

**SWANCREEK TOWNSHIP  
BOARD OF TRUSTEE SPECIAL MEETING  
Saturday Oct 29, 2022**

Vice Chairman Wilson called the meeting to order at 12:10 p.m.  
Roll call: Gene Wilson-Vice Chairman, Brian Meyer-Trustee, Rick Kazmierczak-Chairman via phone  
Fiscal Officer: Jo Stultz  
Administrative Assistant: Dawn Wheatley  
Zoning Inspector: Lisa Wylie

Stacey Dietrich from the audience asked for clarification on her lot split. Trustee Meyer and Zoning Inspector Wylie explained it to her and Zoning Inspector Wylie will contact Fulton County to let Regional Planning know that the Board of Trustees have no objections to it.

The cemetery mowing contract was reviewed by the Board.  
**129-22** Trustee Meyer motioned to approve the 2023 Cemetery Mowing contract with the proposed recommendations made by the Board, 2<sup>nd</sup> by Trustee Wilson.  
**Roll Call: Trustee Meyer-Yea, Trustee Wilson-Yea.**


Job descriptions were reviewed for all employees  
**130-22** Trustee Wilson motioned to amend Swancreek Township's Organizational Flow chart to have the Zoning Inspector report to the Trustees, 2<sup>nd</sup> by Trustee Meyer.  
**Roll Call: Trustee Meyer-Yea, Trustee Wilson-Yea.**


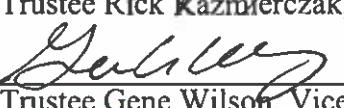
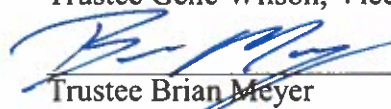
Approval of job description approval tabled until 11-2-22 Board of Trustee Special

The Board directed Administrator Wheatley to check with Employers Association on the legality of having employees on call.

**131-22** Trustee Wilson motioned to purchase a cell phone for the Maintenance Supervisor to use for Township business opposed to his personal one, 2<sup>nd</sup> by Trustee Meyer.  
**Roll Call: Trustee Meyer-Yea, Trustee Wilson-Yea.**

Trustee Wilson motioned to adjourn at 2:01 p.m., 2<sup>nd</sup> by Trustee Meyer

  
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Attest: Jo Stultz, Fiscal Officer  
Swancreek Township  
November 21, 2022

**Swancreek Township Board of Trustees**  
  
\_\_\_\_\_  
Trustee Rick Kazmierczak, Chairman  
  
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Trustee Gene Wilson, Vice Chairman  
  
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Trustee Brian Meyer