
- g. Zoning Permit 100.00 (shed, garage, barn)
- h. New Dwelling Permit 200.00
- i. AG/EX No Charge
- j. Administrative Appeal 300.00
- k. Variance Request 400.00
- l. Conditional Use All Districts 300.00
- m. Request of Change in District 300.00
- n. Zoning District Amendments 500.00
- o. Zoning Resolution Book 20.00
- p. Scope Violations will be 3X the Original Permit Amount
- q. Additional cost will be assessed if a stenographer is needed- \$300.00 minimum charge.

2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer-Yea, Trustee Green- Yea, Trustee Kazmierczak-Yea**

**010-25** Trustee Kazmierczak motioned to keep the cemetery fees the same as 2024. They are as follows:

	Resident	Non Resident
a. Grave Space (right to interment)	900.00	1300.00
b. Columbarium (Open/Close fee included)	1000.00	1300.00
c. Open/Close Full Burial		
i. Weekdays before 2:00 p.m.	600.00	800.00
ii. Weekdays after 2:00 p.m.	700.00	900.00
iii. Saturdays	700.00	900.00
d. Open/Close Half size or Cremation Burial		
i. Weekdays before 2:00 p.m.	350.00	450.00
ii. Weekdays after 2:00 p.m.	400.00	500.00
iii. Saturdays	400.00	500.00
e. Exhumation	<b>Double the coinciding Open and Close Fees</b>	
f. Footer on any grave purchased prior to 06-14-2018	400.00	400.00

2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer-Yea, Trustee Green- Yea, Trustee Kazmierczak-Yea**

**Adjourn**

Chairman Meyer adjourned the Organizational Meeting at 6:53 p.m.

Chairman Meyer called the Regular Board of Trustee meeting to order at 7:00 p.m.

**Swancreek Township Board of Trustees**

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**Attest:** Jo Stultz, Fiscal Officer  
Swancreek Township  
February 3, 2025

  
\_\_\_\_\_  
Trustee Brian Meyer, Chairman

  
\_\_\_\_\_  
Trustee- Marvin Green, Vice Chairman

\_\_\_\_\_  
Trustee Rick Kazmierczak