

**SWANCREEK TOWNSHIP  
REGULAR BOARD OF TRUSTEE MEETING  
Monday April 15, 2024**

Chairman Meyer called the meeting to order at 7:02 p.m.  
Board of Trustees present: - Brian Meyer-Chairman, Rick Kazmierczak-Vice Chairman, Marvin Green- Trustee  
Fiscal Officer: Jo Stultz  
Zoning Inspector: Lisa Wylie  
Maintenance Crew Chief: James Ehram  
Office Manager: Dawn Wheatley  
**GUESTS:** See Sign In Sheet

**062-24** Trustee Kazmierczak motioned to accept the Regular Board of Trustee meeting minutes from 3-18-24 and Special Board of Trustee meeting minutes from 3-21-24, 2<sup>nd</sup> by Trustee Green.  
**Roll Call: Trustee Meyer-Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

**063-24** Trustee Kazmierczak motioned to approve expenditures in the amount of \$132,441.44, 2<sup>nd</sup> by Trustee Green.  
**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

**Zoning:**

Discussion in the un-zoned area in Airport Highway about the overlay district. Fulton County Prosecutor Jones and Regional Planning representative Christy Shadbolt recommend doing away with it. The Board instructed Office Manager Wheatley to put this on the June agenda and see if both representatives can attend that meeting.

Zoning Inspector Wylie reported on the ongoing blight problems she is having with owner at 1671 Co. Rd. D Ostafi and 3038 Co. Rd. D Kaposi. Neither are really attempting to rectify the issues.

Zoning Inspector Wylie reported to the Board on other issues she has been handling since the last Board of Trustee meeting.

Resident Rick Dohm is refusing to pay the \$600.00 penalty fee for not obtaining a zoning permit. The Board instructed Zoning Inspector Wylie to contact Fulton County Prosecutor Jones to see what legal actions are available to the Township.

**Public Forum:** None

**Fiscal Officer:**

**064-24** Trustee Kazmierczak motioned to increase revenue in Motor Vehicle Fund #2011-892-0000 by \$27,090.00 making total expected revenue for Motor Vehicle fund \$57,090.00, and increase appropriations in fund #2011-330-323-0024 by \$27,090.00 making total appropriations on Motor Vehicle Fund \$115,090.00, 2<sup>nd</sup> by Trustee Green.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

Discussion was had about reallocating money in the General Fund to cover two (2) families coming on to the plan. Trustee Kazmierczak had earmarked some funds that could be adjusted. Fiscal Officer Stultz informed the Board that the decision didn't have to be made that night but would need to be addressed soon.

**065-24** Trustee Kazmierczak motioned that all insurance changes must be reported to the Fiscal Officer first and that the Broker is not allowed to make changes by individuals contacting them to change their coverage, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

**066-24** Trustee Kazmierczak motioned to accept the released RC3 from the Ohio Historical Society and destroy the documents listed on the report provided to the Board, 2<sup>nd</sup> by Trustee Green.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

Fiscal Officer (continued)

Fiscal Officer Stultz questioned the paid time off of Resolution #115-23 was given all at once or one (1) day per quarter. The Board states that the time off should all be awarded at once.

**Maintenance Report:**

Crew Chief Ehram reported on all listed below:

The drainage problem on Co. Rd. 2, the cost of hiring the tile work done vs the Township doing it.

Co. Rd. 6-3 drainage project to be started as soon as weather permits

Swanton Township asked if Swancreek Township would be interested in co-purchasing a Vac truck- the Board decided not to.

All of the work that has been done since the last Board of Trustee meeting.

**067-24** Trustee Kazmierczak motioned to have Fulton County survey parcel #24-047024-000 (Keen Cemetery) 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

**068-24** Trustee Kazmierczak motioned to amend Resolution #047-22 to only require two sets of initials on personnel requested records only before releasing to the public, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

**069-24** Trustee Kazmierczak motioned to dissolve the administrator position until further notice with the duties and responsibilities being redistributed back to the original departments, 2<sup>nd</sup> by Trustee Green.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

**070-24** Trustee Kazmierczak motioned to limit grave sale to Section A through Section G in Raker cemetery, Section C in Shiloh cemetery and Section H in Swanton cemetery until December 31, 2025 for re-evaluation, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

**071-24** Trustee Kazmierczak motioned to authorize participation in the ODOT Road Salt Contract awarded in 2024 agreeing to purchase 100 tons of salt, 2<sup>nd</sup> by Trustee Green.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

The equipment committee will meet May 10<sup>th</sup> at 12:00 p.m.

**Cemetery:**

1 Deed Signed

**New Business:**

The Trustees signed the Employee Handbook revisions

Trustee Kazmierczak informed the Board that Officer Manager Wheatley found that per O.R.C. 511.10 full time employees are entitled to Juneteenth and asked Fiscal Officer Stultz to award the hours for 2022, 2023 and 2024 accordingly.

**Fire/Rescue:**

Justin Watson from the Fire Committee reported on the meeting with Chief Wolever since the last Board of Trustee meeting.

**Unfinished Business:**

Township Refuse Removal: No Update

Issue 2: No Update

Scrap Yard @ 5618 US 20A- Trustee Kazmierczak gave an update on ownership

Road 2-2 Speed Study- No Update

**072-24** Trustee Kazmierczak motioned to go into Executive Session to discuss employee evaluation per O.R.C. 121.22 (G) (1) at 8:12 p.m., 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer-Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**  
Meeting adjourned

**073-24** Trustee Kazmierczak motioned to called the meeting back into order at 9:29 p.m., 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer-Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

Trustee Kazmierczak motioned to adjourn at 9:31 p.m., 2<sup>nd</sup> by Trustee Myer

**Swanecreek Township Board of Trustees**



Attest: Jo Stultz, Fiscal Officer  
Swanecreek Township  
May 13, 2024



Trustee Brian Meyer, Chairman



Trustee- Rick Kazmierczak, Vice Chairman



Trustee Marvin Green