

**SWANCREEK TOWNSHIP  
REGULAR BOARD OF TRUSTEE MEETING  
Monday February 12, 2024**

Chairman Meyer called the meeting to order at 7:00 p.m.  
Board of Trustees present: - Brian Meyer-Chairman, Marvin Green- Trustee, Rick Kazmierczak-Vice Chairman via phone call  
Fiscal Officer: Jo Stultz  
Zoning Inspector: Lisa Wylie  
Maintenance Crew Chief: James Ehram  
Office Manager: Dawn Wheatley  
**GUESTS:** See Sign In Sheet

**034-24** Trustee Green motioned to accept the Special and Regular Board of Trustee meeting minutes from 1-22-24, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer-Yea, Trustee Green-Yea**

**035-24** Trustee Green motioned to approve expenditures in the amount of \$80,368.82, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea**

**Special Guest:** Deputy Sheriff Galbraith reported on activity in Swancreek Township since December 28, 2023 until today. 109 incidents, but no breaking and entering.

**Zoning:**

Zoning Inspector Wylie just sent a letter out to resident Kobeck on Co. Rd. 3. She received a message on a noise complaint about a business on Co. Rd. 6. She returned the call and left a message that she has no control over noise levels. Jerry Kmotorka had given Zoning a written complaint about 2014 Co. Rd. 3. She has done all that she can on it and turned the case over to the Trustees for further action.

**Public Forum:**

Renee Walker from the Zoning Commission reported on Ohio Township Association's annual session. She took a course on Issue II and gave the Board the highlights. She also informed the Board that the Ohio State University Extension Office may be able to help with rewriting Swancreek Township's Land Use Plan. She will follow up on this. She thanked the Board for sending her, she felt it was a very worthwhile educational experience.

David Smith from the audience and Swancreek's Board of Zoning Appeals brought up the Overlay District on Airport Highway. Discussion was had about it superseding Zoning.

**Fiscal Officer:**

Boyer Construction Payment- Fiscal Officer wanted it in the Minutes that she inadvertently voided warrant #36832 to Boyer Construction in the amount of \$51,753.50. The check was cashed and to get the checkbook back in balance she had to issue an electronic payment for paper purposes. This happened between 2 calendar years, 2023 and 2024.

Fiscal Officer Stultz informed the Board of new I.R.S. mileage rates of \$.67 per mile.

**036** Trustee Green motioned to increase reimbursement of mileage to \$.67 per mile, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea**

Fiscal Officer Stultz reminded the elected officials that they have to take Public Records training once per their term and that she is required to keep it on file. She informed them that the Fiscal Officer of Clinton Township got dinged on that in her Audit. Fiscal Officer Stultz handed out a flyer with dates for a free online course of Public Records Training for the Trustees.

**Maintenance Report:**

Crew Chief Ehram informed the Board that the carpeting for the Administration building is order and should be installed by the end of the month.

**037-24** Trustee Green motioned to have Fulton County Surveyor Justin Leu stake the Township easement at the Golden Property on Co. Rd. 5 at Co. Rd. D, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea**

Crew Chief Ehram gave recommendations for grave sales.

**038-24** Trustee Green motioned to increase grave and footer sales for residents to \$900.00, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea**

Crew Chief presented the Board with a draft to go to Homewood Park land owners. It asked if they would be willing to donate the unbuildable lot to the Township. Trustee Kazmierczak would like this put on hold until more research and information is obtained.

The Board discussed with Crew Chief Ehram the need for an employee.

**039-24** Trustee Green motioned to advertise for a fulltime Maintenance Employee using the Township’s Maintenance job description for the ad and applications to be due by March 15<sup>th</sup>, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea**

**New Business:**

Hiring of a Full Time Maintenance Employee- discussed above

Recording of meetings for Minutes only- discussion was had about possibly purchasing a recorder for Minutes. Fiscal Officer Stultz said she does record the meetings on her phone for aid in typing the minutes and deletes them when done. All members know that until they are recorded they are subject to a Public Records request.

Quarterly discussion on Capital Equipment as well as road projects- no decision made.

Motion to have survey done on Goldner property- done above

**Fire/Rescue:**

**040-24** Trustee Green motioned to appoint as follows the Swancreek Township’s Fire Committee: Jo Stultz

- Renee Walker
- Justin Watson
- Gene Wilson
- Gregg Winseman

To research existing Fire Contracts and advise the Board on future Fire Contracts, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea**

**Cemetery:**

1 Deed Signed

**Unfinished Business:**

Homewood Park Letter- discussed above

Refuse Service- the Township received invoicing that the service was donated.

Issue 2- Discusses in Public Forum with Renee Walker

Cemetery Fee Discussion- Resolution passed above

Unfinished Business (continued)

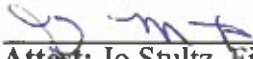
Scrap Yard @ 5618 US 20A- no update



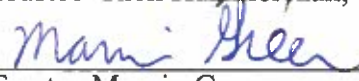
OTA Winter Conference- discussed above

Road 6-3 Drainage Petition- County Commissioners Final Hearing 2-20-24

Trustee Meyer motioned to adjourn at 8:38 p.m., 2<sup>nd</sup> by Trustee Green

**Swanecreek Township Board of Trustees**

  
\_\_\_\_\_  
Attest: Jo Stultz, Fiscal Officer  
Swanecreek Township  
March 18, 2024

  
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Trustee Brian Meyer, Chairman  
  
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Trustee- Rick Kazmierczak, Vice Chairman  
  
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Trustee Marvin Green