

**SWANCREEK TOWNSHIP
SPECIAL AND
REGULAR BOARD OF TRUSTEE MEETING
Monday, December 7, 2020**

Chairman Weigel called the Special to order at 6:31 p.m.

Special Guest: Jason Bradford with Bradford and Associates

The Board reviewed four insurance plans presented to them. Discussion was had evaluating all options. A Special Board of Trustee Meeting was set for Friday, December 11th at 2:30 to make the final decision.
Meeting recessed at 6:59 p.m.

Chairman Weigel called the Regular Board of Trustee Meeting to order at 7:01 p.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Travis Weigel- Chairman, Rick Kazmierczak- Trustee, Gene Wilson-Trustee

Fiscal Officer: Jo Stultz

Administrative Assistant: Tiffany Ford

Zoning Inspector: Natalie Pallitta

GUESTS: See Sign In Sheet

219-20 Trustee Kazmierczak motioned to accept the Regular Board of Trustee meeting minutes from 11-16-20, 2nd by Trustee Wilson.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

220-20 Trustee Kazmierczak motioned to approve expenditures in the amount of \$229,619.39, 2nd by Trustee Wilson.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

Chairman Updates:

Tree Safety trimming locations- Trustee Kazmierczak gave a report on trees in Swanton Cemetery that have V trunks and a half dead Buckeye tree that he feels needs removed if the Board is considering paving the cemetery.

Drainage Projects- No updates at the moment. Discussion was had about County Road 2 and future availability of OPWC funding. The Township has dirt sitting on County Road 2 and as long as the intent is that it will be moved it can sit there. Fulton County is talking about doing work on County Road 2, so if Swancreek Township is thinking of redoing County Road 2 we should tie into when they are planning on doing the work.

Update of Co. Rd. C between Road 1 and Road 2- Trustee Kazmierczak states we have the pipe to start this project. A maintenance employee is out on vacation this week, will wait until all employees are back to work before starting this project and weather permitting.

Road 2 South of Road D- no update

Upcoming Schedule- Maintenance- Discussed above.

Zoning:

Anonymous Complaints- Discussion was had about these. The Zoning Inspector cannot take anyone to court if the complaints are anonymous. She can go out and investigate and make recommendations, but that is the extent of her authority.

Zoning (continued)

221-20 Trustee Kazmierczak motioned to extend the current Zoning policy on anonymous complaints through all of 2021, 2nd by Trustee Wilson.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

Public Forum:

Renee Walker from the audience asked why compensation is discussed in executive session, shouldn't the Public be able to hear the conversation? Trustee Kazmierczak explained that the Board is allowed to do that per O.R.C. and read her the section that detailed it. He did tell Ms. Walker that no decisions can be made in executive session. All Resolutions have to be done in a public meeting setting.

Fiscal Officer:

222-20 Trustee Kazmierczak motioned to offer all full time employees and elected officials health insurance in 2021, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

223-20 Trustee Kazmierczak motioned to accept and distribute according to the CARES Act guidelines the final distribution in the amount of \$8,945.65, 2nd by Trustee Wilson.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

224-20 Trustee Kazmierczak motioned to approve voiding warrant # 35507 in the amount of \$27,159.97 to Kenn Feld Group, 2nd by Trustee Wilson.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

The Board asked Fiscal Officer Stultz to contact Conrad Beck of Beck insurance to make sure that the gator would be covered if it was housed off property of 5565 County Road D.

New Business:

Public Meetings Going Forward- Administrative Assistant Ford reported on the Live Streaming of Township meetings.

225-20- Trustee Kazmierczak motioned that a maximum of 8 people can be present at Board of Trustee meetings due to COVID19 until further notice. Special Guests get first priority, and the rest will be accommodated on a first come first serve bases. The motion was 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Nay

Discussion was had about how long to leave the live stream up for the Public to watch. She also informed the Board that the Township has an outdated plan with Time Warner and that to make the live streaming functional the Township will need to update its plan. She is doing research into it now and has notified the Water Board of this.

New Truck Signage- The Board picked out what signage they want on the 2021 Chevy pick-up truck.

Swanton Chamber of Commerce- The Board does not wish to become members of Swanton Chamber of Commerce.

Highway Inventory- Trustee Kazmierczak reported on road projects and broke them down by OPWC and potential OPWC projects. Trustee Kazmierczak informed the Board that a decision will need to be made by the end of January on what projects they would like to do.

The Board signed the Permit to Occupy Row- Ohio Gas County Road D.

Unfinished Business:

COVID-19 CARES Act Funding- Discussion was had about insulation and heating the garage at Swanton Cemetery to house the gator's disinfectant tank.

Unfinished Business (Continued)

226-20 Trustee Kazmierczak motioned to insulate the garage at Swanton Cemetery not to exceed \$2750.00, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

227-20 Trustee Kazmierczak motioned to purchase a unit heater for the garage at Swanton Cemetery not to exceed \$3,000.00, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

OPWC Update Road C- 1 easement has been signed, 3 more remain to be signed.

Eric at 1235 Co. Rd. 1 - Trustee Kazmierczak states that Maintenance was out there working today and will be done tomorrow.

Job Description for Administrator- The Board and Fiscal Officer discussed expectations, definitions, and how they feel the Administrator would interact with the Maintenance Supervisor. It was decided that the Administrator and Maintenance Supervisor would handle the day to day issues with the Township, present projects to the Board for consideration, and the Board would make decisions on large projects.

Clarification on the Recycling Center

228-20 Trustee Kazmierczak motioned that the recycling center be permanently closed, 2nd by Trustee Wilson.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Nay, Trustee Wilson-Yea

Carmean- Repair to invisible fence- Trustee Kazmierczak turned in the bill from Carmeans for the repair to the invisible fence that was damaged during the Count Road 2 drainage project. The Township will reimburse them for this.

Fire/Rescue:

Levy Discussion- Trustee Kazmierczak states that the City of Wauseon is talking about withdrawing from Fulton County's EMS. The Fulton County Commissioners have to make a decision on what they are going to do about EMS and the levy by the end of January to have it put on the levy. They want to keep the levy at 4 mil. Trustee Kazmierczak questioned them on whether they are going to do a renewal or replacement levy as a replacement will generate more revenue.

Cemetery:

Chamberlin Issue- No Update

Kombi Attachment

229-20 Trustee Kazmierczak motioned for Swancreek Township to purchase a Kombi attachment not to exceed \$1,800, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

Ordering Columbarium- Trustee Kazmierczak will talk to Maintenance Supervisor Stout to see when it will be installed.

Bench Locations/ Donation Policy for Cemeteries- Discussion was had about using these donations to generate income for future columbariums.

Cemetery Fence Installations- No Update

Swanton Cemetery Roads- Discussion was had about future plans of placement of roads and repair in Swanton Cemetery.

2 deeds signed.

Executive Session


230-20 Trustee Weigel motioned to go into Executive Session at to discuss Purchase of Property per O.R.C. 121.22 (G) (2) and to discuss Performance Evaluations per O.R.C. 121.22 (G) (1) at 9:19 p.m., 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea
Meeting adjourned

231-20 Trustee Weigel motioned the meeting back into order at 9:56 p.m., 2nd by Trustee Kazmierczak.


Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

Trustee Weigel motioned to adjourn at 9:57m., 2nd by Trustee Kazmierczak



Attest: Jo Stultz, Fiscal Officer
Swan Creek Township
December 21, 2020

Swan Creek Township Board of Trustees



Trustee Travis Weigel, Chairman

Absent

Trustee Rick Kazmierczak



Trustee Gene Wilson