

**SWANCREEK TOWNSHIP  
REGULAR BOARD OF TRUSTEE MEETING  
Monday October 3, 2022**

Vice Chairman Wilson called the meeting to order at 7:01 p.m.  
Board of Trustees present: - Gene Wilson-Vice Chairman, Brian Meyer-Trustee, Rick Kazmierczak-Chairman, absent  
Fiscal Officer: Jo Stultz  
Administrator- Dawn Wheatley  
Zoning Inspector: Lisa Wylie  
**GUESTS:** See Sign In Sheet

Postponed the approval of the 9-19-22 minutes to allow the Board time to review the.

**117-22** Trustee Meyer motioned to approve expenditures in the amount of \$15,112.62, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea**

**Zoning:**

Zoning Inspector Wylie reported on activity since the last meeting. She has meet with Fulton County's Registered Sanitarian Jeff Crisenbery about secondary leach field sights. This is now required buy the County. Fiscal Officer Stultz asked Zoning Inspector Wylie to ask if a new permit is being issued for an established house, are the residents required to bring the existing leach field up to code.

Vice Chairman Wilson informed the Board that due to the Public Hearing notice for the Zoning Change has not been advertised in the paper in time and that it will be past the 30 day requirement, the process will need to be started over. Zoning Inspector Wylie will coordinate the Public Hearing with BZA, follow up with Swancreek Township's Board with a date for their Public Hearing and have both dates posted in the Liberty Press.

**Public Forum: None**

**Fiscal Officer:**

Fiscal Officer Stultz handed out paperwork from the budget meeting with the Fulton County Auditor.

**118-22** Trustee Meyer motioned to accept Fulton County Auditor's estimate for 2023 Undivided Local Government in the amount of \$27,932.77, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea**

Discussion was had about the Fire Levy renewal or increase. Fiscal Officer Stultz provided reports and informed the Board that in 2023 the Township will be running at a \$40,000.00 deficit. She recommends that the Board has a decision on what they want to do by June of 2023, set a Special the same day as a Regular Board of Trustee meeting, and have Auditor Brett Kolb come out and certify the decision at the Special and the Board can pass a Resolution at the Regular. Fiscal Officer Stultz will file it with the Board of Elections as soon as possible after that so that it will be on the ballot for the November 2023 General Election.

Budgetary discussions were had.

**119-22** Trustee Meyer motioned to allow Fiscal Officer Stultz to reallocate funds up to \$5,000.00 without a Resolution, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea**

**120-22** Trustee Meyer motioned to reallocate out of the General Fund \$15,000.00 to Cemetery to pay for contracted services, i.e. mowing and tree removal, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Meyer -Yea, Trustee Wilson-Yea**

Fiscal Officer (continued)

Trustee Meyer has a quote for a used Vac Truck. The company is registered with Sourcewell for Government contracts. Fiscal Officer Stultz wants to verify that the Township will not be required to get other quotes if they use the APR monies for this purchase.

**Administrator Updates:**

Discussion was had about setting a date for The 2807 Group for her final report. Administrator Wheatley will send an email requesting 10-17-22 at 2:00 for Ms. Hoelzle to come out and address the Board and employees.

Discussion was had about the job description templates. The Board needs to review them and send revisions to Administrator Wheatley.

Streaming of the Township's Board of Trustee meetings is set up through YouTube and is projected to start for the November 21<sup>st</sup> meeting.

Discussion was had about iWorQs status

**New Business:**

Lot Split- To be discussed at the next meeting

**Unfinished Business:**

Township ID's- No Update

Township Cleanup Day 2023- Set a date at the next meeting

Road 6-3- No Update

Capital Equipment- No Update

Generator- No Update

Fire District Meeting- Administrator Wheatley to reach out to all involved with a Doodle Poll for a meeting date and time.

Crossover Patches- No Update

ARP Funds- No Update

Maintenance Building- No Update

Busch Ditch Petition- To be held October 14<sup>th</sup>

Road 4 OPWC Status- Administrator Wheatley to contact the Fulton County Engineer's Office for an update

Road 1- No update

**Fire/Rescue: None**

**Cemetery: No Updates**

Trustee Meyer motioned to adjourn at 8:11 p.m., 2<sup>nd</sup> by Trustee Wilson

**Swanecreek Township Board of Trustees**



Attest: Jo Stultz, Fiscal Officer  
Swanecreek Township  
October 17, 2022

Trustee Rick Kazmierczak, Chairman



Trustee- Gene Wilson, Vice Chairman



Trustee Brian Meyer