

**SWANCREEK TOWNSHIP
REGULAR BOARD OF TRUSTEE MEETING
Monday March 18, 2024**

Chairman Meyer called the meeting to order at 7:02 p.m.
Board of Trustees present: - Brian Meyer-Chairman, Rick Kazmierczak-Vice Chairman, Marvin Green- Trustee
Fiscal Officer: Jo Stultz
Zoning Inspector: Lisa Wylie
Maintenance Crew Chief: James Ehrsam
Office Manager: Dawn Wheatley
GUESTS: See Sign In Sheet

044-24 Trustee Kazmierczak motioned to accept the Regular Board of Trustee meeting minutes from 2-12-24, 2nd by Trustee Green.

Roll Call: Trustee Meyer-Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

045-24 Trustee Kazmierczak motioned to approve expenditures in the amount of \$144,269.10, 2nd by Trustee Green.

Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

Zoning:

Zoning Inspector updated the Board on activity since the last meeting. Blight cases are up. Discussion was about inviting Fulton County Prosecutor Luke Jones and Regional Planning representative Christy Shadbolt to the next meeting to discuss the Airport Highway Overlay District.

Fiscal Officer and Notary Jo Stultz swore in the following members:

Scott Taylor- Board of Zoning Appeals
Nick Wohlfarth- Board of Zoning Appeals
Scott Pawlicki-Zoning Commission

Public Forum:

Justin Watson, representative of Swancreek Township's Fire Committee, requested \$1500.00 from the Fire Fund to hire retired Fire Chief Michael Wolever as a professional consultant for the Fire Committee. Chief Wolever would attend four (4) meetings and answer questions and correspondence in between the meetings.

046-24 Trustee Kazmierczak motioned to approve a contract with Retired Fire Chief Michael Wolver for four (4) meetings not to exceed \$1500.00, 2nd by Trustee Green.

Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

Trustee Kazmierczak requested a report each month to the Board. He also asked that Richie Kilgour 9-1-1 Coordinator for Fulton county be contacted in regards to cell phone pings being sent to the wrong locations and what is being done.

Renee Walker, representative of Swancreek Township's Fire Committee also followed up with comments that she felt hiring a consultant would be good education for the group because none of them have personal experience with Fire Departments, that this was not to undermine the departments but to have better contracts with them.

David Smith from the Board of Zoning Appeals ask if the Board of Zoning Appeals could have their own email through the Township. The Board of Trustees directed Office Manager Wheatley to get that set up.

Delta Community Fire Department Chief Jeremy Gillen distributed to the Board the statistics from the Fire Department for 2023.

Fiscal Officer:

047-24 Trustee Kazmierczak motioned to approve voided warrant #36934 in the amount of \$3600.00, issued for the wrong amount, 2nd by Trustee Green.

Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

Fiscal Officer (continued)

048-24 Trustee Kazmierczak motioned for Fiscal Officer Stultz to set up electronic signatures for Swancreek Township's warrants, 2nd by Trustee Green.

Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

Reminder of Election Day tomorrow- Crew Chief Ehram will open that Administrative Building for poll works and Maintenance Employee Mattimore will close it after the polls close.

Fiscal Officer Stultz informed the Board that Fulton County Township Association is asking each Township to have one group picture taken of the respective elected officials for display in the Township building during the Fulton County Fair. She has contacted the Township's media director Delray Busch and she is willing to take the pictures at no charge and do it before a regularly scheduled meeting. The Board agreed. Fiscal Officer Stultz will make arrangements.

Maintenance Report:

Crew Chief Ehram reported on all ongoing and completed projects since the last meeting.

Crew Chief Ehram asked if the Board would reimburse current employees for CDL physicals and they agreed to this.

Crew Chief Ehram proposed clean up dates for 2024- April 25 through April 28, and October 10 through October 13. The Board approved.

049-24 Trustee Kazmierczak motioned to have Fulton County Surveyor Justin Leu to survey Section C of Keen Cemetery, 2nd by Trustee Meyer.

Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

050-24 Trustee Kazmierczak motioned to purchase Giant arborvitaes in congruence with the purchase agreement contract with Robert and Sondra Zimmerman, 2nd by Trustee Green.

Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

Crew Chief Ehram requested a committee to evaluate equipment and plans for replacement. Trustee Kazmierczak offered himself, Crew Chief Ehram and Fiscal Officer Stultz.

051-24 Trustee Kazmierczak motioned to amend Resolution #114-19 to "Swancreek Township will offer Hepatitis vaccinations to employees at township expense, provided through Fulton County Health Department", 2nd by Trustee Meyer.

Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

052-24 Trustee Kazmierczak motioned to rescind Resolution #108-18, 014-19, 129-19, 101-21, and 120-21 due to obsolete in nature, 2nd by Trustee Meyer.

Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

The Board set Thursday March 21st starting at 4:00 p.m. interviews for possible new Maintenance employees.

New Business:

053-24 Trustee Kazmierczak motioned for Swancreek Township to approve Fulton County's final 9-1-1 plan, 2nd by Trustee Meyer.

Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

054-24 Trustee Kazmierczak motioned that Crew Chief Ehram to be the contact person for Fulton County to approve oversized over weight loads on Swancreek Township's roads, 2nd by Trustee Green.

Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea

Homewood Park- Trustee Kazmierczak informed the Board that Water District President Lenny Mitchell contacted him about Homewood Park possibly being a bulk water station. The Board talked about it but decided this was not a good option.

New Business (continued)

OTA Fish Fry- Fiscal Officer Stultz asked the Board to either get donations or donate the Fulton County Fish Fry that is free to all elected officials.

Fire/Rescue:

Creative Purpose Statement- No Update

Cemetery:

Deeds need to be retyped

Unfinished Business:

Township Trash Removal- No Update

Administrative Building updates- Carpet installation complete- touch up painting needs done.

Issue 2- No Update

Scrap Yard @5618 US 20A- Trustee Kazmierczak is on the Fulton County Landbank Board- he has brought this to the Board's attention for grant money. The Landbank Board is looking into this.

Road 6-3 Ditch Petition- The Commissioners agreed to drop the assessments of land owners for the engineering costs.

Trustee Kazmierczak motioned to adjourn at 8:24 p.m., 2nd by Trustee Meyer



Attest: Jo Stultz, Fiscal Officer
Swanecreek Township
April 15, 2024

Swanecreek Township Board of Trustees



Trustee Brian Meyer, Chairman



Trustee Rick Kazmierczak, Vice Chairman



Trustee Marvin Green