



ORGANIZATIONAL/REGULAR MEETING

1. Vice Chairman Call to Order – 01/06/2025
2. Vice Chairman hands over meeting to Fiscal Officer
3. Nominations for Chair:
 - A. Motion & Roll Call
4. Nominations for Vice Chair:
 - A. Motion & Roll Call
5. Fiscal Officer Hands meeting to new chairman.
 - A. Pledge of Allegiance
 - B. Roll Call –Trustee Green, Trustee Kazmierczak, Trustee Meyer
 Fiscal Officer Jo Stultz
 Employees: Zoning Inspector, Crew Chief, Office Manager
1. Approval of O.R.C. Sections 505.24 and 507.09 202 Compensation recommendations to pay all elected officials out of the General Fund
2. Approval of I.R.S. mileage reimbursement rate at maximum allowed by the IRS at time of reimbursement. (currently it is 70 cents per mile)
3. Approval of meal reimbursements up to \$ 68.00 per day with paid receipt, alcohol not included.
4. Motion to approve 2024 Road Mileage Certification of 46.098 miles from County Engineer. (Sign and return to Dawn to scan and send back to Engineer.)
5. Approval of the Chairman of the Board to be the Ohio Public Works Commission signatory.
6. Appointment of Trustees to various Fulton County Boards as Swan Creek Township’s representative
 - a. Fulton County EMA (RK)
 - b. Fulton County FCEDC (RK)
 - c. Regional Planning (MG)
 - d. Health Department (MG)
 - e. Water District Board Liaison
 - f. Records Retention/Disposition Commission (FO & Chair): Meet to review & approve disposal.
 - g. Records Officer
 - h. Fire Advisory Council (JS)
 - i. Fire Service Committee Chairperson (JS)
7. Board Positions:
 - a. Water Board Position: 1 Board member will be up for reappointment in June 2025.
 - b. Zoning Board of Appeals: Scott Taylor: Willing to serve again sign letter upon approval
 - c. Zoning Commission: Scott Pawlicki: Willing to serve again sign letter upon approval 1.3.2025
8. Records request copy fees Price per page the First 5 pages are no charge then \$0.10 per page after 5 pages, Flash drive \$5.00 smaller storage up to 32 GB, \$10.00 for 64 to 128 GB, and a 1TB drive would be \$25.00. * 1 page is considered the front and back. (Suggest leaving these fees the same)

1.3.20252025 Yearly Regular Meeting Dates - Times: 7:00 p.m.

January 6 Organizational (6pm) & Regular (7:00pm)	July 7
February 3	August 4
March 3	September 8
April 7	October 6
May 5	November 3
June 2	December 1



9. Township Cleanup day: Discussion, pick spring and fall Dates.

10. Approval of 2025 Zoning Fees – 2024 Fee Schedule Listed below.

- a. Fence 55.00
- b. Sign 55.00
- c. Demolition 55.00
- d. Pool Permit 85.00
- e. Pond Permit 110.00
- f. Zoning Permit 100.00
- g. Zoning Permit 100.00
(shed, garage, barn)
- h. New Dwelling Permit 200.00
- i. AG/EX No Charge
- j. Administrative Appeal 300.00
- k. Variance Request 400.00
- l. Conditional Use, All Districts 300.00
- m. Request for Change in District 300.00
- n. Zoning District Amendments 500.00
- o. Zoning Resolution Book 20.00
- p. Scope Violations will be 3X the Original Permit Amount**
- q. Additional costs will be assessed if a stenographer is needed- \$300.00 minimum charge.

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11. Approval of Cemetery Fees – 2024 Fee Schedule listed below.

- a. Grave Space (Right to interment) 900.00 1300.00
- b. Columbarium (Open/Close Fee Included) 1000.00 1300.00
- c. Open Close Full Burial
 - i. Weekdays before 2pm 600.00 800.00
 - ii. Weekdays after 2pm 700.00 900.00
 - iii. Saturdays 700.00 900.00
- d. Open Close Half Size or Cremation Burial
 - i. Weekdays before 2pm 350.00 450.00
 - ii. Weekdays after 2pm 400.00 500.00
 - iii. Saturdays 400.00 400.00
- e. **Exhumation Double the coinciding Open and Close Fee**
- f. **Footer any grave purchased prior to 06-14-2018 400.00 400.00**

12. **Recess:**

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- 13. **Approval of Minutes:** Motion to approve 11-18-2024 Special Regular Meeting minutes.
- 14. **Approval of Expenditures:** Motion to approve the expenditures in the amount of \$80,624.74.

15. **Zoning Inspector Report:**

- a. Blight Issues: Please drive by these properties prior to our meeting.
 - i. Ostafi 1671 Road D
 - ii. Agsten 1520 & 1568 Road D
 - iii. Kaposy. 3838 Road D
 - iv. Murray. 5277 Road 6
 - v. Metzger. 1611 Road E
 - vi. Kobeck 2014 Road 3

16. **PUBLIC FORUM:**

- a. **RULES-** Please wait to be acknowledged, State your Name & Address. Time of no more than 5 minutes.

17. **Fiscal Officer:**

- a. Inventory: Updated Log (Inventory due to Josie by the 2nd Monday of January).
- b. Warrant #37050 in the amount of \$43.10- never cashed and stale dated
- c. Warrant #37123 in the amount of \$2284.92- made in the wrong amount
- d. Warrant #37235 in the amount of \$770.76 wrong vendor

18. **Maintenance Report:**

- a. Discuss projects finished, upcoming or ongoing.
- b. Water Department
- c. Resolution Requests:
- d. Capital Equipment:
 - 1. 3- & 5-year plan (Dump Trucks)
- e. ARP money: Committed in writing.

19. **Cemetery:**

- a. Sign Deeds: 1 columbarium deed.
- b. **Year to Date Status:**
 - i. **Sales: Grave:** Resident – 0 Non-Resident – 0 **Niche:** - Non-Resident - 0 Resident – 2
 - ii. **Interments: Burial Full:** Resident – 0 Non-Resident - 0
 - iii. **Interments: Burial: ½ Size or Cremains:** Resident – 0 Non-Resident – 0
 - iv. **Entombment: Columbarium Niche:** – 1
 - v. **Foundations Poured:** Next Pour is May 2025.

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20. New Business:

- a.

21. Fire/Rescue:

- a. Fire Committee Report:
- b. York Contract: Discussion and motion to officially adopt/sign the contract.

22. Unfinished Business:

- a. Road 2 OPWC Project:
- b. Road 1 Bike Trail Project
- c. Homewood Park

23. Elected Officials:

- a. Public Records Training:
- b. Any discussion of committee meetings attended by Trustees.

24. Executive Session: To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section [121.22](#) of the Revised Code.

ADJOURN Please State Time for the Record

Next Meeting: Regular Mtg. 02-03-2024

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