

**SWANCREEK TOWNSHIP
REGULAR BOARD OF TRUSTEE MEETING
Monday February 15, 2021**

Chairman Wilson called the meeting to order at 7:00 p.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Gene Wilson- Chairman, Travis Weigel-Trustee, Rick

Kazmierczak- Vice Chairman via absent

Fiscal Officer: Jo Stultz

Zoning Inspector: Natalie Pallitta

GUESTS: See Sign In Sheet

031-21 Trustee Weigel motioned to accept the the Regular Board of Trustee meeting minutes from 2-1-21, 2nd by Trustee Wilson.

Roll Call: Trustee Weigel-Yea, Trustee Wilson-Yea

032-21 Trustee Weigel motioned to approve expenditures in the amount of \$48,015.67, 2nd by Trustee Wilson.

Roll Call: Trustee Weigel-Yea, Trustee Wilson-Yea

Chairman Updates:

Drainage Projects- tile on Co. Rd 6-3 and Co. Rd 2- The Board will talk to Fulton County Engineer Hayley Dockery about this at the Special 2-18-21

Update on Co. Road C between Co. Rd 1 and co. Rd 2- Work had been postponed due to the weather.

Co. Rd. 2 South of Co. Rd. D- update-Hampton property-No Update. Possible OPWC?

Upcoming Maintenance Schedule- Due to weather, it will be determined due to snow plowing.

Shop Tools- Trustee Wilson had asked Maintenance Supervisor Stout to compile a list of shop tools and equipment that he felt the Township needed. The Board reviewed all.

033-121 Trustee Weigel motioned as follows:

Upgrade not to exceed \$2500.00-

Battery Charger

Dewalt Battery Tools

Load Chains and Straps

½ and ¾ Impacts

Bench Grinder

Extension Cords Heavy Duty

Hardhats

Estimates for as follows:

Trash Pump

Tool Box for Shop

Core Drill

Transit and Head for Backhoe

Cutter More for Backhoe

2nd by Trustee Wilson

Roll Call: Trustee Weigel-Yea, Trustee Wilson-Yea

Road Check List- It has been turned into Fulton County Engineer Mike Burkholder

Columbarium Niches are ready for public sale- Discussion was had about fees.

034-21 Trustee Weigel motioned to approve Cemetery Fees as follows:

Grave Spaces-Including Footer	Resident	Non-Resident
	\$370.00	\$1170.00

Chairman Updates (continued)

Cemetery Fees (continued)

Columbarium	Top Tiers	\$1000.00	\$1400.00
	Lower Tiers	\$850.00	\$1250.00

Open & Closing Costs- Regular Interment

Weekdays before 2 P.M.	\$475.00	\$600.00
Weekdays after 2 P.M.	\$575.00	\$700.00
Saturdays	\$575.00	\$825.00
Holiday or Sunday	\$750.00	\$875.00

Open & Closing-Half Size/Cremations

Weekdays before 2 P.M.	\$275.00	\$400.00
Weekdays after 2 P.M.	\$325.00	\$450.00
Weekends/Holidays/Overtime	\$325.00	\$700.00

Open & Closing-Columbarium

Weekdays before 2 P.M.	\$200.00	\$250.00
Weekends after 2 P.M.	\$275.00	\$325.00
Saturdays	\$375.00	\$425.00
Sundays and Holidays	\$450.00	\$550.00

Private Estate Inurnments

Exhumation	Fees Doubled	\$50.00	\$100.00
------------	--------------	---------	----------

2nd by Trustee Wilson

Roll Call: Trustee Weigel-Yea, Trustee Wilson-Yea

Zoning:

Zoning Inspector Pallitta reported on work she is doing on Forest Mobile Home Park. There are a number of empty trailers there that she feels should be removed. She also gave an update on what permits she has issued and closed out since last meeting.

Public Forum:

None

Fiscal Officer:

035-21 Trustee Weigel motioned to approve voiding warrants #35543 to Great Lakes Service and Supplies, #35705 to H & R Cleaning and #35621 to Great Lakes Sound, 2nd by Trustee Wilson.

Roll Call: Trustee Weigel-Yea, Trustee Wilson-Yea

Fiscal Officer Stultz reports that 2020 is officially closed

Fiscal Officer Stultz provided the Board with a revised Appropriation Status. She would like to wait until all Board member are present before passing Resolution making the Appropriation Status permanent for 2021.

New Business:

Hiring Tom Tober- Trustee Wilson and Trustee Kazmierczak have talked to Tom Tober and he is interested in mowing the cemeteries as seasonal help for Swancreek Township. Trustee Wilson states that Trustee Kazmierczak would like to give him a dollar an hour raise.

036-21 Trustee Weigel motioned to hire Tom Tober as seasonal help to mow Swancreek Township's cemeteries with a dollar in hour increase, 2nd by Trustee Wilson.

Roll Call: Trustee Weigel-Yea, Trustee Wilson-Yea

New Business (continued)

Resolution to request estimate for paving and drainage on Co. Rd. 2 between Co. Rd. A and Co. Rd. EF- the Board will wait until the Special with Fulton County Engineer Hayley Dockery.

Purchase of Maintenance Truck- Discussion was had about when this would happen. Per the Budget meetings, it wouldn't happen until the second half of the year. Trustee Wilson will talk to Maintenance Supervisor Stout to see if he was planning on building it or buying it off the lot. The money has been appropriated out of Permissive Tax for the truck. There is approximately \$99,000.00 in that Fund. Discussion was had about paying off the backhoe with that Fund.

Permit to Occupy ROW Co. Rd. 6- The Board signed the Right of Way agreement for Ohio Gas. Fiscal Officer Stultz will make a copy for the Township's records and mail the original to Brooke Longnecker at Fulton County Engineers Office.

Unfinished Business:

OPWC update Co. Rd. C- None

Charging the Water Board a set fee per month for utilities- Trustee Wilson talked to Water Board members and the idea was not received well. He states that Trustee Kazmierczak is not in favor of the idea either. It was decided to not pursue it.

Revisions to Employee Handbook-Administrative Assistant Wheatley thinks that Administrative Assistant Ford has already done this. She will give Trustee Kazmierczak the updated manual for his review.

Trash Service Providers- Maintenance Supervisor Stout had provided Trustee Wilson with different quotes. Fiscal Officer Stultz believes that Advanced Sanitation is charging the Township \$69.00 per month. Select Sanitation has come in with a quote of \$180.00 per quarter.

037-21 Trustee Weigel motioned to award Select Sanitation Swancreek Township's property dumpster business providing the container is the same size as the Township has now for \$180.00 per quarter, 2nd by Trustee Wilson.

Roll Call: Trustee Weigel-Yea, Trustee Wilson-Yea

Fire/Rescue: None

Cemetery:

Trustee Wilson states that Swanton Cemetery fence is approximately half done.

1 Deed was signed.


Trustee Wilson is donating a new metal roof for the Maintenance garage at Swanton Cemetery.

Clarification of Columbarium prices- discussed above.

Trustee Wilson motioned to adjourn at 7:55 p.m., 2nd by Trustee Weigel


Attest: Jo Stultz, Fiscal Officer
Swancreek Township
March 1, 2021

Swancreek Township Board of Trustees


Trustee Gene Wilson, Chairman

~~ABSENT~~
Trustee Rick Kazmierczak, Vice Chairman


Trustee Travis Weigel