

**SWANCREEK TOWNSHIP**  
**BOARD OF TRUSTEE SPECIAL AND REGULAR MEETING**  
**Monday February 6, 2023**

Chairman Wilson called the meeting to order at 6:01 p.m.

Roll call: Gene Wilson-Chairman, Brian Meyer-Vice Chairman, Rick Kazmierczak-Trustee via phone

Fiscal Officer: Jo Stultz

Administrator: Dawn Wheatley

Zoom presentation with OHM on their proposed Land Use Plan for Swancreek Township.

Chairman Wilson recessed the Special at 6:38 p.m.

Chairman Wilson called the Regular Board of Trustee meeting back into order at 7:00 p.m.

**024-23** Trustee Meyer motioned to approve the minutes from the Regular Board of Trustee meeting from 1-23-23 and the Special from 1-30-23, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Meyer-yea, Trustee Wilson-yea**

**025-23** Trustee Meyer motioned to approve expenditures in the amount of \$183,681.76, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Meyer-yea, Trustee Wilson-yea**

**Special Guest:** John Schmidt, Chaplain for Swanton American Legion Post #479 talked to the Board about having Swanton Cemetery be a “Wreaths Across America” cemetery. It happens the first Saturday of December each year and the Post would take care of all the details, the laying and cleaning up of the wreaths.

**026-23** Trustee Meyer motioned to have Swanton Cemetery become a designated “Wreaths Across America” cemetery, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Meyer-yea, Trustee Wilson-yea**

Fiscal Officer Stultz volunteered to be the contact person for the Township.

**Zoning:**

Zoning Inspector Wylie reported on activity since the last meeting. She has been in contact with Fulton County Health Department representative Jeff Crisenbery about Josh Doyle’s property. She asked for a \$50.00 check for Fulton County Recorder’s to register the Zoning Resolution. She asked Trustee Kazmierczak what the protocol was for lot splits. She has issued 2 permits this year and is finishing up the corrections on the website.

**Special Guest:** Delta Fire Chief Jeremy Gillen presented to Board Delta Community Fire Department’s statistics for 2022. He reports they have 5 new volunteers, 17% of their responses were out of their district, and that they will have a ladder truck by the Fall of 2024. He informed the Board that they will need to change out their radios by 2025.

**027-23** Trustee Meyer motioned to appoint Delta Fire Chief Jeremy Gillen to be Swancreek’s Fire Marshall, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Meyer-yea, Trustee Wilson-yea**

**Public Forum:**

Zoning member Renee Walker thanked the Board for allowing her to attend OTA’s Annual Session. She feels it would be beneficial to send one person from the Zoning Commission and one person from the BZA to it each year. The Board agreed and will work out the details before next year.

**Administrator’s Report:**

Administrator Wheatley informed the Board that the Village of Swanton’s confined spaces training has been rescheduled to March 8<sup>th</sup>. She informed the Board that LTAP has free safety seminars. First Energy will be trimming trees in the area late spring early summer. She presented the Board from Maintenance with quotes for cones, barrels, and barricades needed.





**New Business:**

Maintenance Worker Parker is familiar with Gov.Deals and is willing to set up an account for the Township and list things on it that the Township would like to sell.

028-23 Trustee Meyer motioned to list the Township's old Vac Truck on Gov.Deals and sell it to the highest bidder, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Meyer-yea, Trustee Wilson-yea**

**Unfinished Business:**

Handbook Update- No update

Land Use Plan- the cost is \$38,000.00- no decision was made.

Road 6-3 Drainage Petition- No update

Maintenance Building- No update

Busch Ditch Petition- No update

Road 4- Maintenance is hoping to work on it this week.

Road 1- Maintenance Worker Ehram had drawn out a proposal for Co. Rd. 1

Clean Up Day- Administrator Wheatley has quotes from Klumm, Behrman, and Bubba's- is waiting on Lammon Brothers.

**Fire/Rescue:**

Fire District- No Updates

Fire Levy- Fiscal Officer Stultz will have a recommendation on millage for the next meeting.

**Cemetery:**

CIMS Cemetery Software- Trustee Wilson has talked to York Township and they highly recommend it. Trustee Kazmierczak thinks that the Township has enough new things they are trying to learn and would like to wait on this.

Grave Lay Out- Administrator Wheatley states we can get about 90 more graves in Swanton Cemetery if we go with 3 rows. Discussion was had on what kind of revenue that would be.

Budget for Ribbons- No update

Price List- Wait until Trustee Kazmierczak is back in town

Rules and Regulations- No update

Columbarium Brochure- No update

029-23 Trustee Meyer motioned to go into Executive Sessions to discuss possible compensation of a public employee per O.R.C. 121.22 (G) (1) and land purchase per O.R.C. 121-22 (G) (2) at 8:14 p.m., 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Meyer-Yea, Trustee Wilson**

Meeting adjourned

030-23 Trustee Meyer motioned to called the meeting back into order at 9:01 p.m., 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Meyer-Yea, Trustee Wilson-Yea**

Trustee Meyer motioned to adjourn at 9:03 p.m., 2<sup>nd</sup> by Trustee Wilson

**Swancreek Township Board of Trustees**

*Jo Stultz*

Attest: Jo Stultz, Fiscal Officer  
Swancreek Township  
March 6, 2023

*Gene Wilson*

Trustee Gene Wilson, Chairman

*Brian Meyer*

Trustee Brian Meyer, Vice Chairman

Trustee Rick Kazmierczak

