

**SWANCREEK TOWNSHIP  
REGULAR BOARD OF TRUSTEE MEETING  
Monday August 21, 2023**

Chairman Wilson called the meeting to order at 7:00 p.m.  
Board of Trustees present: - Gene Wilson-Chairman, Brian Meyer-Vice Chairman, Rick Kazmierczak  
Fiscal Officer: Jo Stultz  
Zoning Inspector: Lisa Wylie  
Maintenance Crew Chief: James Ehram  
**GUESTS:** See Sign In Sheet

**126-23** Trustee Kazmierczak motioned to approve expenditures in the amount of \$95,146.18, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea**

**Zoning:**

Zoning Inspector Wylie has issued 3 permits since the last meeting and is working on a Variance.

**Public Forum:**

None

**Fiscal Officer:**

Fiscal Officer Stultz will send out the Appropriation Status prior to the Working Meeting on Sept. 14<sup>th</sup> for the Board to review for the 2024 budget. Chairman Wilson will ask future Trustee Marvin Green to attend.

**Maintenance Report:**

Maintenance Crew Chief Ehram reminded the Board that the second installment of a three-year contract for IWorq will be coming due in October, and it will be \$6,800.00. It was discussed that the contract would be split between Road and Bridge and the General Fund. The topic will be discussed at the working meeting.

Maintenance Crew Chief Ehram informed the Board that the original size of the proposed cold storage building would require a fire suppression system. He recommends revising the building to 60' by 80'. The Board agreed.

Maintenance Secretary Ford created Road Agreements for all entities that the Township jointly take care of. Maintenance Crew Chief Ehram is hoping to have them all signed by the respective parties and to bring them to the Working Meeting on September 14<sup>th</sup>.

Trustee Kazmierczak will check with the Fulton County Commissioners to see if the ditch hearing is still scheduled.

**New Business:**

Office Manager Wheatley requested in writing to be able to attend the Board of Trustee meetings and that she will adjust her time accordingly so as not to go overtime. The Board agreed to the request.

**Fire/Rescue:**

Fire Levy informational meeting for Swancreek residents is scheduled for Monday October 16<sup>th</sup> at 6:00 p.m.

Commissioner's meeting to discuss County wide EMS is scheduled for September 12<sup>th</sup> at 7:00 p.m.

**Cemetery:**

1 Deed transfer signed

**Unfinished Business:**

Volunteer Opportunities- Already discussed at previous meeting. Cleaning of Cemeteries

McQuillin complaint Blight Issue- Trustee Kazmierczak has a call to Mr. Kovar.

Handbook- Trustee Kazmierczak will contact Employer Association and ask about overtime.


Land Use- Trustee Kazmierczak reached out to Jacob Barnes and he has agreed to meet with the Board again to discuss revising the existing Land Use Plan. He could come out at 6:30 prior to the Regular meeting on Sept. 18<sup>th</sup>.

Discussion was had about creating a contract with a prospective employee that does not have their CDL. The Township would pay for classes and the employee would sign a 3 year contract to work for the Township or reimburse the Township back. Trustee Kazmierczak will contact Fulton County Prosecutor Jones to ask about this.

**128-23** Trustee Kazmierczak motioned to have Swancreek Township’s Office Manager report to Maintenance Crew Chief instead of reporting to the Trustees. The Maintenance crew Chief will evaluate the information, direct the Office Manager of special projects that need to be done, and forward any information that he feels is pertinent for the Trustees to evaluate. This motion was 2<sup>nd</sup> by Trustee Wilson.

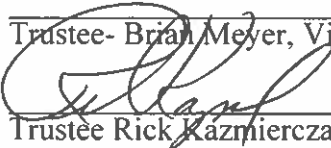
**Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea**

Trustee Wilson motioned to adjourn at 7:37 p.m., 2<sup>nd</sup> by Trustee Kazmierczak

  
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Attest: Jo Stultz, Fiscal Officer  
Swancreek Township  
October 2, 2023

**Swancreek Township Board of Trustees**

  
\_\_\_\_\_  
Trustee Gene Wilson, Chairman

Trustee- Brian Meyer, Vice Chairman  
  
\_\_\_\_\_  
Trustee Rick Kazmierczak