

**SWANCREEK TOWNSHIP  
REGULAR BOARD OF TRUSTEE MEETING  
Monday May 17, 2021**

Chairman Wilson called the meeting to order at 7:01 p.m.  
Pledge of Allegiance

Roll call - Board of Trustees present: Gene Wilson- Chairman, Rick Kazmierczak Vice  
Chairman, Travis Weigel, Trustee  
Fiscal Officer: Jo Stultz  
Zoning Inspector: Natalie Pallitta  
Maintenance Supervisor: Matt Stout  
**GUESTS:** See Sign In Sheet

**083-21** Trustee Kazmierczak motioned to accept the Special and Regular Board of Trustee meeting minutes from 1-4-21, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

**084-21** Trustee Kazmierczak motioned to approve expenditures in the amount of \$49,155.88, 2<sup>nd</sup> by Trustee Weigel.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

**Chairman Updates:**

Upcoming schedule-Maintenance- Maintenance Supervisor Stout gave a report on work completed and discussion was had about current and future projects.

**Zoning:**

Zoning Inspector Pallitta reported on activity since the last Board of Trustee Meeting

**Public Forum:**

None

**Fiscal Officer:**

Fiscal Officer Stultz outlined findings of errors from the 2019-2020 audit.

**085-21** Trustee Kazmierczak motioned to approve reallocation of \$35,534.00 out of Road and Bridge (Fund #2031) into Motor Vehicle (Fund #2011) per Auditor Eric Jesse, 2<sup>nd</sup> by Trustee Weigel.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

**086-21** Trustee Kazmierczak motioned to approve reallocation of all transaction for 2021 and Fund balance in Zoning to the General Fund per Auditor Eric Jesse, 2<sup>nd</sup> by Trustee Weigel.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

**New Business:**

Rehire Probationary Period- Trustee Kazmierczak will send an email to HR Systems for opinion.

Road 5-2 and Airport Highway Drainage Work- Trustee Kazmierczak will contact Fulton County Engineer Mike Burkholder

Dawn's Hours- Executive Session

1281 Co. Rd. 4-1- Discussed under Maintenance

**Unfinished Business:**

OPWC- Starts May 24<sup>th</sup>

Revisions to Employee Handbook- will be included in email sent to HR Systems

Maintenance Truck- No Update

Drainage Projects- No Update

Update Co. Rd. C b/t Co. Rd. 1 & 2- No Update

Unfinished Business (continued)

Township Cleanup Day- Discussion was had about how it would flow

DGL- Chairman Wilson signed the contract

Paving of Township Parking lot- Will get updated bids

**Fire/Rescue:**

Levy- Waiting on recount of Fulton Township's levy

**Cemetery:**

Cemetery Plotting/Surveying- Discussion of using Seasonal Employee Tober to help with this

1 Deed Signed

Water Line- Another estimate came in for \$2500.00. The Board will see what this included

**087-21** Trustee Weigel motioned to go into Executive Session at 8:53 p.m. to discuss employment per O.R.C. 121.22 (G) (1) at 8:07 p.m., 2<sup>nd</sup> by Trustee Kazmierczak.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**  
Meeting adjourned

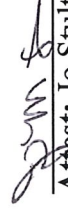
**088-21** Trustee Kazmierczak motioned to called the meeting back into order at 9:21 p.m., 2<sup>nd</sup> by Trustee Weigel.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

**089-21** Trustee Kazmierczak motioned to increase Administrative Assistant Wheatley's hours to 8 hours on Mondays, Tuesdays, Wednesdays and 5 hours Thursdays and Fridays, 2<sup>nd</sup> By Trustee Weigel.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

Trustee Kazmierczak motioned to adjourn at 9:22 p.m., 2<sup>nd</sup> by Trustee Weigel

  
**Attest: Jo Stultz, Fiscal Officer**  
Swancreek Township  
June 7, 2021

**Swancreek Township Board of Trustees**

  
Trustee Gene Wilson, Chairman

  
Trustee Rick Kazmierczak, Vice Chairman

  
Trustee Travis Weigel