

**SWANCREEK TOWNSHIP
REGULAR BOARD OF TRUSTEE MEETING
Monday March 6, 2023**

Chairman Wilson called the meeting to order at 7:00 p.m.
Board of Trustees present: - Gene Wilson-Chairman, Brian Meyer-Vice Chairman, Rick Kazmierczak-Trustee via phone
Fiscal Officer: Jo Stultz
Administrator- Dawn Wheatley
Zoning Inspector: Lisa Wylie
GUESTS: See Sign In Sheet

040-23 Trustee Meyer motioned to accept the Special and Regular Board of Trustee meeting minutes from 2-6-23 the Special Board of Trustee meeting from 2-13-23, 2-20-23 and 2-28-23, 2nd by Trustee Wilson.

Roll Call: Trustee Meyer-Yea, Trustee Wilson-Yea

041-23 Trustee Meyer motioned to approve expenditures in the amount of \$48,933.82, 2nd by Trustee Wilson.

Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea

Zoning:

Zoning Inspector Wylie reported on the building that is being erected on Josh Doyle's property. She has placed her cards at the sight and has made phone calls to which no one has responded. She will contact all parties concerned one more time and if she does not have the building permit application along with the fee and penalties by 3-8-23 she will contact the Fulton County Sheriff and have a stop work order served on 3-9-23.

She has been in contact with our social media and web page designer since the web sight has been brought back up to make sure that current Zoning forms and rules are correct. She will have the current Zoning map uploaded to the web sight as well.

She asked the Board where does a resident start that wants to extend their pond. Trustee Kazmierczak stated Regional Planning.

- **Live stream went down at 7:15 p.m.**

Public Forum:

Renee Walker from the audience told the Board it was nice seeing Maintenance out working on roads. She also told the Board that the Expositor and Swanton Enterprise was purchased by the Northwest Signal.

Fiscal Officer:

042-23 Trustee Meyer motioned to approve voided warrants # 36331 to Bernard Marvin- never cashed, #36332 Mark Boeijk- never cashed, #36479 EFT paystub printed on the warrant, #36476 to Fulton County Recorder- wrong amount, and #36502 Purchase Order printed on warrant, 2nd by Trustee Wilson.

Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea

043-23 Trustee Meyer motioned to accept Maintenance Employee James Ersham's sick time from Ohio Turnpike Commission, 2nd by Trustee Wilson.

Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea

Maintenance Report:

Maintenance Employee James Ersham reported on the work that has been completed. He has talked to Lucas County about helping with ditch cleaning on County Road 1 the east side which is their responsibility.

Administrator Updates:

044-23 Trustee Meyer motioned to have Fulton County Engineer to proceed with advertising and awarding the contract for County Road 4 Road E to Road F surface milling, widening, intermediate and surface overlays with the provision of using #9 stone instead of #8, not to exceed over 10% of the final estimate of \$294,738.05, 2nd by Trustee Wilson.

Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea

045-23 Trustee Meyer motioned to have Fulton County Engineer to proceed with advertising and awarding the contact for Seal Coat not to exceed over 10% of the final estimate of \$59,863.20 for:

- Co. Rd. E (Road 1-2 to Road 2)
- Co. Rd. 2 (Road A to Road B)
- Co. Rd. 4-1 (Road B to Road C)
- Co. Rd. 6 (Road E to Road EF)

And to Fog Seal:

- Co. Rd EF (Bridge West of Road 6-3 to Township Line)
- Co. Rd. 6 (Road EF to Road F)

2nd by Trustee Wilson.

Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea

The Trustees asked Maintenance employee Ersham to talk to Fulton County Engineer Mike Burkholder extending the intersection of Co. Rd. 4.

Administrator Wheatley contacted the company Rejuvenator and they have done work on Road B between Road 19 and Road 20 if the Board would like to go look at it.

New Business:

Administrator Wheatley asked the Board about having a policy for people tying into our catch basins. Maintenance employee Ersham will contact the County to see what their policy is.

Unfinished Business:

Handbook Updates- No update

Land Use Plan- No Update

Road 6-3 Drainage Petition Status- First hearing is March 15 at the Commissioner's Office. Trustee Kazmierczak and Maintenance Employee Ersham will attend.

Maintenance Building- Will discuss at the Special Working meeting March 17th.

Busch Ditch Petition- Finished

Road 4- The crossovers are complete and a couple of catch basins need set

Road 1- The Board informed Maintenance employee Ersham to proceed as he has planned.

Clean Up Day- Discussion was had about quotes received. Maintenance employee Ersham will follow up with Lammon Brothers about the mattress charges and with Industrial for the metal.

Stop Ahead signs- Completed

Zoning and BZA Training Policy- No Update

GOV Deals- Bidding is complete.

Fire/Rescue:

Fire District Discussion- No Update

Fire/Rescue (continued)

Fire Levy- Fiscal Officer Stultz had hand outs on what the Township currently collects, how much is paid out each year and what the deficit was. She is recommended a 2 millage renewal with a 1 millage additional. Trustee Kazmierczak would like to see what a 2 millage renewal with a half millage additional would generate. He also asked for the amount of time York's fire contact is good for. Fiscal Officer Stultz will take care of both of these things.

Cemetery:

CIMS Software- Administrator Wheatley received an estimate of \$17,000.00 to set Swancreek Township up on the software with a \$1900.00 per year service contract.

Grave Lay Out- Administrator Wheatley is to contact Justin Leu from the County to see about surveying the area in question at Swanton Cemetery.

Budget for Ribbons- No Update

Price List- No Update

Columbarium- The Board is to review the brochure that Administrator Wheatley created.

1 Deed signed

Trustee Meyer motioned to adjourn at 8:26 p.m., 2nd by Trustee Wilson

Swancreek Township Board of Trustees



Attest: Jo Stultz, Fiscal Officer
Swancreek Township
March 20, 2023

Trustee Gene Wilson, Chairman



Trustee- Brian Meyer, Vice Chairman

Trustee Rick Kazmierczak

