



**BOARD OF TRUSTEES**

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**CITIZEN CONCERN/RECOMMENDATION FORM**

Complainant Name: \_\_\_\_\_ Date: \_\_\_\_\_

Complainant Email Address: \_\_\_\_\_

Phone No. \_\_\_\_\_ Address: \_\_\_\_\_

Address of Property (Where issue is): \_\_\_\_\_

Complaint/Recommendation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Complaint Taken By: \_\_\_\_\_

Referred To: \_\_\_\_\_

Action Taken: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

X  
Signature of Complainant

X  
Printed Name of Complainant

Citizen Follow-Up: Yes \_\_\_\_\_ No \_\_\_\_\_ Method of Follow-Up: \_\_\_\_\_

**Swan Creek Township Zoning Resolution**  
**Article 100-20.93 Complaints Regarding Violations**

*Whenever a violation of this Resolution occurs, or is alleged to have occurred, any person shall file a written complaint. Such complaint stating fully the causes and basis thereof shall be filed with the Zoning Inspector. The Zoning Inspector shall record properly such complaint, immediately investigate, and take action thereof as provided by this Resolution.*