

**SWANCREEK TOWNSHIP  
REGULAR BOARD OF TRUSTEE MEETING  
Monday April 19, 2021**

Chairman Wilson called the meeting to order at 7:00 p.m.  
Pledge of Allegiance

Roll call - Board of Trustees present: Gene Wilson- Chairman, Rick Kazmierczak Vice  
Chairman, Travis Weigel, Trustee

Fiscal Officer: Jo Stultz

Zoning Inspector: Natalie Pallitta absent

**GUESTS:** See Sign In Sheet

**068-21** Trustee Kazmierczak motioned to accept the Special Board of Trustee meeting minutes from 4-5-21, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

**069-21** Trustee Kazmierczak motioned to accept the Regular Board of Trustee meeting minutes from 4-5-21, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

**070-21** Trustee Kazmierczak motioned to approve expenditures in the amount of \$68,034.16, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

**Chairman Updates:**

Trustee Wilson outlined upcoming work projects that the Maintenance Department has scheduled.

Discussion was had about Fulton County's Maintenance department summer hours and if Swancreek will mirror it. It was decided to leave Swancreek Township's Maintenance hours as is.

**Zoning:**

Zoning Inspector Updates-None

Rick Strausbaugh and Rosella Bezio from the audience questioned the Board on the stipulations of receiving a grant to demolish Ms. Bezio's burnt buildings. The Board referred them to Swancreek Township's Zoning Inspector and Fulton County's Registered Sanitarian Jeff Crisenbery.

**071-21** Trustee Kazmierczak motioned to approve the purchase of 4 signs not to exceed \$300.00 for Board of Zoning Appeals (BZA) properties with BZA preparing the verbiage for them, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

**Public Forum:**

Renee Walker from the audience asked the Board who was in charge of drainage for the OPWC Co. Rd. C project and Trustee Kazmierczak informed her Ward Company.

**Fiscal Officer:**

**072-21** Trustee Kazmierczak motioned to approve the Joint Solid Waste Management District Plan and to use their formal Resolution, 2<sup>nd</sup> by Trustee Weigel.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

Cemetery Budget Discussion- Postpone paving of Swanton Cemetery. Grindings from the OPWC project will be stored onsite for future use. Maintenance will be doing the prep work for the concrete and Mark I Householder will form and finish it. Maintenance Supervisor will get pricing on regrinding the grindings and water lines in Swanton Cemetery. No further grading from H&H will be done at the site where the stand pipe was temporarily installed.

Fiscal Officer (continued)

**073-21** Trustee Kazmierczak motioned to approve Mark Householder's concrete bid of not to exceed \$22,778.00, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

**New Business:**

Capital Equipment- Reviewed- No decisions made

Water Board Applicants- To be interviewed at a Special prior to the Regular Board of Trustee meeting Monday, May 3<sup>rd</sup> at 6:30 p.m.

Maintenance Request: Sinkhole on Road 4- The Board will have Maintenance repair it.

**Unfinished Business:**

OPWC- Preconstruction meeting April 27<sup>th</sup> at 8:00 a.m. at Swancreek Township

Revisions to Employee Handbook-No Update

Maintenance Truck- No Update

Road Checklist-No Update

Drainage Projects-No Update

Road C between Road 1 and Road 2-No Update

Road 2- No Update

Administrative Assistant-

**074-21** Trustee Kazmierczak motioned to add to the Administrator's job description under semi-annual duties to "Review budget semi-annually with Trustee and Fiscal Officer", 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

Salt Contract- Application was completed and signed. Uploaded to ODOT's website and confirmation was received.

Newsletter- At Tomahawk- Fiscal Officer Stultz will send modification under Fire Coverage to state that that the Township will cover approximately 2 years of the \$68,000.00 uncollected Village of Swanton resident's taxes.

Facebook- Administrative Assistant Wheatly deleted old Swancreek Township's page. If the Board decided to proceed with Facebook, a new page will be made.

**Fire/Rescue:**

Levy Discussion- No Update

EMA Contract- Trustee Kazmierczak delivered signed contract

**Cemetery:**

Cemetery Plotting/Surveying- Trustee Wilson will have Maintenance Supervisor Stout get quotes for surveying Raker and Swanton Cemetery.

**075-21** Trustee Kazmierczak motioned to go into Executive Session at to discuss Performance Evaluations per O.R.C. 121.22 (G) (1) at 8:34 p.m., 2<sup>nd</sup> by Trustee Weigel.

**Roll Call:** Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea Meeting adjourned


**076-21** Trustee Kazmierczak motioned to called the meeting back into order at 9:01 p.m., 2<sup>nd</sup> by Trustee Weigel.

**Roll Call:** Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

**077-21** Trustee Kazmierczak motioned to increase seasonal help Tom Tober's hourly rate to \$18.00 per hour effective at the beginning of next pay period, 2<sup>nd</sup> by Trustee Weigel.

**Roll Call:** Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

Trustee Wilson motioned to adjourn at 9:02 p.m., 2<sup>nd</sup> by Trustee Kazmierczak

  
Attest: Jo Stultz, Fiscal Officer  
Swancreek Township  
May 3, 2021

**Swancreek Township Board of Trustees**

  
Trustee Gene Wilson, Chairman

Trustee Rick Kazmierczak, Vice Chairman  
  
Trustee Travis Weigel