

**SWANCREEK TOWNSHIP**  
**REGULAR BOARD OF TRUSTEE MEETING**  
**Monday, October 19, 2020**

Chairman Kazmierczak called the meeting to order at 7:00 p.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Rick Kazmierczak-Chairman, Travis Weigel- Vice

Chairman, Gene Wilson-Trustee

Fiscal Officer: Jo Stultz

Zoning Inspector: Natalie Pallitta

Administrative Assistant: Tiffany Ford

**GUESTS:** See Sign In Sheet

**182-20** Trustee Weigel motioned to accept the 10-5-20 Public Hearing and Regular Board of Trustee meeting minutes, 2<sup>nd</sup> by Trustee Kazmierczak.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

**183-20** Trustee Weigel motioned to approve expenditures in the amount of \$43,812.12, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

**Special Guests:**

Fulton County Deputy Sheriff Justin Galbraith reported to the Board activity from August 17<sup>th</sup> to today in Swancreek Township. 170 calls were responded to. There have been a few burglaries in the southeast corner of the Township. Fiscal Officer Stultz asked about Swanton Cemetery, that residents have been making the Board aware of vandalism. Deputy Sheriff Galbraith reported that they are aware of the problem.

Providence Fire Department Chief Triggs presented the Board with the proposed fire contract to start 1-1-21. Trustee Kazmierczak asked him about staffing. Chief Triggs reported that they have approximately 35 people on staff and that they try to have two people at all times. Discussion was had about the non-transport fee the Township pays and the EMS fee Fulton County pays. Trustee Kazmierczak asked to postpone making a decision to accept the contract tonight and discuss it at the next Board of Trustee Meeting. The offer was made to help offset cost of turnout gear or other needed equipment for the department. Trustee Kazmierczak stated he would call the Fulton County Auditor to find out if the COVID-19 Cares Act money could be used since Providence Township is located in Lucas County.

Village of Swanton Fiscal Officer Jennifer Harkey explained to the Board the spreadsheet she created showing proposed percentage/dollar amount splits for Swanton Fire Department's budget starting January 1,2022. The entities involved are Fulton Township, Swancreek Township, and the Village of Swanton. She explained that if there were unspent funds they would stay with the Fire Department and would not go back to each entity. Trustee Kazmierczak questioned the discrepancy of the amount to be paid by Swancreek Township from the August meeting to today. Ms. Harkey explained it was the average from 2022 through 2026.

Delta Village Administrator Brad Peebles laid out a plan and provided a map to the Board on a prospective bike path, "Connect Delta", the Village of Delta would like to implement. He assured the Board that Swancreek Township would not be responsible for any monetary, maintenance, or upkeep of the project. He did ask the Board for a vote of support for the project and for a signed letter to be sent to Ohio Department of Transportation, Transportation Alternatives Program.

**184-20** Trustee Weigel motioned to support the Village of Delta's "Connect Delta" bike path program, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

Mr. Peebles will draft a letter for the Board to sign. It will need to be mailed by the end of October.

Administrative Assistant Tiffany Ford presented all Board members with a binder with proposed policy adjustments.

Administrative Ford (continued)

**185-20** Trustee Weigel motioned to keep \$15.00 grave transfer fee, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

**186-20** Trustee Wilson motioned to rescind Junk Motors, Investment, Drug Free, Noise, Safety, No Weapons, and Fence policies, to follow current Zoning Resolutions and Employee Handbook policies. In addition accept the new tree trimming policy, 2<sup>nd</sup> by Trustee Kazmierczak.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

**Chairman Updates:**

Tree Trimming- Still taking place

Ordering Columbarium- Trustee Kazmierczak reported on the meeting held with Aaron Faehnle from Maumee Valley Memorials. Trustee Weigel asked Mr. Faehnle who was in the audience, if he had gotten a price on a domestic made columbarium. Mr. Faehnle had not. Trustee Weigel asked what the price difference would be in a domestic made vs an overseas made columbarium. Mr. Faehnle estimated \$5,000 to \$10,000. Trustee Weigel asked Mr. Faehnle about St. Richard columbarium. He had heard there was an issue with the columbarium and it wasn't resolved until the church mentioned calling Channel 11 Call for Action that the issue was inally resolved. Mr. Faehnle commented there was never such an issue. Trustee Wilson asked Mr. Faehnle if there would be a warranty on the columbarium. Mr. Faehnle stated that the supplier typically stands behind them for 25 years.

**187-20** Trustee Wilson motioned to purchase the presented columbarium bid not to exceed \$14,150.00 bid from Maumee Valley Memorials, 2<sup>nd</sup> by Trustee Kazmierczak.

Trustee Weigel asked that more research and comparisons be done before purchasing.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Nay, Trustee Wilson-Yea**

6735 County Road 2- The grass is starting to come in but not well by the property line.

Drainage Projects- Maintenance Supervisor Stout and Trustee Kazmierczak met with Fulton County Engineer Rod Creager. They are waiting for Mr. Creager to get back with them with information. Trustee Kazmierczak met with Mr. Creager today about County Road 6-3.

Update on county Road C- Trustee Kazmierczak reports there is no start date yet due to employees having time off and this is a three man project.

Comp Time Discussion- Trustee Kazmierczak will talk to Maintenance Supervisor Stout about this with the upcoming schedule.

Cemetery Fence- Pricing and Installation- Trustee Kazmierczak informed Mr. Etter of the audience that the township would remove the wood chips from where the stumps were ground on his property. Discussion was had about having property surveyed by the Fulton County Engineers office.

**188-20** Trustee Weigel motioned to have Fulton County Engineers Office survey Swanton Cemetery for the placement of the fence, 2<sup>nd</sup> by Trustee Kazmierczak.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

Trustee Kazmierczak had an estimate of \$5,000.00 for 3 rail split fencing from Affiliated Lumber. Mr. Etter from the audience doesn't think the split rail fence will be a deterrent and would like to see a chain link fence installed. Trustee Kazmierczak explained how it would be difficult for Maintenance to weed wack around. Trustee Kazmierczak is willing to check on pricing for wire mesh. Mr. Etter is willing to pay for white vinyl fencing along his portion of the property that abuts Swanton Cemetery. Mr. Etter asked the board if the township would be willing to offset cost of vinyl fence he is paying for by offering to pay him the funds used for the cost of material to run the split rail with mesh along his portion of property. Trustee Kazmierczak stated he will need to talk to Maintenance Supervisor Stout about how this would impact snow plowing.

**189-20** Trustee Weigel motioned to purchase 3 rail fencing with mesh not to exceed \$6500.00 along with accepting Mr. Eitters request, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

Chairman updates (continued)

Trustee Kazmierczak states that Maintenance Supervisor Stout's Township provided phone is not working. Mr. Stout wants to buy and pay for his own phone and not use the Township's phone any more. The Board agreed this would be acceptable as long as he provides his number to all the Board members, Administrative Team, Zoning, and Sheriff's department.

**Zoning:**

Zoning Inspector Pallitta reported on all activities and permits issued since the last Board of Trustees meeting.

**Public Forum:** None

**Fiscal Officer:**

Trustee Kazmierczak talked about plans for the next Township Clean-Up day and the placement of trash recepticals.

**190-20** Trustee Weigel motioned to accept HB614 CARES Act distribution in the amount of \$207,493.82 and to appropriate it for the use of reimbursement of payroll affected by COVID19, and all purchases that follow the guidelines of the CARES Act, 2<sup>nd</sup> by Trustee Kazmierczak.

**Roll Call:** Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

Fiscal Officer Stultz asked the Board to approve an increase in the Township credit card limit due to purchases following the guidelines of the CARES Act.

**191-20** Trustee Weigel motioned to increase Fiscal Officer Stultz's township credit card limit to \$10,000.00, 2<sup>nd</sup> by Trustee Kazmierczak.

**190-20** Trustee Weigel motioned to accept HB614 CARES Act distribution in the amount of \$207,493.82 and to appropriate it for the use of reimbursement of payroll affected by COVID19, and all purchases that follow the guidelines of the CARES Act, 2<sup>nd</sup> by Trustee Kazmierczak.

**Roll Call:** Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

**New Business:** None

**Unfinished Business:**

COVID19-Cares Act Funding- Trustee Kazmierczak would like to obtain a legal opinion on the purchase of a gator to use to haul supplies to clean and disinfect the cemeteries and Township properties. Fiscal Officer Stultz would like a legal opinion on purchasing a vehicle for the Zoning Inspector's use since she shares a vehicle with Maintenance for mowing. The Board will have Administrative Assistant Ford request a legal opinion from Fulton County Prosecutor Haselman.

OPWC Update- Fulton County Engineer was out to the project checking on catch basins. She informed Trustee Kazmierczak that she doesn't have figures yet. The District Board will meet November 10<sup>th</sup> and she will have details after that. Pamela Wright from the audience asked what was going on with the Jennings property and ditch setback/enclosure. Trustee Kazmierczak informed her that the Board had abandoned the ditch work on the Jennings property so no easement would be needed. She thanked the Board.

**Fire/Rescue:**

Already discussed with Ms. Harkey in the beginning of the meeting

**Cemetery:**

Chamberlin Issue- No Update

7 Deeds signed

Cemetery (continued)

Trustee Weigel asked Trustee Kazmierczak if he knew about the Wanless family issue. Trustee Kazmierczak referred him to Administrative Assistant Ford as he was only in on the end of the discussion.

Citizen's Concern- Etter Update-

Already discussed under Unfinished Business

**Trustee Reports:**

**Trustee Wilson:**

None

**Trustee Weigel:**

Trustee Weigel asked why the concrete slab that was prepped past the front of the Maintenance Building. Trustee Kazmierczak stated it was on the quote the Township received, was marked on the existing asphalt, and it would be better for parking cars.

Trustee Weigel asked about the topsoil that was delivered to Walborn's to repair the damage from the drainage project last year. He noticed it was used to go around their garage and not where they said it was going to be used. Trustee Kazmierczak states that the Township delivered it to the spot where the damage was, not the garage, and that they must have moved it.

**Trustee Kazmierczak:**


Trustee Kazmierczak reminded the Board of the Budget meeting this Wednesday at 9:00. He stated it was open to the Public and invited the audience to come.

Trustee Weigel motioned to adjourn at 9:08 p.m., 2<sup>nd</sup> by Trustee Kazmierczak



Attest: Jo Stultz, Fiscal Officer  
Swancreek Township  
November 2, 2020

**Swancreek Township Board of Trustees**

  
Trustee Rick Kazmierczak, Chairman  
Trustee Travis Weigel, Vice Chairman  
Trustee Gene Wilson