

Swan Creek Water District Board Meeting Minutes

DATE	December 17, 2020
<p>6:30 PM</p> <p>Minutes Approval</p>	<p>Trustee Albert called the Meeting to Order</p> <p>Pledge of Allegiance</p> <p>Roll Call Attendance: All Board members were present for this meeting. Also present were Tom Shelley and Tina Whalen</p> <p>Motion was made by Trustee Fowler, seconded by Trustee Walker to approve the regular meeting minutes from November 19, 2020. Motion carried unanimously.</p>
<p>Public Forum</p>	<p>No public in attendance</p>
<p>Administrative</p>	<p>Sign Resolution(s) 2020-34 - 37 from Previous Meeting(s). Details of these resolutions can be found in the November 19, 2020 meeting minutes.</p> <p>Purchase Orders were initialed by the Board</p> <p>November's Bank & Investment Statements and Reconciliation Reports were reviewed and initialed by the Board.</p> <p>Fund Summary Report was provided to the Board for review.</p> <p>December's Usage/Billing Report for District 1 & 2 was provided to the Board for review.</p> <p>Approval of Final Appropriations and Revenue Budget for 2020 – was discussed with the Board. After further discussion: Resolution 2020-38 was motioned by Trustee Fowler seconded by Trustee Albert to approve the 2020 Final Appropriations & Revenues Budget. Roll Call Vote was done and Motion carried unanimously.</p> <p>Temporary Appropriations for 2021 after review: Resolution 2020-39 was motioned by Trustee Fowler, seconded by Trustee Walker to adopt the 2021 Temporary Appropriations for General Operating Fund. Roll Call Vote was done and Motion carried unanimously.</p> <p>Annual Transfers for Road 2 Trunk Capacity Fees and Equalization Fees were discussed with the Board. Resolution 2020-40 was motioned by Trustee Fowler, seconded by Trustee Yunker to approve a transfer in the amount of \$6,997.90 from General Operating Fund (5101) to the Road 2 Construction fund (5105) for payments made in 2020 for the Road 2 Trunk Capacity Fees and Equalization Fees. Roll Call Vote was done and Motion carried unanimously.</p>
<p>Treasurer</p>	<p>Resolution for Payment of Bills – Trustee Fowler reported that he has reviewed the bills and had no issues. Resolution 2020-41 was motioned by Trustee Fowler, seconded by Trustee Mitchell to approve payment of the bills in the amount of \$100,205.95. Roll Call was done and Motion carried unanimously.</p>

	<p>Trailer Park Status – Current balance \$1,263.33 due on 12/21/2020.</p> <p>Audit Committee Meeting – Trustee Fowler reported that they had an Audit Committee Meeting on December 3rd, 2020. Trustee Fowler and Alan Raven were in attendance. Trustee Mitchell was not able to attend due to medical reasons. Tina will have the minutes for the Boards review at the next meeting.</p>
Water Board Trustees' Report(s)	Trustee Mitchell reported that he spoke with RCAP (Rural Community Assistant Partnership) will be in touch with him after the 1 st of the New Year regarding potential grant money that might be available.
Inspector's Report	Tom reported that three new services were installed on Birdsong Lane, CR 2 and CR EF.
Old Business	<p>EPA Contract Operators – Tina reported that she informed those interested to send in their qualifications and pay requirements by January 31, 2021.</p> <p>New Master Meters in CR 2 & 1- 2 Pits – Tina reported to the Board that the new meters were installed on December 1st and 2nd. She is having issues with the readings she obtained on December 15th. They did not make sense and she has sent the information to Master Meter and Ferguson and is waiting for a resolve.</p> <p>Now that remotes need to be installed so the County can read the meters without entering the meter pits, dual output heads and the remoted have been ordered.</p> <p>Toms & Tina's Contract Renewals to Sign - Tina will email the Board Tom and Tina's Contract Renewal details for their review.</p>
New Business	<p>Board Reorganization for 2021 -The Board reviewed the Board positions and their duties that are listed in the bylaws. After discussion:</p> <p>Resolution 2020-42 was motioned by Trustee Albert, seconded by Trustee Fowler to organize the Board for 2021 as follows: Shawn Albert, President; Brad Yunker, Vice President; Lenny Mitchell, Treasurer; Randy Walker, Secretary and Mark Fowler, Trustee. Roll Call Vote was done and Motion carried unanimously.</p>
Motion for Adjournment	At 7:25 P.M., Motion was made by Trustee Fowler to adjourn, seconded by Trustee Mitchell. Motion carried unanimously.
Upcoming Meetings	Next two Regular Meetings are: January 14, and January 28, 2021 @ 6:30 PM

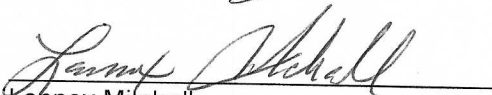
SWANCREEK WATER DISTRICT BOARD

Shawn Albert


Mark Fowler


Randy Walker, Board Secretary


Brad Yunker


Lenny Mitchell