

**SWANCREEK TOWNSHIP  
REGULAR BOARD OF TRUSTEE MEETING  
Monday May 15, 2023**

Chairman Wilson called the meeting to order at 7:00 p.m.  
Board of Trustees present: - Gene Wilson-Chairman, Brian Meyer-Vice Chairman, Rick Kazmierczak  
Fiscal Officer: Jo Stultz  
Office Manager- Dawn Wheatley  
Zoning Inspector: Lisa Wylie  
Maintenance Crew Chief: James Ehram  
**GUESTS:** See Sign In Sheet

**083-23** Trustee Kazmierczak motioned to accept the Regular Board of Trustee meeting minutes from 5-1-23 and Special Board of Trustees working meeting 5-11-23, 2<sup>nd</sup> by Trustee Meyer.  
**Roll Call: Trustee Meyer-Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea**

**084-23** Trustee Kazmierczak motioned to approve expenditures in the amount of \$70,285.95, 2<sup>nd</sup> by Trustee Meyer.  
**Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea**

**Special Guest: Jeff Crisenberry of Fulton County Health Department**

Mr. Crisenberry talked about septic systems, the types of soil in the county, especially Swancreek Township and how the soil affects older septic systems and due to the nature of the soil and water table in Swancreek Township tiling and drainage will not help these homeowners. He talked of possible remedies, what the State of Ohio has mandated Health Departments to do as far as inspections, and he outlined options the residents have. He answered questions from the audience, Zoning Inspector Wylie, and the Board.

**Zoning:**

Zoning Inspector Wylie reported on activity since the last meeting. She asked the Board about a trailer that is a blight issue. She has stopped at the resident's house a number of time at different times and has been unable to talk to him. She has someone that will remove the trailer at no charge and she asked the Board if they thought she could authorize this. The Board advised her against it and suggested she send a certified letter to the resident.

**085-23** Trustee Kazmierczak motioned to extend the current Zoning fees until the Organization meeting in 2024, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea**

**Public Forum: None**

**Fiscal Officer:**

**086-23** Trustee Kazmierczak motioned to accept voided warrants #36560 and #36576, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea**

Fiscal Officer Stultz informed the Board that the State of Ohio has accepted the Township's RC2 for disposal of records per retention schedule and she has started with the year 2016 and will be going backwards in years.

Fiscal Officer Stultz informed the Board the Township received a check in the amount of \$860.40 from the recyclables from Township clean up week, but the dumpsters cost \$6300.00. Since money was not appropriated for the dumpster cost she asked for permission to move money from 1000-120-730-0000, Improvement of Sites sub fund in the General Fund to 1000-120-590-0011 Other Expenses (Recycling Program) sub fund in the General Fund.

**087-23** Trustee Meyer motioned to reallocate money from 1000-120-730-0000, Improvement of Sites sub fund in the General Fund to 1000-120-590-0011 Other Expenses (Recycling Program) sub fund in the General Fund to pay for Township clean up week, 2<sup>nd</sup> by Trustee Kazmierczak.

**Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea**

**Maintenance Report:**

Crew Chief Ehrsam reported on work since the last meeting. The Vac truck isn't working again. Trustee Meyer is in contact with the sales person to have them come pick up the truck and do a complete inspection on it since it hasn't worked correctly since the Township has had it.

Skidsteer- Pricing was discussed. Interest rates 7.4% from the John Deere and 6.99% from CAT. Bobcat is willing do to a rent to own program and has a quote but was unclear on the interest rate. If ordered now, it would be August before the Township would receive it. Crew Chief Ehrsam will find out and report back.

iWorqs- Working on it Monday

GovDeals- Should have a list to post for sale by Friday

Part Time Employee- Trustee Kazmierczak would like to interview James Daniels for the job.

Crew Chief Ehrsam reported to the Board that he would like to reallocate money in the Road and Bridge Fund to keep in reserve for an unforeseen expense and/or for money to start 2024 with.

088-23 Trustee Kazmierczak motioned to approve reallocating in Road and Bridge as follows:

2031-110-221-0000	Medical/Hospitalization	(4,000.00)
2031-330-360-0000	Contracted Services	(20,000.00)
2031-330-420-0000	Operating Supplies	(10,000.00)
2031-330-590-0000	Other Expenses (Road Salt)	(10,000.00)
2031-330-599-0000	Other-Other Expenses	(10,000.00)
2031-760-750-0000	Motor Vehicles	54,000.00

2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea**

**Office Manager:**

Discussion was had with Office Manager Wheatley on how the Board wanted to receive information.

YouTube- Trustee Wilson will be in charge of live streaming until the end of his term. Someone else will need to take it over after that.

Spectrum- The Board asked Office Manager Wheatley to find out if there is a contract with Spectrum if you sign up with them.

**New Business:**

McQuillin Blight Complaint: Discussion was had pertaining to it.

The Board asked Zoning Inspector Wylie to check with Fulton County Health Department to see if there was anything they could do about the Agsten property.

**Fire/Rescue:**

Fire District- No Update

Fire Levy- Fiscal Officer Stultz informed the Board that the Resolution to Request Estimated Tax Revenue has been sent to the County Auditor. It will be signed tomorrow and will be returned prior to the June 5<sup>th</sup> meeting. At the June 5<sup>th</sup> meeting the Board will need to pass Resolution to have it put on the ballot on November 7, 2023.

**Cemetery:**

**089-23** Trustee Kazmierczak motioned to accept the 2023 Cemetery Price Guide Alternate Suggestions with the one revision that the open and close fee for non-resident columbarium niche purchase be included, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Meyer -Yea, Trustee Wilson-Nay, Trustee Kazmierczak-Yea**

**090-23** Trustee Kazmierczak motioned to adopt the Cemetery Rules and Regulations policy with the revisions of punctuation corrected, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Meyer -Yea, Trustee Wilson-Nay, Trustee Kazmierczak-Yea**

**091-23** Trustee Kazmierczak motioned to accept the Columbarium brochure with the revisions of punctuation corrected, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea**

Maintenance Crew Chief Ehram informed the Board that Maintenance will be putting up a new fence at Raker cemetery on Co. Rd. D.

**Unfinished Business:**

Road 6-3 Drainage Petition Status- No Updates

**092-23** Trustee Kazmierczak motioned to accept the Tile Tie-In Catch Basin policy, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea**

**093-23** Trustee Kazmierczak motioned to adopt as policy for new hire in's retroactive to 1-1-23:

1<sup>st</sup> Quarter -4 Personal Days

2<sup>nd</sup> Quarter- 3 Personal Days

3<sup>rd</sup> Quarter- 2 Personal Days

4<sup>th</sup> Quarter- 0 Personal Days

2<sup>nd</sup> by Trustee Meyer

**Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea**

Maintenance Building- Maintenance Crew Chief Ehram has Ray Wood drawing up plans for the building, electrical, and footer.

Land Use Plan- Trustee Kazmierczak has contacted Jacob Barnes

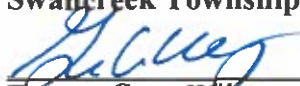
Trustee Kazmierczak stopped and talked to the land owners of the property of Co. Rd. 4 and Co. Rd. E to see if they would be interested in selling some land for possible Fire District. He has not heard back from them.

Trustee Kazmierczak motioned to adjourn at 8:41 p.m., 2<sup>nd</sup> by Trustee Wilson

**Swan creek Township Board of Trustees**



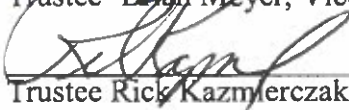
Attest: Jo Stultz, Fiscal Officer  
Swan creek Township  
June 5, 2023



Trustee Gene Wilson, Chairman



Trustee- Brian Meyer, Vice Chairman



Trustee Rick Kazmierczak