

**SWANCREEK TOWNSHIP  
REGULAR BOARD OF TRUSTEE MEETING  
Monday January 9, 2023**

Chairman Wilson called the meeting to order at 6:20 p.m.  
Board of Trustees present: - Gene Wilson-Chairman, Brian Meyer-Vice Chairman, Rick Kazmierczak-Trustee  
Fiscal Officer: Jo Stultz  
Administrator- Dawn Wheatley  
Zoning Inspector: Lisa Wylie  
**GUESTS:** See Sign In Sheet

**009-23** Trustee Meyer motioned to accept the Regular and Special Board of Trustee meeting minutes from 12-19-22 and 12-22-22, 2<sup>nd</sup> by Trustee Kazmierczak.

**Roll Call: Trustee Meyer-Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea**

**010-23** Trustee Kazmierczak motioned to approve expenditures in the amount of \$261,536.47, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea**

**Zoning:**

Zoning Inspector Wylie informed the Board that the Zoning Commission has a meeting Wednesday, January 11<sup>th</sup> and the Board of Zoning Appeals has one Thursday, January 19, 2023. She is registered for O.T.A. but will not be able to attend due to family needs. She will be able to access all the classes online. Lenny Mitchell from the Zoning Commission has asked what the Agsten house is. Zoning Inspector Wylie states it's scheduled for March. There is no update on the Bostleman house.

**Public Forum:**

None

**Fiscal Officer:**

**011-23** Trustee Kazmierczak motioned to move \$156,101.56 for Revenue Lost in 2022 out of ARP Fund 2273-990-990-0000 into General Fund 1000-990-990-0000, 2<sup>nd</sup> by Trustee Meyer.

**Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea**

**Administrator Updates:**

Administrator Wheatley informed the Board that the cameras were being installed today and should be completed by Wednesday. The new laptop was delivered today. Discussion was had on the progress of IWorks.

**New Business:**

New Maintenance employee Blake Parker will be starting January 17<sup>th</sup> @ 7:00 a.m.

**Unfinished Business:**

Feb 6<sup>th</sup> at 6:00 OHM meeting

Road 6-3- the Commissioners will have set the first review for Feb 1<sup>st</sup> at 9:00 and the first hearing for March 16<sup>th</sup>.

Maintenance Building- Administrator Wheatley is to reach out to the Zimmerman's to discuss purchasing property.

Busch Ditch Petition- No Update

**012-23** Trustee Kazmierczak motioned to have Fulton County Engineers to provide the Township with an estimate to mill, widen, and pave County Road 4 between County Road E and County Road F as well as pricing for striping and edge lines on both sides, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea**

Road 1- Maintenance worker Mattimore is to meet with Justin from the Fulton County Engineers Office on Wednesday to show him the outlet. The Township will need to obtain two easements for the project.

The Board asked Administrator Wheatley to put the County Road 1 project out to bid and gave her names of contractors to contact.

**Fire/Rescue:**

January 12<sup>th</sup> is the next scheduled meeting.

**Cemetery:**

The Board asked Administrator Wheatley to come up with a budget to put in a row of concrete ribbons for Swanton Cemetery.

**013-23** Trustee Kazmierczak motioned to go into Executive Session to discuss employment per O.R.C. 121.22 (G) (1) at 7:12 p.m., 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Meyer-Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea**  
Meeting adjourned

**014-23** Trustee Kazmierczak motioned to called the meeting back into order at 8:08 p.m., 2<sup>nd</sup> by Trustee Meyer.


**Roll Call: Trustee Meyer-Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea**

**015-23** Trustee Kazmierczak motioned to hire James Ehram as a full time Maintenance employee at \$24.00 and hour and after a successful 90day probation \$25.00 per hour with the acceptance of becoming Swancreek Township's Maintenance Crew Chief, 2<sup>nd</sup> by Trustee Wilson.


**Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea**


**016-23** Trustee Kazmierczak motioned to award Maintenance employee Damon Mattimore a \$1,000.00 bonus, and increase Zoning Inspector Lisa Wylie's hourly wage by \$2.00 per hour, effective the next pay period, 2<sup>nd</sup> by Trustee Meyer.

Trustee Meyer motioned to adjourn at 8:13 p.m., 2<sup>nd</sup> by Trustee Wilson

  
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Attest: Jo Stultz, Fiscal Officer  
Swancreek Township  
January 23, 2023

**Swancreek Township Board of Trustees**

  
\_\_\_\_\_  
Trustee Gene Wilson, Chairman

  
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Trustee- Brian Meyer, Vice Chairman

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Trustee Rick Kazmierczak