

**SWANCREEK TOWNSHIP
REGULAR BOARD OF TRUSTEE MEETING
December 4, 2023**

Chairman Wilson called the meeting to order at 7:00 p.m.
Board of Trustees present: - Gene Wilson-Chairman, Brian Meyer-Vice Chairman, Rick Kazmierczak
Fiscal Officer: Jo Stultz
Zoning Inspector: Lisa Wylie
Maintenance Crew Chief: James Ehrsam
Maintenance Employee: Damon Mattimore
GUESTS: See Sign In Sheet

166-23 Trustee Kazmierczak motioned to accept the Regular Board of Trustee meeting minutes from 11-20-23, the Special and Regular Board of Trustee meeting minutes from 10-26-23 and the Special Board of Trustee meeting minutes from 11-29-23 2nd by Trustee Meyer.
Roll Call: Trustee Meyer-Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

167-23 Trustee Kazmierczak motioned to approve expenditures in the amount of \$138,917.70, 2nd by Trustee Meyer.
Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

Zoning:

Zoning Inspector Wylie informed the Board that she has sent out certified mail to the Kobeck household at 2014 Co. Rd. 3 and Ostafi household at 1671 Co. Rd. D with a 1-26-24 deadline to take care of the blight. She has driven by both places and nothing has changed on either addresses.

Public Forum:

None

Fiscal Officer:

168-23 Trustee Kazmierczak motioned to accept the disposal of records listed by Fiscal Officer Stultz, 2nd by Trustee Wilson.
Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

169-23 Trustee Kazmierczak motioned to raise General Fund # 1000-990-000- Other Financing Uses appropriations by \$180,000.00, 2nd by Trustee Meyer.
Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

170-23 Trustee Kazmierczak motioned to accept the proposed temporary budget with the final estimated number for General Fund #1000-990-000 to be determined by December 22, 2023, 2nd by Trustee Wilson.
Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

Maintenance Report:

171-23 Trustee Kazmierczak motioned to send to Fulton County Engineers Office for estimates the following:

County Road 4- reclamation, widening & resurfacing from County Road F to Airport Highway. Please include centerline & edge line striping.

County Road 4-milling, widening & resurfacing from County Road F to Airport Highway. Please include centerline & edge line striping.

Chip and Fog Seal County Road E from County Road 2 to County Road 6, utilizing #9 stone. Please include centerline & edge line striping.

Chip and Fog Seal County Road 4 from County Road C to County Road D, utilizing #9 stone. Please include centerline & edge line striping.

Maintenance (continued)

Fog Seal Birdsong Lane from County Road D south to cul-de-sac, no striping.

Fog Seal Briar Lane from County Road D south to cul-de-sac, no striping.

Fog Seal Hunters Ridge, no striping.

2nd by Trustee Meyer.

Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

Maintenance Crew Chief Ehram gave an update of work that has been completed since the last meeting as well as a report on the progress of the new building.

172-23 Trustee Kazmierczak after reviewing 4 quotes, to buy the Ford F550 from Coughlin Ford of Patasklala for \$113,755.00, paying cash for it instead of financing, 2nd by Trustee Wilson.

Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

Trustee Kazmierczak informed the Board that County Road 3 at Airport Highway was approved for a Safety Grant for safety upgrades to be completed fiscal year 2027.

New Business:

173-23 Trustee Kazmierczak motioned to approve the 2024 calendar as listed below:

Organization Meeting 1-8-24

Board of Trustee Meetings:

1-22, 2-19, 3-18, 4-01, 4-15, 5-6, 5-20, 6-3, 6-17, 7-1, 7-15, 8-5, 8-19, 9-16, 10-7, 10-21, 11-18, 12-2, and 12-16

2nd by Trustee Meyer.

Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

Issue 2- Trustee Kazmierczak stated he doesn't want to be rushed into making a decision and is going to register for the Ohio Township Association's webinar this Friday.

174-23 Trustee Meyer motioned to allow newly elected Swancreek Township Trustee Marvin Green to sign signature cards for Swancreek Township's checking account held at Farmers and Merchants State Bank anytime with an effective date of 1-1-24 and have outgoing Trustee Gene Wilson removed from the checking account 1-1-24, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

Discussion was had about part time employees being able to pick up insurance through the Township. Due to the language in the handbook only full time employees are able to at this time.

175-23 Trustee Kazmierczak motioned to approve Fulton County's Emergency Management Association's 2024 assessment, 2nd by Trustee Wilson.

Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

The Township received the assessment from Fulton County for the ditch on Co. Rd. 6-3 in the amount of \$26,655.91. The Board feels this amount was arrive by the County in error. Trustee Kazmierczak will reach out to Fulton County Engineer Rod Creager for an explanation.

Fire/Rescue:

Fiscal Officer Stultz would like the Board to organize a committee to start reviewing Fire Contract and requirements Swancreek Township would have for them. Trustee Kazmierczak agreed that this would be a good idea and suggested getting ahold of resident Gregg Winseman to see if he would be interested in serving on the committee.

Cemetery:

Office Manager Wheatley informed the Board that the Swanton branch of the American Legion will be placing wreaths in Swanton Cemetery for the Wreaths Across America campaign December 16th at noon.

Unfinished Business:

None

176-23 Trustee Kazmierczak motioned to go into Executive Session, and have incoming Trustee Marvin Green included to discuss employee compensation per O.R.C. 121.22 (G) (1) at 8:05 p.m., 2nd by Trustee Wilson.

Roll Call: Trustee Meyer-Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea
Meeting adjourned

177-23 Trustee Kazmierczak motioned to called the meeting back into order at 8:28 p.m., 2nd by Trustee Wilson.

Roll Call: Trustee Meyer-Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

178-23 Trustee Kazmierczak motioned to bonus Swancreek Township’s employees on the December 22, 2023 pay check the amounts that follow:


- James Ehram- \$2,000.00
- Damon Mattimore- \$2,000.00
- Dawn Wheatley- \$1,000.00
- Lisa Wylie- \$500.00
- Tiffany Ford- \$500.00
- Mark Cerda- \$250.00
- Tyler Thomas- \$250.00

2nd by Trustee Wilson.


Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea


Trustee Kazmierczak motioned to adjourn at 8:30 p.m., 2nd by Trustee Meyer

Swancreek Township Board of Trustees



Attest: Jo Stultz, Fiscal Officer
Swancreek Township
December 18, 2023



Trustee Gene Wilson, Chairman


Trustee- Brian Meyer, Vice Chairman

Trustee Rick Kazmierczak