

**SWANCREEK TOWNSHIP
SPECIAL AND
REGULAR BOARD OF TRUSTEE MEETING
Monday July 17, 2023**

Chairman Wilson called the Special to order at 6:01 p.m.
Board of Trustees present: - Gene Wilson-Chairman, Brian Meyer-Vice Chairman, Rick Kazmierczak-Trustee
Fiscal Officer: Jo Stultz
Office Manager- Dawn Wheatley

All present reviewed the Office Manager's job description, as well as Office Procedures. Revisions were made. Office Manager Wheatley will type up the revisions.

Chairman Wilson recessed the meeting at 6:50 p.m.

Chairman Wilson called the meeting back into order at 7:00 p.m.

Guests: See sign in sheet

Maintenance Employee: Damon Mattimore
Zoning Inspector: Lisa Wylie

Special Guest: Jacob Barnes

110-23 Trustee Kazmierczak motioned to accept the Regular Board of Trustee meeting minutes from 6-19-23, and the Board of Trustee Working Meeting from 7-13-23 2nd by Trustee Meyer.
Roll Call: Trustee Meyer-Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

111-23 Trustee Kazmierczak motioned to approve expenditures in the amount of \$124,081.58, 2nd by Trustee Meyer.
Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

Public Forum: None

Fiscal Officer:

Fiscal Officer Stultz commented on the live streaming report. It has been averaging 1 to 2 people a meeting. Trustee Wilson thinks part of that might be due to the fact that the Township has had issues with getting it to work. Now that it is running smoothly more people may tune in.

Star Ohio is now requiring a second signer.

112-23 Trustee Kazmierczak motioned to have along with the Fiscal Officer as a signer for Star Ohio, the Chairman of the Board would be the second signer, 2nd by Trustee Wilson.
Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

The Fire Levy has been filed with the Board of Elections for the November 7, 2023 election. Fiscal Officer Stultz will check to see if they will give us a sample of what will be on the ballot.

Special Guest Jacob Barnes:

Jacob Barnes explained how a Land Use plan is organized. The Board of Trustees would appoint a committee. There should be representatives from the County, an attorney, and a variety of residents. Depending on how complicated it is, it could take between 6-12 months. The cost will be between \$9,000.00 and \$25,000.00. Trustee Wilson asked if we are required to have one by law. Mr. Barnes didn't think so but would check. He states it is "strongly suggested". Trustee Kazmierczak asked for this to be put on the next agenda.

Zoning:

Zoning Inspector Wylie reported on activity since the last meeting. She is getting a lot of calls on blight. She informs residents that she will follow up on complaints if they are in writing and that she is staying firm on this policy.

Maintenance:

Maintenance Employee Mattimore reported on activity since the last Board of Trustee meeting:

- Co. Rd. 4 is done
- Working on completing roadside mowing
- Have been getting caught up on tree trimming
- Responded to an emergency downed tree
- Getting a quote on removing 2 cottonwoods on Co. Rd. 2
- County will be starting chip sealing in a couple of weeks.
- Will do another round of crack seal this fall. 2 pallets left, will probably need another 1
- Discussion on Co. Rd. 1 drainage work
- Will be putting in flag pole bases at Swanton Cemetery
- Will be putting together a grading system of our roads in Sept.

The County is considering not doing any more road side mowing and having the Townships take it over. The Board wants Crew Chief Ehram to contact the County to see what they will be doing with the new mowers they just bought.

Discussion on removing the pines on Zimmerman’s property per the purchase agreement.

New Business:

Trustee Kazmierczak will create a letter to give to Swancreek Water District informing them of the desire to trade offices due to need.

Fire/Rescue:

Fire District- No Update

Discussion on a public meeting to discuss millage that will be on the ballot in November.

Cemetery:

113-23 Trustee Kazmierczak motioned to raise single footer price to \$400.00, 2nd by Trustee Wilson.

Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

114-23 Trustee Kazmierczak motioned to not allow private estate monuments and to change Swancreek Township’s Cemetery Rules and Regulations to reflect it, 2nd by Trustee Meyer.

Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

Unfinished Business:

McQuillin Blight Complaint- Trustee Kazmierczak will talk to Crew Chief Ehram tomorrow prior to sending out a second letter.

Verizon Contract- We are in contract with them until November of 2024.


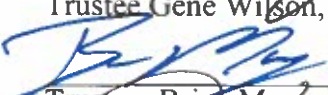
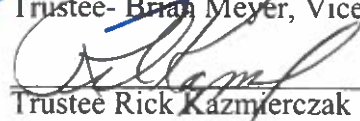
115-23 Trustee Kazmierczak motioned to amend Resolution # 093-23 to include “at time of hire”. To adopt as policy for new hire in’s retroactive to 1-1-23: 1st Quarter -4 Personal Days 2nd Quarter- 3 Personal Days 3rd Quarter- 2 Personal Days 4th Quarter- 0 Personal Days at time of hire. 2nd by Trustee Wilson

Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

Trustee Meyer motioned to adjourn at 7:52 p.m., 2nd by Trustee Kazmierczak

Swancreek Township Board of Trustees


Attest: Jo Stultz, Fiscal Officer
Swancreek Township
August 7, 2023


Trustee Gene Wilson, Chairman

Trustee- Brian Meyer, Vice Chairman

Trustee Rick Kazmierczak