

**SWANCREEK TOWNSHIP  
REGULAR BOARD OF TRUSTEE MEETING  
Monday March 1, 2021**

Chairman Wilson called the meeting to order at 7:00 p.m.  
Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Gene Wilson- Chairman, Travis Weigel-Trustee, Rick Kazmierczak- Vice Chairman Absent

Fiscal Officer: Jo Stultz

Zoning Inspector: Natalie Pallitta

**GUESTS:** See Sign In Sheet

**038-21** Trustee Weigel motioned to accept the Regular Board of Trustee meeting minutes from 2-15-21, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Weigel-Yea, Trustee Wilson-Yea**

**039-21** Trustee Weigel motioned to approve expenditures in the amount of \$37,728.08, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Weigel-Yea, Trustee Wilson-Yea**

**Special Guest-** Special Guest Deputy Sheriff Ward gave a report on activity in Swancreek Township. There were 92 calls from January 18 through March 1.

**Chairman Updates:**

Drainage Projects Tile on County Road 6-3 and County Road F- No Update

Update on County Road C between County Road and County Road 2- Trustee Wilson states it will be started this week

Road 2 South of County Road

**040-21** Trustee Weigel motioned to have Fulton County Engineers Office estimate and score County Road 2 from County Road A to County Road D for OPWC Round #35, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Weigel-Yea, Trustee Wilson-Yea**

Upcoming Maintenance Schedule- Trustee Wilson reported on the incident that Maintenance had during the last snow storm. He stated that Maintenance has been working in the shop this week, that Swanton Cemetery fence is on the schedule to be completed.

Maintenance Tools- Trustee Wilson would like to talk to Maintenance Supervisor Stout before the Board decides to have him purchase any more. Most of the small tools have been purchased.

Township Dumpster- Administrative Assistant Wheatley will call on the dumpsters to see when Select Sanitation can drop off a container. She will coordinate with Advanced Sanitation accordingly to have them remove theirs.

**Zoning:**

Zoning Inspector Pallitta reported on her activity since the last meeting. She also said that Swancreek Township may be approved for grant money for two demolitions. Renee Walker from the audience asked if they approved the oldest ones first, to which Zoning Inspector Pallitta replied no, it is awarded by the most dangerous.

**Public Forum:**

Renee Walker from the audience asked about the new truck being discussed for Maintenance Supervisor Stout. She feels the Township will be putting a lot of money into roads and was questioning the expense. She also asked about the new Zoning truck and asked if the Township had under coating placed. She stated that it could be done for around \$400.00 and that she thought it was a worthwhile investment.

**Fiscal Officer:**

**041-21** Trustee Weigel motioned to make the Appropriations and Revenue budgets presented by Fiscal Officer Stultz as permanent for 2021, 2<sup>nd</sup> by Trustee Wilson.

Administrative Assistant Wheatley would like to contact Virtual PC about the Township's computers. She is having problems with her email. Trustee Wilson asked her to contact Metalink to see where we are at with having them as our phone and internet provider.

Board of Election- The Board of Elections has contacted the Township to see if they can use the building for the Special election in May- the Board approved that.

Fiscal Officer Stultz informed the Board that the Township has received the first half of Real Estate Taxes and that the General Fund and Road and Bridge are more than last year.

Fiscal Officer Stultz informed the Board that the Township's audit will start Thursday, March 4<sup>th</sup>.

Fiscal Officer Stultz informed the Board that she will be receiving a new laptop from the State March 15<sup>th</sup> and that the one she is currently using will be available for use.

**New Business:**

Government Holidays- Administrative Assistant Wheatley asked if she can work the lesser Monday Holidays. She would not be working for time and a half but regular pay. Since she is part time the Board agreed to the request.

Guardian Alarm- Administrative Assistant Wheatley was able to get in contact with them. The only people listed for authorization are Maintenance Supervisor Stout and Trustee Kazmierczak. She will have herself added.

Facebook- No Update

Dispose Inventory- This will be left on the agenda

**Unfinished Business:**

OPWC Update- Opening of the bids has been postponed to March 10 due to an addendum the Fulton County Engineers office had to do.

Revisions to the Employee Handbook- Trustee Kazmierczak has all of the revisions- he will need to get with Administrative Assistant Wheatley to update handbook.

Resolution to request paving and drainage on Co. Rd. 2- Passed above

Purchase of Maintenance Truck- Trustee Wilson had estimates for a new work truck for Maintenance Supervisor Stout for the Board to review. He had two options- one that was already for use and another one that would need the bed built to order. Discussion was had that it would be more economical to buy the already built one.

Tom Tober- The Board asked Administrative Assistant Wheatley to post in the Liberty Press, Swanton Enterprise, and post on the Township's webpage the job opening for Maintenance. She will get with Maintenance Supervisor Stout to see what type of C.D.L. will be required. The wage will be based on experience. Tom Tober has agreed to fill in until the Township is able to hire a full time employee.

Road Checklist- No Update

**Fire/Rescue:** No update.

**Cemetery:**

042-21 Trustee Weigel motioned to accept the cemetery pricing as follows, 2<sup>nd</sup> by Trustee Wilson:

	Resident	Non-Resident
Grave Spaces-Including Footer	\$370.00	\$1170.00
Columbarium		
Top Tiers	\$1000.00	\$1400.00
Lower Tiers	\$850.00	\$1250.00
Open & Closing Costs- Regular Interment		
Weekdays before 2 P.M.	\$475.00	\$600.00
Weekdays after 2 P.M.	\$575.00	\$700.00
Saturdays	\$575.00	\$825.00
Holiday or Sunday	\$750.00	\$875.00
Open & Closing-Half Size/Cremations		
Weekdays before 2 P.M.	\$275.00	\$400.00
Weekdays after 2 P.M.	\$325.00	\$450.00
Holidays/Sundays	\$450.00	\$700.00
Saturdays	\$375.00	\$425.00
Open & Closing- Columbarium		
Weekdays before 2 P.M.	\$200.00	\$250.00
Weekdays after 2 P.M.	\$275.00	\$325.00
Saturdays	\$375.00	\$425.00
Holidays/Sundays	\$450.00	\$550.00
Private Estate Inurments	\$50.00	\$100.00
Exhumation	Fees Doubled	Fees Doubled


**Roll Call: Trustee Weigel-Yea, Trustee Wilson-Yea**

**Trustee Reports:**


**Trustee Weigel:** Trustee Weigel attended the Regional Planning Commission meeting Fe 23<sup>rd</sup>. Tammy Richardson has retired. A comprehensive plan will be sent out to the Township as soon as the Commissioners vote on it this summer.

**Trustee Wilson:** None

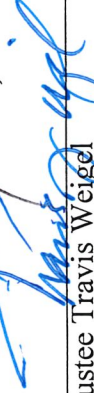
Trustee Weigel motioned to adjourn at 8:25 p.m., 2<sup>nd</sup> by Trustee Wilson

  
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**Attest:** Jo Stultz, Fiscal Officer  
Swancreek Township  
March 15, 2021

**Swancreek Township Board of Trustees**

  
\_\_\_\_\_  
Trustee Gene Wilson, Chairman

  
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Trustee Rick Kazmierczak, Vice Chairman

  
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Trustee Travis Weigel