

**SWANCREEK TOWNSHIP
REGULAR BOARD OF TRUSTEE MEETING
Monday April 5, 2021**

Chairman Wilson called the meeting to order at 7:00 p.m.
Pledge of Allegiance

Roll call - Board of Trustees present: Gene Wilson- Chairman, Rick Kazmierczak Vice
Chairman, Travis Weigel, Trustee
Fiscal Officer: Jo Stultz
Zoning Inspector: Natalie Pallitta
GUESTS: See Sign In Sheet

Deputy Sheriff Hensley gave a report on activity in Swancreek Township from March 1 to present, April 5th.

060-21 Trustee Kazmierczak motioned to accept the Regular Board of Trustee meeting minutes from 3-15-21, 2nd by Trustee Wilson.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

061-21 Trustee Kazmierczak motioned to accept the Special Board of Trustee meeting minutes from 3-24-21 and 3-26-21, 2nd by Trustee Wilson.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-abstain, Trustee Wilson-Yea

062-21 Trustee Kazmierczak motioned to approve expenditures in the amount of \$25,155.76, 2nd by Trustee Wilson.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

Chairman Supervisor Updates:

OUPS Training for Maintenance

Swanton Cemetery Work Update

Zoning:

Zoning Inspector Pallitta reports 12 permits have been issued

Public Forum: None

Fiscal Officer:

Audit is complete and is now at the State for review.

New Business:

DGL Report given by Trustee Kazmierczak

063-21 Trustee Kazmierczak motioned to enter into contract with Ward Company for OPWC Project Round #34, 2nd by Trustee Wilson.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea
Fiscal Officer Stultz will complete the official Resolution provided by the Engineers Office and have the Board sign it and have all the proper documentation turned in to both Ward and the Fulton County Engineers Office.

C.E.O. Gene Wilson signed the Notice of Commencement and Notarization was completed as well as Sales and Use Tax Exemption signed. They will be scanned and emailed to Ward Company and Fulton County Engineers Office.

Pre-Construction meeting date with Ward and the Fulton County Engineers office was set for Tuesday, April 27th at 8:00 a.m. at Swancreek Township's Administration Building. Fiscal Officer Stultz will notify all parties involved.

Unfinished Business:

OPWC update Road C- No Update

Revisions to Employee Handbook-No Update

Maintenance Truck- No Update

Road Checklist-No Update

Maintenance Employee- The Board offered previous employee John Simon the position. Waiting to see if he accepts it.

064-21 Trustee Kazmierczak motioned to provide John Simon independent health insurance if he cannot receive COBRA, until he becomes eligible under the Swancreek Township plan (90 days), 2nd by Trustee Wilson.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

Drainage Projects- No Updates

Facebook- No Updates

065-21 Trustee Kazmierczak motioned to accept the Administrator's job description as presented, 2nd by Trustee Wilson.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea
Discussion on hours and salary to be discussed at April 19th's meeting.

066-21 Trustee Kazmierczak motioned to hire Select Sanitation for Township Clean Up Day May 22, 2nd by Trustee Wilson.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

067-21 Trustee Kazmierczak motioned to approve and use the provided Resolution for ODOT's salt contract and order 200 tons of road salt, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

Newsletter- All articles will be to Tiffany Ford by Tuesday, April 6th.

Fire/Rescue:

Levy Discussion with Village of Swanton/ Fulton Township- Next meeting May 19th


EMA Contract- No Updates

Cemetery:

Cemetery Plotting/ Surveying (Ribbons?)- List of Surveyors obtained, Trustee Wilson will talk to Maintenance Supervisor Stout

1 Deed Signed


Trustee Kazmierczak motioned to adjourn at 8:51 p.m., 2nd by Trustee Weigel


Attest: Jo Stultz, Fiscal Officer
Swancreek Township
April 19 ,2021

Swancreek Township Board of Trustees


Trustee Gene Wilson, Chairman


Trustee Rick Kazmierczak, Vice Chairman


Trustee Travis Weigel