

**SWANCREEK TOWNSHIP  
BOARD OF TRUSTEE WORKING MEETING  
Thursday September 14, 2023**

Chairman Wilson called the meeting to order at 12:07 p.m.

Roll call: Gene Wilson-Chairman, Brian Meyer-Vice Chairman, Rick Kazmierczak-Trustee

Fiscal Officer: Jo Stultz

Office Manager: Dawn Wheatley

Maintenance: James Ehram, Damon Mattimore

Crew Chief Ehram reviewed the remaining 2023 budget and reviewed maintenances plans for the 2024 budget in the Motor vehicle tax, Gas tax, Permissive tax, and touched on Road & Bridge and cemetery funds.

Discussion of where to pay remaining IT items such as the cloud back up, phone/internet and security monitor and cameras. They will move money within the general fund to cover the additional cost. Office Manager Wheatley will meet with Fiscal Officer Stultz to review where these items will come out of for 2024 before the next budget meeting.

Discussed cemetery projects and checking with the area vocational schools and Scout troops to see if they would like to work with us.

Discussed the administrative building repairs to budget for 2024. Some of the items to look at are the door in the meeting room, the carpeting throughout the building and painting the interior.

Trustee Kazmierczak will call Chrity Shadbolt of Regional Planning regarding the annual invoice.

Trustee Kazmierczak discussed brought to everyone's attention that ODOT has plans to put in turn lanes on Airport Hwy. at County Rd. 3 and move the south leg of road 3 & Airport Hwy. intersection to straighten up the intersection.

Trustee Kazmierczak reviewed a list of roads that had not any pavement updates since 2016. There was discussion of how to update the subdivision roads.

Discussed that review of health insurance plan renewal will be coming up in October and if they should look at different options for agent of record. Discussed talking to other agents to look at options for the Township.

Discussed Employee Parkers exit conference and what the Township can do to keep good employees.

Discussed the applications that came in and that Crew Chief Ehram will set up interview times starting at 5:30pm Monday 09-18-23 before the regular meeting.

Office Manager Wheatley will post the Special mtg. to start at 5:30pm instead of 6:30pm as originally planned to accommodate the interviews and then meet with Jacob Barnes. Interviews will be in executive session. As well as put the interview questions on the table for the Trustees.

The Ohio Township Association will offer a webinar subscription for 2024 at a cost of \$250.00. The Trustees told Crew Chief Ehram to set up the subscription since it is in his spending authority.

The Trustees said the flow chart Crew Chief Ehram presented was good and to have Tiffany continue with the final print.

Trustee Kazmierczak spoke to Shawn Albert from the Water District about the office swap. He is waiting to hear back from Shawn on what the Water District Board is thinking.

Trustee Meyer spoke to BEST EQUIPMENT regarding the Vac Truck. The parts are in, and they are putting it back together. The Trustees discussed their disappointment in the way Best Equipment has handled this.

125-23 Trustee Wilson motioned to have Trustee Meyer contact Best Equipment and request a quote for Best Equipment to buy the Vac Truck back from the Township 2<sup>nd</sup> by Trustee Kazmierczak.


**Roll Call: Trustee Meyer-yea, Trustee Kazmierczak-yea, Trustee Wilson- yea.**

York Township has inquired if the Township would be interested in selling the 2015 F-550, the 2021 John Deere Mini Excavator and the 2021 Tilt Trailer.


Crew Chief Ehram stated this could benefit the Township in allowing them to upgrade. The Trustees asked him to get pricing on what the items maintenance wants to replace them with.

Discussed the new building after acquiring the electrical schematics and permits it looks like November before we will break ground.


Trustee Kazmierczak motioned to adjourn at 2:03 p.m., 2<sup>nd</sup> by Trustee Meyer

  
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Attest: Jo Stultz, Fiscal Officer  
Swan Creek Township  
October 2, 2023

**Swan Creek Township Board of Trustees**

  
\_\_\_\_\_  
Trustee Gene Wilson, Chairman

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Trustee Brian Meyer, Vice Chairman

  
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Trustee Rick Kazmierczak