

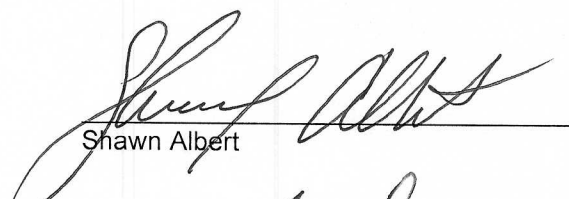
Swan Creek Water District Board Meeting Minutes


DATE	January 14, 2021
<p>6:30 PM</p> <p>Minutes Approval</p>	<p>Trustee Fowler called the Meeting to Order</p> <p>Pledge of Allegiance</p> <p>Roll Call Attendance: All Board members were present for this meeting with the exception of Trustee Albert who was out of town. Also present were Tom Shelley and Tina Whalen</p> <p>Motion was made by Trustee Fowler, seconded by Trustee Mitchell to approve the regular meeting minutes from December 17, 2020. Motion carried unanimously.</p>
<p>Public Forum</p>	<p>No public in attendance</p>
<p>Administrative</p>	<p>Sign Resolution(s) 2020-38 - 42 from Previous Meeting(s). Details of these resolutions can be found in the December 17, 2020 meeting minutes.</p> <p>Purchase Orders were initialed by the Board</p> <p>December's Bank & Investment Statements and Reconciliation Reports were reviewed and initialed by the Board.</p> <p>Fund Summary Report was provided to the Board for review.</p> <p>January's Usage/Billing Report (Cycle 2 Only) was provided to the Board for review.</p> <p>Temporary Appropriations and Revenue Budget for 2021 – Tina reported that she needs to finish inputting the rest of the fund appropriations into the system. The only ones in are for General Operating which were approved at the December 17, 2020 meeting.</p> <p>Annual Transfers for Road 2 Trunk Capacity Fees and Equalization Fees – Tina said she thinks it would be better to handle these transfers at the beginning of the year vs. the end of the year. That way all payments received in the year will be included in the resolution for transferring the funds. She requested that the Board rescind the previous resolution from December 17, 2020 and pass another with the total amount that was collected in 2020. After further discussion:</p> <p>Motion to Rescind Resolution 2020-40 was motioned by Trustee Fowler, seconded by Trustee Walker to rescind resolution 2020-40 Roll call was done and Motion carried unanimously.</p> <p>Resolution 2021-01 was motioned by Trustee Fowler, seconded by Trustee Yunker to approve a transfer in the amount of \$7,823.17 from General Operating Fund (5101) to the Road 2 Construction fund (5105) for payments collected in 2020 for the Road 2 Trunk Capacity and Equalization Fees for the purpose of the Road 2 Project debt retirement. Roll Call Vote was done and Motion carried unanimously.</p> <p>EPA Survey/Audit – Tina reported that it is time for their EPA Survey/Audit. Ziad is handling the onsite portion, which is only going to be looking at the meter pits. This will be followed up with a video meeting on January 20th with Ziad, Tina and the EPA rep.</p>


	<p>Tina had Tom do some valve exercising on the critical valves, which are supposed to be done annually while the non-critical ones have to be done every five years.</p> <p>Tom and Tina discussed a valve exercising tool, which they feel will help with the annual exercising of valves. This tool is expensive but when most of the valves have to be turned 35 times on and 35 off, this tool could be a very valuable asset to the District and anyone exercising the valves.</p> <p>Tom will continue to research too see what options are available.</p> <p>Treasurer Bond for 2021 - Trustee Mitchell signed the 2021 Treasurer's Bond and it was witness by the Office Manager.</p>
Treasurer	<p>Resolution for Payment of Bills – Trustee Mitchell reported that he has reviewed the bills and had no issues.</p> <p>Resolution 2021-02 was motioned by Trustee Mitchell, seconded by Trustee Fowler to approve payment of the bills in the amount of \$20,403.81.</p> <p>Roll Call was done and Motion carried unanimously.</p> <p>Trailer Park Status – Current balance \$1,562.98 due on 1/19/2021.</p>
Water Board Trustees' Report(s)	<p>Water Board Compensation Increase</p> <p>Trustee Albert asked Tina to look into what would need to be done to get the Water Board Compensation increased and to have the Board discuss it.</p> <p>Tina stated that the Board's rate of pay per regular meeting was established in 1997 after the Water District was formed. The rate of pay per meeting has remained the same at \$90.00 per regular meeting. She recalls speaking with Bobbie O'Keefe (Water District's Attorney) about this subject before and recalls that in order for this to be increased, the Board could pass a resolution, but they could not benefit from it during their current term.</p> <p>Trustee Fowler said that when he first got on the Board he felt the compensation was too high and that he did not get involved because of pay, but to serve the community. Over the years he has seen some Board members do a lot outside of meetings and has seen some do nothing other than show up at the regular Board meetings.</p> <p>Tom and Tina felt that the Board should be compensated for attending working meetings and special meetings as well as the regular meetings.</p> <p>Everyone agreed that this topic should be tabled for the next meeting when Trustee Albert could be there.</p>
Inspector's Report	<p>Update on Master Meters @ CR 2 & CR 1-2 were discussed with the Board.</p> <p>The CR 1-2 meter is not operational and Tina has started the process for getting it replaced.</p> <p>Tom said he was with Jeff from Ferguson at the CR 2-meter pit and they witnessed the meter running backwards four times in approximately 40 minutes. When they opened up a hydrant on the north side of the meter pit the meter ran correctly. It appears that when North Star Steel is pulling water it causes the District's meter to run backwards. Check valves should alleviate this problem</p>


	<p>Tom thinks CR 2 meter pit is located to close to the 24" water main that feeds North Star.</p> <p>Tina placed an order for two check valves and they should be in within a week.</p>
Old Business	<p>EPA Contract Operators – No update at this time.</p> <p>New Master Meters in CR 2 & 1- 2 Pits – This was discussed in the Inspector's Report</p> <p>Toms & Tina's Contract Renewals to Sign – Trustee Fowler, Tom and Tina signed these contract renewals.</p> <p>Trustee Fowler asked that "help wanted" be put under old business for the next meeting. Tina said that this topic was never discussed in a previous meeting and it was agreed to have it under "new business" on the next agenda.</p>
New Business	<p>William Murrar's Request to be a Registered Contractor - Cindy reported that she had received a request from William Murray to get information on becoming a registered contractor. This is the son of Bill Murray who had been removed from the District's registered contractor list.</p> <p>William Murray was contacted by a resident who is having well issues and wanted a quote on waterline installation. Tom marked the tap location on the property. Cindy emailed William Murray the information on becoming a registered contractor and has not heard anything since.</p>
Motion for Adjournment	<p>At 7:22 P.M., Motion was made by Trustee Fowler to adjourn, seconded by Trustee Mitchell. Motion carried unanimously.</p>
Upcoming Meetings	<p>Next two Regular Meetings are: January 28, and February 11, 2021 @ 6:30 PM</p>

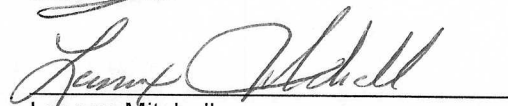
SWANCREEK WATER DISTRICT BOARD


 Shawn Albert


 Mark Fowler


 Randy Walker, Board Secretary


 Brad Yunker


 Lennox Mitchell