

**SWANCREEK TOWNSHIP  
BOARD OF TRUSTEE SPECIAL MEETING  
Thursday February 18, 2021**

Chairman Wilson called the meeting to order at 8:05 a.m.  
Roll call: Gene Wilson-Chairman, Rick Kazmierczak-Vice Chairman, Travis Weigel-Trustee, absent


Fiscal Officer: Jo Stultz  
Maintenance Supervisor: Matt Stout

**SPECIAL GUEST:** Fulton County Engineer Hayley Dockery

Fulton County Engineer Hayley Dockery states everything is out for bid for OPWC Round #34 County Road C project. Bids will be awarded March 3 at 10:00 a.m. at the Engineers office. One representative can be there from Swancreek Township. Trustee Kazmierczak will attend. Swancreek Township will need to pass a Resolution accepting the awarded contractor. Discussion was had about having a Special on March 8<sup>th</sup> or March 9<sup>th</sup>. Ms. Dockery stated it could be that Friday as well. Trustee Kazmierczak asked if catch basins will be replaced and she stated that almost all of them will be. Drainage has to be completed first. Trustee Kazmierczak asked if residents need to be notified and she said that was up to the Township but not a requirement. Ms. Dockery stated that the start date is up to the contractor, the completion date is the only stipulation they put on the project. Trustee Kazmierczak wants a simple letter to go out to the residents that will be affected by the roadwork. Trustee Kazmierczak asked if police, fire and other entities need to be notified. Ms. Dockery informed him that is the responsibility of the contractor. Trustee Kazmierczak asked if the Trustees will be allowed to talk to the contractor. Ms. Dockery says yes, it's Swancreek Township's contract. Ms. Dockery asked who would be the contact person for the contractor and it was decided Maintenance Supervisor Stout would be. Maintenance Supervisor Stout asked Ms. Dockery if the contractor would be allowed to use a certain percentage of the grinding on the job and she stated no. She said there will be about 110 loads of grindings and did the Township want any. Maintenance Supervisor Stout requested 50 loads for the Township. Ms. Dockery asked who would be the contact person for change of orders. Chairman Wilson will be the contact person. Ms. Dockery states there will be a contractor meeting with the Township prior to start up and she anticipates it will take 6-8 weeks for completion of the project. She still needs two easements signed.

Discussion was had about being able to apply for OPWC funding for County Road 2 from County Road A to County Road D. The Township would have to apply for this by June 15<sup>th</sup>.

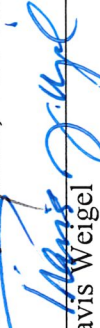
Trustee Kazmierczak motioned to adjourn at 8:46 a.m., 2<sup>nd</sup> by Trustee Wilson

  
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Attest: Jo Stultz, Fiscal Officer  
Swancreek Township  
March 15, 2021

**Swancreek Township Board of Trustees**

  
\_\_\_\_\_  
Trustee Gene Wilson, Chairman

  
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Trustee Rick Kazmierczak, Vice Chairman

  
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Trustee Travis Weigel