



*** Please be aware that the Regular Board of Trustees meetings are now being live streamed. ***

ORGANIZATIONAL MEETING

Regular Meeting immediately after the organizational meeting

READ STREAMING STATEMENT

1. Vice Chairman Call to Order – 01/08/2024
2. Vice Chairman hands over meeting to Fiscal Officer
3. Nominations for Chair:
 - A. Motion & Roll Call
4. Nominations for Vice Chair:
 - A. Motion & Roll Call
5. Fiscal Officer Hands meeting to new chairman.
 - A. Pledge of Allegiance
 - B. Roll Call –Green, Kazmierczak, Trustee Meyer
Fiscal Officer Jo Stultz
Employees: Zoning Inspector, Crew Chief, Office Manager
1. Approval of Temporary Revenues
2. Approval of Temporary Budget
3. Purchase Orders and Blanket Certificates were signed at the beginning of the year.
4. Approval of O.R.C. Sections 505.24 and 507.09 202 Compensation recommendations to pay all elected officials out of the General Fund
5. Approval of I.R.S. mileage reimbursement rate at maximum allowed by the IRS at time of reimbursement. (currently it is 65.5 cents per mile)
6. Approval of meal reimbursements up to \$ 64.00 per day with paid receipt, alcohol not included.
7. Approval of allocating \$1,000.00 for elected official’s training.
8. Approval of the Chairman of the Board to be the Ohio Public Works Commission representative.
9. Appointment of Trustees to various Fulton County Boards as Swan Creek Township’s representative
 - a. Fulton County EMA (RK)
 - b. Fulton County FCEDC (RK)
 - c. Regional Planning (BM)
 - d. Records Retention Officer (BM)
 - e. OPWC Representative Vacant
 - f. Health Department Vacant
 - g. Fire Advisory Council Vacant
10. Records request copy fees Price per page \$0.10 per page after 5 pages, on Disk \$1.00 Flash drive \$5.00 smaller storage up to 32 GB, \$10.00 for 64 to 128 GB, and a 1TB drive would be \$25.00 \$25.00. * 1 page is considered the front and back.

2024 Yearly Regular Meeting Dates - Times: 7:00 p.m.

January 8 Organizational (4pm) & Regular (4:30pm)	January 22 7 pm	July 1 & July 15
February 12		August 1 & August 19
March 18		September 16
April 1 & April 15		October 7 & October 21
May 6 & May 20		November 18
June 3 & June 17		December 2 & December 16



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11. Approval of 2024 Zoning Fees – 2023 Fee Schedule Listed below.

a. Fence	55.00
b. Sign	55.00
c. Demolition	55.00
d. Pool Permit	85.00
e. Pond Permit	110.00
f. Zoning Permit	100.00
g. Zoning Permit (shed, garage, barn)	100.00
h. New Dwelling Permit	200.00
i. AG/EX	No Charge
j. Administrative Appeal	300.00
k. Variance Request	400.00
l. Conditional Use All Districts	300.00
m. Request of Change in District	300.00
n. Zoning District Amendments	500.00
o. Zoning Resolution Book	20.00

p. Scope Violations will be 3X the Original Permit Amount

q. Additional cost will be assessed if a stenographer is needed- \$300.00 minimum charge.

12. Approval of Cemetery Fees – Fee Schedule listed below.

a. Grave Space (Right to interment)	500.00	1300.00
b. Columbarium (Open/Close Fee Included)	1000.00	1300.00
c. Open Close Full Burial		
i. Weekdays before 2pm	600.00	800.00
ii. Weekdays after 2pm	700.00	900.00
iii. Saturdays	700.00	900.00
d. Open Close Half Size or Cremation Burial		
i. Weekdays before 2pm	350.00	450.00
ii. Weekdays after 2pm	400.00	500.00
iii. Saturdays	400.00	400.00
e. Exhumation	Double the coinciding Open and Close Fee	
f. Footer any grave purchased prior to 06-14-2018	400.00	400.00

13. Refuse Service: Choose Provider.

Adjourn Organizational Meeting (state time for the record)

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New Chairman READ STREAMING STATEMENT

1. Call to Order – 01/08/2024 Time
2. Roll Call –Green, Kazmierczak, Trustee Meyer
Fiscal Officer Jo Stultz
Employees: Zoning Inspector, Crew Chief, Office Manager
3. Approval of Minutes – Board of Trustees Regular Meeting minutes for 12-18-2023.
4. Approval of expenditures: in the amount of \$ 187,895.57
5. Zoning Inspectors Report:
6. PUBLIC FORUM – RULES: Please wait to be acknowledged, state name and address. Time limit is no more than five minutes:
7. Fiscal Officer:
8. New Business
 - a. Delray Busch: Review Social Media Analytics.
 - b. Speed Limit Request road 2-2
 - c. Board Vacancies:
 - i. BZA
 1. Jeremy Gillen term expires 12/31/23. Sent a letter to him asking if he is interested in continuing the board and suggesting if he is not able to commit to attending most of the meetings if he would consider filling in as a sub.
 2. We also have a vacant position whose term expires 12/31/24.
 - ii. ZONING COMMISSION
 1. Motion to reappoint Renee Walker to the Zoning Commission term expires 12-31-2028. She has already responded yes to the request if she would serve another term.
 2. We also have a vacant position whose term expires on 12/31/25.
 - iii. WATER DISTRICT
 1. Review Josh Doughty’s Application to serve on the Water Board to fill Marvins’s slot.
 2. Motion to reappoint Robert Gilbert to the Water District Board.
9. Unfinished Business
 - a. Blight at 5618 US 20A
 - b. 6-3 Drainage Petition Commissioners Mtg. 01-25-2024
 - c. Issue II

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10. Fire/rescue

- a. Twp. Fire Service Committee:

11. Cemetery: 1 full burial in Shiloh in January so far.

12. Maintenance Report:

- a. Discuss finished, ongoing or upcoming work:
- b. Driveway & Lawn Permit: Have all done through the County Engineers Office. Brooke Longnecker is the contact. The process will be to acquire the permit from the County who will review it make notes then send to the Township for review. The Zoning Inspector and Roads Department will review and make any adjustments and then it will be put in the Trustee box for them to review and sign. We then send it back to Brooke then the Engineer signs it and then sends a copy to the property owner and to the Township. This will keep everything consistent.
- c. Motion to proceed to bid for
 - i. chip and fog seal County Rd. E from County Rd. 2 to County Rd. 6 utilizing #9 stone, stripe center and edge lines and County Rd. 4 from County Rd. C to County Rd. D utilizing #9 stone, stripe center and edge lines.
 - ii. Fog Seal only the following Birdsong Lane from County Rd. D south to cul-de-sac, no striping; Briar Lane from County Road D south to cul-de-sac, no striping; and Hunters Ridge from County Rd. 2 east to cul-de-sac, no striping.
- d. Crew Chief Ehrsam present residents from 6-3 drainage project an alternative solution.

13. Executive Session: To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section [121.22](#) of the Revised Code.

Adjourn – State time for the record.

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