

**RESIDENTIAL DRIVEWAY PERMIT CONDITIONS**

1. To assure proper installation, the Swancreek Township Trustees must be notified a minimum of 48 hours in advance of any work being started.
  2. The minimum length of the pipe shall be 20 ft. for the proposed drive.
  3. No headwalls shall be permitted.
  4. The driveway pipe shall be jointed and sealed.
  5. Acceptable material shall be: galvanized corrugated steel, corrugated aluminum, and reinforced concrete. Corrugated polyethylene culvert pipe will be permitted if adequate cover is available and if installed according to manufacturer's recommendations.
  6. The center of the new pipe shall be parallel to the edge of the road.  
(Grade the existing gutter to drain through new drive pipe. Seed disturbed areas.)
  7. Minimum cover over the pipe should be 6 inches, unless greater cover is recommended by the pipe manufacturer.
  8. The use of the pavement for the deposit of excavated materials during construction will not be permitted.
  9. Concrete drives shall not exceed the height of the road pavement and must have 18' asphalt approach between roadway edge and end of drive. If asphalt is used in drive; it may be blended evenly at road edge, sloping away from roadway.
  10. Drive approaches shall slope down and away from the pavement of the through road or be otherwise constructed so that the surface water does not drain onto the highway pavement.
  11. The owner is responsible for the purchase and proper installation of all pipe and materials. The owner is also responsible for the maintenance and repair of all installations.
  12. The fee for not obtaining a permit is \$100.00.
- 078-22** Trustee Wilson motioned to invoke Driveway Permit Violations in the amount of \$100.00 for not applying for a driveway and lawn permit before installing a driveway or changing the yard grade in Swancreek Township's right of way, 2<sup>nd</sup> by Trustee Kazmierczak.

**Roll Call: Trustee Meyer-Yea, Trustee Wilson-Yea, Trustee Kazmierczak-Yea**

Please submit the completed permit application to:

Swancreek Township Trustees

5565 County Road  
Delta, OH 43515

SWANCREEK TOWNSHIP TRUSTEES  
FULTON COUNTY  
5565 County Road, Delta, OH 43515  
(419) 822-4371 Fax: (419) 822-4371

**SWANCREEK TOWNSHIP DRIVEWAY & LAWN PERMIT**

I hereby request permission to fill in the Township Road ditch for the purpose of:  
\_\_\_\_\_ Constructing a driveway \_\_\_\_\_ Establishing a lawn area

I agree to construct this project to the requirements of the Township Trustees and to pay all installation costs, future maintenance costs and to pay for any and all damages to the Township highways and the users thereof that might be caused by this installation or by future maintenance.

Fee for not obtaining a permit is \$100.00.

This permit is not valid until the work proposed has been inspected and approved by the Township.

LOCATION OF PROPOSED WORK:

Road: \_\_\_\_\_ N S E W of Road: \_\_\_\_\_ on the N S E W Side of the Road.  
(circle one) (circle one)

House Number: \_\_\_\_\_

DESCRIPTION OF PROPOSED WORK: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE: \_\_\_\_\_ SIGNED: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_  
.....

We hereby approve the permit subject to the following requirements: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE: \_\_\_\_\_ SIGNED: \_\_\_\_\_

TOWNSHIP REPRESENTATIVE

.....  
Work Inspected By: \_\_\_\_\_ Date: \_\_\_\_\_

COMMENTS: