

**SWANCREEK TOWNSHIP
REGULAR BOARD OF TRUSTEE MEETING
Monday March 20, 2023**

Chairman Wilson called the meeting to order at 7:00 p.m.
Board of Trustees present: - Gene Wilson-Chairman, Brian Meyer-Vice Chairman, Rick Kazmierczak-Trustee
Fiscal Officer: Jo Stultz
Administrator- Dawn Wheatley
Zoning Inspector: Lisa Wylie
Maintenance Employee: James Ehram
GUESTS: See Sign In Sheet

046-23 Trustee Kazmierczak motioned to accept the Regular Board of Trustee meeting minutes from 3-6-23 and Special Board of Trustee Meeting from 3-17-23, 2nd by Trustee Meyer.
Roll Call: Trustee Meyer-Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

047-23 Trustee Kazmierczak motioned to approve expenditures in the amount of \$40,681.92, 2nd by Trustee Meyer.
Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

Zoning:

Zoning Inspector Wylie reported on a complaint that she received from a resident and it is now resolved. She is getting some clarification on ponds. The Agsten property is being demolished so that will remedy the blight issue. The permit issue with Josh Dowling's property has been resolved and the fees and fines collected.

Public Forum:

None

Fiscal Officer:

048-23 Trustee Kazmierczak motioned to accept voided warrant #36153- letter printed on warrant, 2nd by Trustee Meyer.
Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

Maintenance:

The Township is not eligible for the LTAP sign grant.

Maintenance Employee Ehram reported that the bridge deck on Co. Rd. 2 is scheduled to be replaced next year by the County. The Township can install the needed guardrails at the same time but he thinks the County might actually pick up the cost.

Discussion was had about the information found on the berm box and roller.

Discussion was had about the 4 ribbons of concrete needed in Swanton Cemetery section H- each ribbon is 80 feet. Maintenance will pour one ribbon this season.

Road 6-3 needs some catch basins.

Swanton Township has been contacted and they will work with Swancreek Township to complete crack sealing for both Townships.

Maintenance is working on the corner of Co. Rd. 4-1

Co. Rd. 5-1- still haven't heard back from Fulton County Engineer Creager on an estimate to have the work contracted out.

Trustee Kazmierczak asked Maintenance Employee Ehram to ask his coworker if they would like comp-time reinstated.

Maintenance (continued)

049-23 Trustee Kazmierczak motioned to approve the purchase of a mini roller from Columbus Equipment in the amount of \$20,350.00, 2nd by Trustee Wilson.

Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

It was decided to pay for it out of Road and Bridge Operating Expenses.

The Board asked Administrator Wheatley to get some quotes together for the berm box.

The remaining salt has been order from Cargill.

Discussion was had about putting a retaining wall around the Township's gas tanks.

Administrator Updates:

Administrator Wheatley would like from Fiscal Officer Stultz a weekly (Wednesday) Purchase Order Status from UAN for each department. She feels this will keep them on budget.

Land Purchase- The lot split application was sent to Regional Planning last week. The signed purchase agreement, survey, and legal description was sent to Zimmerman's legal office for the title work and deed.

Administrator Wheatley has a security quote for the server. \$466.00 per year for 3 years. The Board informed her that this amount was within her spending authority and that she could make the decision.

New Business:

Discussion was had about the new building, 50' or 60' by 100'. Maintenance Employee Ehrsam thinks it will cost about \$250,000.00. The Trustees will get quotes from builders.

Fire/Rescue:

Fire District meeting was cancelled.

Swanton Fire Department would like to buy a bush truck.

Discussion was had about Fire coverage.

Cemetery:

Grave Layout- The Board decided it doesn't need to be surveyed.

Cemetery Software- The Board isn't interested at this time

Budget for Ribbons- Discussed earlier

Price List- No Update

Rules and Regulations-

50-23 Trustee Kazmierczak motioned to amend page 4 under Interment to read "Two bodies will only be permitted when at least one of the bodies is cremated", 2nd by Trustee Wilson.

Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

The Board agreed that all previously bought plots would be grandfathered in under the old rules.

Unfinished Business:

Clean Up Day- Lammon Bros are providing the roll offs and Industrial Metal will do the metal recycling

Road 6-3 Drainage Petition- Trustee Kazmierczak updated the Board

Road Surfacing or Drainage Projects- No Update

Unfinished Business (continued)

Guard Rails- Maintenance Employee Ehram received a verbal quote from Lake Erie for Co. Rd. EF and 6-3

Land Use Plan- Trustee Kazmierczak would like the Board to send him thoughts on Land Use plans- he thinks there may be a possibility of getting grant money for this.

051-23 Trustee Wilson motioned to go into Executive Session to discuss employee evaluations per O.R.C. 121.22 (G) (1) at 8:42 p.m., 2nd by Trustee Kazmierczak.

Roll Call: Trustee Meyer-Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea
Meeting adjourned

052-23 Trustee Meyer motioned to called the meeting back into order at 9:43 p.m., 2nd by Trustee Kazmierczak.

Roll Call: Trustee Meyer-Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

053-23 Trustee Kazmierczak motioned for the Board to come up with a job description for a Swancreek Township Office Manager, and that effective 4/17/23 Dawn Wheatley will assume that roll at \$20.00 per hour with her maintaining her full time status and benefits, 2nd by Meyer.

Roll Call: Trustee Meyer-Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea

Discussion was had about the proposed Permanent Appropriations made by Fiscal Officer Stultz. Trustee Kazmierczak would prefer not to have health care for the Maintenance employees paid out of Road and Bridge because it takes money away from other projects. No solutions were agreed upon to pay for all of the health care out of the General Fund.

054-23 Trustee Kazmierczak motioned to approve the Permanent Appropriations as presented by Fiscal Officer Stultz, 2nd by Trustee Wilson.

Roll Call: Trustee Meyer-Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Nay

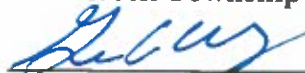
Trustee Wilson motioned to adjourn at 10:04 p.m., 2nd by Trustee Meyer

Swancreek Township Board of Trustees



Attest: Jo Stultz, Fiscal Officer
Swancreek Township

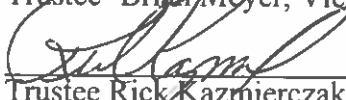
April 17, 2023



Trustee Gene Wilson, Chairman



Trustee- Brian Meyer, Vice Chairman



Trustee Rick Kazmierczak

