

**SWANCREEK TOWNSHIP
BOARD OF TRUSTEE WORKING MEETING
Thursday October 12, 2023**

Chairman Wilson called the meeting to order at 12:05 p.m.
Roll call: Gene Wilson-Chairman, Brian Meyer-Vice Chairman, Rick Kazmierczak-Trustee
Fiscal Officer: Jo Stultz: Absent
Office Manager: Dawn Wheatley
Maintenance: James Ehram, Damon Mattimore, Tiffany Ford, and Mark Cerda

Crew Chief Ehram reviewed some projects.

Crew Chief Ehram reviewed the maintenance and cemetery budget that he Tiffany, Rick and Josie worked on Wednesday. Each of the funds was reviewed and a few adjusted. Once Fiscal Officer Stultz gets to look it over, they can set it. Next working meeting the general fund can be reviewed and set.

Discussed a fall Township clean up day. The days for the dumpster days will be Friday November 3rd starting at noon and go to Sunday November 5th at 6:00pm. Dawn will have Delray post the dates on the web and social media.

Voting Day is November 6th. Maintenance will clear the room for them and will set up who will unlock and lock up for the Board of Elections. Rick will not be available to lock up.

Rick will be unavailable November 4th through the 14th.

The next working meeting will be November 16th at noon and the regular meeting will be November 20th at 7:00pm.

The Trustees discussed Ricks meeting with Mr. Shawn Albert of the Water District. The Trustees decided that they will not move offices since the Water District will not fit in the front office without having to open it up into the next office as well. The maintenance Department will move 1 of the zoning inspector file cabinets into the meeting room since they are locked so the Trustees can fit a couple extra chairs in the zoning office so they can have their executive sessions in there.

Trustee Meyer stated that on Monday 10-16-23 he will be having a phone call meeting with the Best Equipment Manager regarding the Vac Truck issues and the options available to the Township.

Crew Chief Ehram informed the trustees that the building permits are at Wood County and will cost over \$1,000.00. There was discussion of the vendors that will be involved in the construction of the new Township Cold Storage Building.

143-23 Trustee Kazmierczak motioned to have Boyers Construction construct the Township Cold Storage building and do the project management at a cost of \$43,077.50 2nd by Trustee Wilson.

Roll Call: Trustee Meyer-yea, Trustee Wilson- yea, Trustee Kazmierczak-yea.

144-23 Trustee Kazmierczak motioned to use David Geringer for the stamped building prints at a cost of \$11,550.00 2nd by Trustee Wilson.

Roll Call: Trustee Meyer-yea, Trustee Wilson- yea, Trustee Kazmierczak-yea.

145-23 Trustee Kazmierczak motioned to have the materials purchased from Affiliated Cash and Carry in Swanton at a cost of \$59,350.60 2nd by Trustee Meyer.

Roll Call: Trustee Meyer-yea, Trustee Wilson- yea, Trustee Kazmierczak-yea.

146-23 Trustee Kazmierczak motioned to have the new cold storage building electrical done by Sam Borck not to exceed \$15,000.00 2nd by Trustee Wilson.

Roll Call: Trustee Meyer-yea, Trustee Wilson- yea, Trustee Kazmierczak-yea.

147-23 Trustee Kazmierczak motioned to have Ripke Concrete do the concrete work for the Township cold storage building at a cost of \$65,000.00 2nd by Trustee Wilson.

Roll Call: Trustee Meyer-yea, Trustee Wilson- yea, Trustee Kazmierczak-yea.

148-23 Trustee Kazmierczak motioned to have Royale Plumbing install the plumbing in the new Township cold storage building 2nd by Trustee Meyer.


Roll Call: Trustee Meyer-yea, Trustee Wilson- yea, Trustee Kazmierczak-yea.

149-23 Trustee Kazmierczak motioned to have Quality Overhead Door install the overhead doors for the new Township cold storage building 2nd by Trustee Meyer.


Roll Call: Trustee Meyer-yea, Trustee Wilson- yea, Trustee Kazmierczak-yea.


Trustee Kazmierczak motioned to adjourn at 2:00 p.m., 2nd by Trustee Meyer

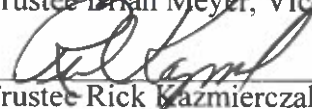
Swanecreek Township Board of Trustees



Attest: Jo Stultz, Fiscal Officer
Swanecreek Township
October 16, 2023



Trustee Gene Wilson, Chairman


Trustee Brian Meyer, Vice Chairman


Trustee Rick Kazmierczak