

SWANCREEK TOWNSHIP
BOARD OF TRUSTEE SPECIAL MEETING
Thursday January 28, 2021

Chairman Wilson called the meeting to order at 8:30 a.m.
Roll call Rick Kazmierczak-Chairman, Rick Kazmierczak-Vice Chairman, Travis Weigel-Trustee, absent

Fiscal Officer: Jo Stultz

Maintenance Department: Matt Stout, Damon Mattimore, John Chandler

GUESTS: See Sign In Sheet

Discussion was had about pay rate when called in to work on a holiday as written in Swancreek Township's Employee handbook. The Board and Maintenance workers agreed that the handbook is stating that the maximum amount to be paid will be 2.5 times their hourly rate. The Board and Maintenance Department went through the handbook and talked about revisions that should be made. Discussion was had about time frame to put in for vacations. For scheduling work purposes it was decided that Maintenance would let the Supervisor know by January 1st of each calendar year if they would be taking their birthdays off instead of one of the minor holidays.

Maintenance employee John Chandler questioned why he was having money held out of his paycheck for Colonial insurance. Fiscal Officer Stultz stated it was for the 15% employee copay for insurance. Maintenance and the Board thought that the Township was 100 % responsible for the premium. Fiscal Officer Stultz will check with Bradford and Associates on how they have it figured.

Discussion was had about asking Fulton County Engineers Office to get estimates for crack seal, chip and fog seal, and black top. Trustee Kazmierczak states there is road checklist that needs to be completed before asking the county to get estimates.

Maintenance Supervisor Stout informed the Board that many of the supplies in the first aid kits have expired. Trustee Kazmierczak will look into getting these items replaced.

Trustee Kazmierczak asked Maintenance Supervisor Stout eyewash stations and where they were located.

Trustee Kazmierczak motioned to adjourn at 10:12 a.m., 2nd by Trustee Wilson



Attest: Jo Stultz, Fiscal Officer
Swancreek Township
February 1, 2021


Swancreek Township Board of Trustees



Trustee Gene Wilson, Chairman



Trustee Rick Kazmierczak Vice Chairman



Trustee Travis Weigel (Absent)