**AGENDA**

**SWANCREEK TOWNSHIP TRUSTEE MEETING**

**July 12th, 2021**

**7:00 p.m. Regular Meeting**

1. Call to Order – 07/12/2021
2. Pledge of Allegiance
3. Roll Call – Chairman Wilson, Vice Chairman Kazmierczak, Trustee Weigel

Fiscal Officer Jo Stultz

1. Approval of Minutes –06-21-2021 Regular BOT Minutes and 06-28-2021 Special BOT Minutes
2. Approval of expenditures: $68,844.14
3. Chairman Updates
4. Upcoming schedule – Maintenance
   1. Road 1 drainage install status
5. Zoning
   1. Zoning Inspector Update: MVPO Status
6. PUBLIC FORUM – RULES: Please wait to be acknowledged, state name and address. Time limit is no more than five minutes.
7. Fiscal Officer
8. New Business
   1. Resolution to have Fulton County Engineer proceed with OPWC application for Road 2 from Road A to Road D.
   2. Review Records request procedure
   3. Representative sub procedure
   4. Security Cameras
   5. FYI: exception to allow electronic meetings for Townships expired on July 1st, 2021
   6. Equipment rental for Cemetery waterline.
9. Unfinished Business
   1. OPWC update Road C:
   2. Drainage Projects: tile on Rd. 6-3 and Rd. 2 & F drainage project Progress update
   3. Update of roads C b/t roads 1 & 2: Matt asked if this is still pushed until after the Road 1 tile is installed?
   4. Water District Road E project
   5. Parking Lot Status: On schedule Allied will call when they are ready to start to notify us when they will be starting. Most likely September.
   6. Revisions to Employee Handbook
10. Fire/rescue
11. Levy Discussion with Village of Swanton/Fulton twp.
12. Cemetery
    1. Cemetery Grant: Gathering needed information.
    2. Cemetery Plotting/Surveying:
       1. We’ve received 1 quote so far
       2. Dawn spoke to Aaron Dolph at the County.
          1. Need a resolution” to have the County do a complete survey of Raker Cemetery with row alignment for new grave plots”.
    3. Sign Deeds: None
    4. Grave markers damaged: Phone call that there are broken stones laying in weeds along overgrown area by the Chamberlain property.
    5. Cemetery Rules and Regulations review/revamp:
       1. Matt thinks the rules are fine they just might need to be another color (more noticeable) and enforced
13. Executive Session:
14. Adjourn – State time for the recorder