

**SWANCREEK TOWNSHIP**  
**REGULAR BOARD OF TRUSTEE MEETING**  
**January 8, 2024**

Chairman Meyer called the meeting to order at 4:30 p.m.  
Board of Trustees present: - Brian Meyer-Chairman, Rick Kazmierczak-Vice Chairman, Marvin Green- Trustee  
Fiscal Officer: Jo Stultz  
Zoning Inspector: Lisa Wylie  
Maintenance Crew Chief: James Ehram  
**GUESTS:** See Sign In Sheet

**008-24** Trustee Kazmierczak motioned to accept the Regular Board of Trustee meeting minutes from 12-18-23, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer-Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

**009-24** Trustee Kazmierczak motioned to approve expenditures in the amount of \$187,895.57, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

**Zoning:**

Zoning Inspector Wylie reported on activity since the last meeting. She has issued her first permit. Ostafi on Co. Rd. D is to have an auction. Zoning Inspector Wylie will give her until Friday for details. Kobeck at 2114 Co. Rd. 3 is slowly getting blight out. She has given him until 1/26/24.

The Zoning Commission's Organizational meeting is 1/10/24 and the Board of Zoning Appeals is 1/18/24.

**Public Forum:**

None

**Fiscal Officer:**

**010-24** Trustee Meyer motioned to approve voided warrant #36831 in the amount of \$5,947.65 to Etna- Supply- vendor invoiced us for the wrong amount, 2<sup>nd</sup> by Trustee Kazmierczak

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

**New Business:**

Delray Busch reviewed Swancreek Township's Social Media analytics for 2023. There have been over 200 searches for the Township in the last 6 months. Discussion was had about how many people are connected to us on Facebook and Instagram.

**011-24** Trustee Kazmierczak motioned to have Fulton County Engineers Office perform a speed study on County Road 2-2, 2<sup>nd</sup> by Trustee Green.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

Board Vacancies- The Trustees asked Office Manager Wheatley to set up interviews starting at 6:15 p.m. on January 22<sup>nd</sup> for Zoning Commission and Board of Zoning Appeals.

**012-24** Trustee Kazmierczak motioned effective immediately to have Josh Doughty replace Marvin Green on Swancreek Township's Water Board, 2<sup>nd</sup> by Trustee Green.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

**013-24** Trustee Kazmierczak motioned to re-appoint Renee Walker to Swancreek Township's Zoning Commission, 2<sup>nd</sup> by Trustee Green.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

**Unfinished Business:**

Blight on 5618 US 20A- Trustee Kazmierczak is meeting with Fulton County Prosecutor Jones tomorrow to discuss.

6-3 Drainage Petition- Commissioner’s meeting is Jan 25<sup>th</sup> to discuss this

Issue II- Zoning Inspector Wylie reports that Jacob Barnes recommends passing a Resolution to prohibit growers and businesses coming into the Township until the Township has decided what they want to do. The Board tabled discussion until January 22<sup>nd</sup>’s meeting.

**Fire/Rescue:**

Township Fire Service Committee- Fiscal Officer Stultz informed the Board that she has left a message for Gregg Winseman to see if he would like to be on it. Renee Walker agreed to be on the committee. Trustee Kazmierczak suggested contacting Gene Wilson since he had been Swancreek Township’s representative on the Fire Advisory Board.

**Cemetery:**

1 Burial

**Maintenance:**

Crew Chief Ehram discussed having all Driveway and Lawn permits done through Fulton County Engineers Office. Discussion was had and the Board asked Zoning Inspector Wylie if she agreed with this, which she did. She and Maintenance will review the application after it has been submitted to the Engineers Office and make any adjustments if needed. It will be put in the Trustees box to review and sign, and then sent back to the Engineers Office for them to finish the process.

Crew Chief Ehram asked for no more discussion of Cemetery software. He feels the mistakes in the cemetery records need to be corrected prior to buying software which will duplicate the errors. The Board agreed to take the discussion off the table for now.

**014-24** Trustee Kazmierczak motioned to accept Fulton County Engineers estimate for chip and fog seal on Co. Rd. E from Co. Rd. 2 to Co. Rd. 6 utilizing #9 stone, stripe center and edge lines, and Co. Rd. 4 from Co. Rd. C to Co. Rd. D utilizing #9 stone, stripe center and edge lines, and put it out for bid, along with Fog Seal Birdsong Lane from Co. Rd. D south to cul-de-sac, no striping; Briar Lane from Co. Rd. D south to cul-de-sac, no striping; Hunter’s Ridge from Co. Rd. 2 east to cul-de-sac, no striping, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

Crew Chief Ehram presented to the Board an option of accepting donations for park benches for Swancreek Township’s cemeteries.

**015-24** Trustee Kazmierczak motioned for Swancreek Township to accept monetary donations for park benches with signed Township agreements from the donors, 2<sup>nd</sup> by Trustee Green.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

Crew Chief Ehram informed the Board that they may have to consider hiring another Maintenance employee.

**016-24** Trustee Kazmierczak motioned to have Fulton County Engineers Office issue driveway permits after the Township has reviewed and signed off on them, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer -Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

**017-24** Trustee Kazmierczak motioned to go into Executive Session to discuss employment per O.R.C. 121.22 (G) (1) at 5:21 p.m., 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer-Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

Meeting adjourned

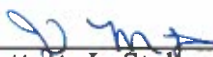
018-24 Trustee Kazmierczak motioned to called the meeting back into order at 5:44 p.m., 2<sup>nd</sup> by Trustee Meyer.



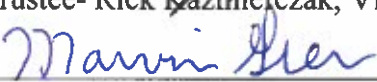
**Roll Call: Trustee Meyer-Yea, Trustee Green-Yea, Trustee Kazmierczak-Yea**

Crew Chief Ehram conducted a meeting with residents affected by the Fulton County Commissioners Ditch Petition for Co. Rd. 6-3. Residents present were: Sandra Mason, Aaron Koder, James Mason, Gary Brehm, Dave and Debra Mohler. Nicole Ballin was not present. Crew Chief Ehram presented all who were in attendance with a packet including the County's estimate for each entity to pay and what they would have to pay if the Township did the work. Labor, materials, and machinery were included in the Township's estimate. A question and answer session was had. Discussion was had about 100% participation, with signed affidavits by January 16<sup>th</sup> and payment will be required by February 13<sup>th</sup>. The Township will hold the money in escrow until the project is done. If the project comes in under budget, the Township will reimburse entities the percentage that they were assessed. Discussion was had about Nicole Ballin. Trustee Kazmierczak and Crew Chief Ehram will go to her residence and talk to her about this. The group decided if she did not agree to pay her portion, they would split it equally amongst the other entities involved. Aaron Koder offered to use his contacts to get catch basins at a reduced cost under what the Township could.

Trustee Kazmierczak motioned to adjourn at 6:18 p.m., 2<sup>nd</sup> by Trustee Green

**Swanecreek Township Board of Trustees**

  
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Attest: Jo Stultz, Fiscal Officer  
Swanecreek Township  
January 22, 2024

  
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Trustee Brian Meyer, Chairman  
  
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Trustee- Rick Kazmierczak, Vice Chairman  
  
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Trustee Marvin Green