

**SWANCREEK TOWNSHIP**  
**SPECIAL WORKING BOARD OF TRUSTEE MEETING**  
**Friday April 13<sup>th</sup>, 2023**

Chairman Wilson called the meeting to order at 2:06 p.m.

Board of Trustees present: - Gene Wilson-Chairman, Rick Kazmierczak-Trustee

Brian Meyer-Vice Chairman - Absent

Fiscal Officer: Jo Stultz - Absent

Administrator- Dawn Wheatley

Maintenance Employees: Damon Mattimore, James Ehram, Blake Parker

**Maintenance:**

1. The maintenance department discussed some items that would be beneficial for the department and they were then added to the agenda for the 04-17-23 regular meeting.
  - Headsets for communication when using the vac truck can also be used when doing other projects that need communication while using noisy machinery.
  - Track machines: Trustees were given price comparisons and they discussed the feasibility of this piece of equipment as well as compared the prices of the different brands.
  - Berm box: the Concord brand was recommended.
  - Guardrail on Ef at 6-3: reviewed the price as well as discussed, the 4-1 b/t B&C curve and guardrail: Maintenance is putting chevrons up as well as reflectors for more visibility.
2. Discussed options for the new cold storage building.
3. They reviewed the crack seal bids and discussed what can be done in house. (Do subdivisions and a couple miles of road) Would need to purchase 4 pallets of material.
4. Reviewed Chip and Fog seal bid and it was under the estimate. Trustee Kazmierczak will call the County to see if can add another mile to our list. (On Monday's agenda)
5. Discussed the annexation notice received.

**055-23** Trustee Kazmierczak motioned to request that the Township legal counsel review the notice before they make a decision on it. 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Meyer-Absent, Trustee Wilson-Yea, Trustee Kazmierczak-Yea**


6. Stop sign on Road 5 at Road C Northbound to the East there is a sight issue due to the shrubs and hedges part of it is on the right of way. Dawn had sent a letter to him last year and the maintenance department spoke to him on more than one occasion. Dawn will send another letter out.
7. James informed the Trustees that he and Dawn were in communications with the County on there policies for drainage when working with the residents and are researching to put together a more detailed and complete policy for this with requirements and restrictions.
8. Homewood Park is coming along; they are going to make the pad a little larger.
9. Maintenance has been berming at intersections.
10. James reviewed the road 1 drainage project and that they are working with Swanton Township.
11. Discussed Hydroseed versus hand seeding and strawing. (On 04-17-23 Agenda)
12. Discussed having a set working meeting date and time. (04-17-23 Agenda)
13. Discussed Cemeteries
  - Discussed the ribbons and the need to pour ribbons in each of the main cemeteries instead of doing the whole row in Swanton.
  - Discussed the Columbarium and what can be done to make it look more appealing and signage for better identification of it.
14. Discussed some benefits and employee relations.


Trustee Kazmierczak motioned to adjourn at 3:31 p.m., 2<sup>nd</sup> by Trustee Wilson

**Swancreek Township Board of Trustees**

  
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Attest: Jo Stultz, Fiscal Officer  
Swancreek Township  
April 17, 2023

  
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Trustee Gene Wilson, Chairman

  
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Trustee- Brian Meyer, Vice Chairman

  
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Trustee Rick Kazmierczak

