**7:00 p.m. Regular Meeting**

1. Call to Order – 12/05/2022
2. Pledge of Allegiance
3. Roll Call – Chairman Wilson, Vice Chairman Kazmierczak, Trustee Meyer

Fiscal Officer Jo Stultz

1. Approval of Minutes – Board of Trustees 12-06/2021 Regular Mtg. Minutes
2. Approval of expenditures: $608,561.28
3. Zoning Inspectors Report:
4. Administrator Report:
   1. Procedure for maintenance request 30-day response.
   2. Ongoing list (on back of agenda)
5. PUBLIC FORUM – RULES: Please wait to be acknowledged, state name and address. Time limit is no more than five minutes.
6. Fiscal Officer
   1. Void check # 35995
   2. Rescind resolution #181-21. There was a misunderstanding of the engineer’s office email.
7. New Business
   1. Trash Removal Service
   2. Approve 2021 mileage of 46.318 miles of Township roads.
8. Unfinished Business
   1. ARP Funds: Discuss options for using the funds
9. Fire/rescue
10. Cemetery
    1. Sign Deeds: Bruce Bates, Meredith Miller, Linda Miller Roy,
11. Executive Session: Employee Evaluations; Administrator 90 day. per O.R.C. 121.22 (G) (1)
12. Adjourn – State time for the record

**ADMIN. REPORT/ONGOING ITEMS 2021**

* General:
  + Security Cameras: Holding
  + Web Page: Researching possible vendors
* Cemetery:
  + Raker Survey: Justin Leu emailed and said it will be done over the winter
  + Cemetery Section Markers
  + Grave verifications:
  + Swanton Stone Cleanup and Repair
  + Cemetery Rules and Regulations: Revamp
* Employee:
  + Revisions to Employee Handbook: Need a sit down and go through 1 page at a time to mark what needs changed or taken out.
  + Board Appt/Reappointments:
    - Water 2 up 06-22
      * Sent out letters asking if they would like to continue.
      * No response from Water District members yet
  + Evaluations coming up:
    - Zoning Inspector 90 day 12-15-2021
    - Maintenance Supervisor: Dawn and Gene are meeting with
* Road/Maintenance
  + Rainbow Drive Speed Limit:
  + Equipment
    - Harley Rake: Motion was made to order after first of the year
    - Gate dividing the front and back of township lot. Is this still something that is feasible? Placement options?
  + 2022 Potential Projects:
    - Road 4: clean up ditch bank and grade the road side to drain toward the ditch.
    - Road 4 road widen resurface estimate for 2023 budget? Res. to engineers to get estimate.
* Grounds/Maintenance
  + Security Lights Outside: Quotes
  + Building: Options Dan Meyer is not licensed for buildings
  + Maintenance bldg.: Roof
* Grants
  + ARP:
  + BWC Trench Safety: App was returned for a correction then sent back.