

Swan Creek Water District Board Regular Meeting Minutes

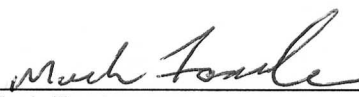
DATE	September 24, 2020
6:30 PM	<p>Trustee Albert called the Meeting to Order</p> <p>Pledge of Allegiance</p> <p>Roll Call Attendance: All Board members were present. Also present were Tina Whalen, Cindy Fowler</p> <p>Motion was made by Trustee Fowler, seconded by Trustee Albert to approve the regular meeting minutes from September 10, 2020. Motion carried unanimously.</p>
Public Forum	No public in attendance
Administrative	<p>Resolution(s) 2020-26 and 27 were reviewed and signed by the Board. Details of these resolutions can be found in the September 10, 2020 meeting minutes.</p> <p>Purchase Orders were reviewed by the Board.</p> <p>Fund Summary Report was given to the Board for review.</p> <p>Adjustment Report 01/01/2020 thru 06/30/20 – Following the suggestion by the State Auditor during the District’s last audit, Tina provided the Board with an adjustment report of all adjustments made January thru June. After review by the Board: Resolution 2020-28 was motioned by Trustee Fowler, seconded by Trustee Mitchell to approve the adjustments made from 01/01/2020-06/30/2020 as listed on the report. Roll Call was done and Motion Carried unanimously.</p> <p>Jason Jordan Trunk Cap Fee Adjustment Approval to set up Payments – Tina explained that she needed to adjust Mr. Jordan’s account in order to set up payments for his trunk capacity fee per his promissory note. After further discussion: Resolution 2020-29 was motioned by Trustee Fowler, seconded by Trustee Walker to approve adjustment to Jason Jordan’s account in the amount of \$3,802.68 so that payments can be set up and billed to Mr. Jordan until the balance is paid off. Roll Call was done and Motion Carried unanimously.</p> <p>Revised Deposit Fee and Charge Schedule (Wait for Water Rate Review) Tina said she was going to revise the deposit, fee and charge schedule to reflect the new fees, but wanted to wait until she and Trustee Fowler reviewed the water rates to see if an increase is needed for next year.</p> <p>New Tap going in at 1622 CR EF (currently a barn on parcel) - Tina reported that another tap is going in at 1622 County Road EF. This just about takes care of all the splits off of that parcel on CR EF & CR 1-2.</p>
Treasurer	<p>Resolution for Payment of Bills – Trustee Fowler reported that he has reviewed the bills and had no issues. Resolution 2020-30 was motioned by Trustee Fowler, seconded by Trustee Mitchell to approve payment of the bills in the amount of \$3,924.42. Roll Call was done and Motion carried unanimously.</p> <p>Trailer Park Status – Paid in full</p>

Water Board Trustees' Report(s)	No updates from the Board
Inspector's Report	Tom was not able to attend, no updates. Tina reported that she received a call from a customer whose water pressure was fluctuating and he could hear the pipes whistling. She sent Tom over to inspect it and he had to replace the regulator. This is the second one this year.
Old Business	<p>EPA Contract Operators - Tina provided the Board with a list of contract operators that the EPA has in case they needed a new operator. She will need to contact them to get more details.</p> <p>Check Valve in Master Meter Pits – Tina spoke to Dave of Dave's Services and he said the cost to clean and rework the check valves should not exceed \$200 each. This is something he would do when he changes out the master meters. Tina said she needs to track down some repair kits before they start the work.</p> <p>Replacing our Badger Master Meters w/ Master Meter's Octave (Ultrasonic Meter) Now that all the numbers are in, the cost to replace the meters at CR 2 and CR 1-2 is approximately \$11,406 each which includes the \$200 for the reworking of the check valves. The CR 5 meter will only get the check valve reworked. After further discussion: Resolution 2020-31 was motioned by Trustee Albert, seconded by Trustee Fowler to approve the expense of replacing the CR 1-2 and CR 2 master meters and to have all three check valves reworked for a total cost of \$23,012 to be paid out of the Capital Improvement fund #5104. Roll Call was done and Motion carried unanimously.</p> <p>County Estimating Usage & Water Loss – Tina is waiting for the District's attorney, Bobbie O'Keefe before she and Trustee Fowler meeting with Ziad Musallam again.</p>
New Business	No New Business
Motion for Adjournment	At 7:20 P.M., Motion was made by Trustee Fowler to adjourn, seconded by Trustee Yunker. Motion carried unanimously.
Upcoming Meetings	The next two regular meetings are scheduled for: Thursday, October 8, 2020 & October 22, 2020 at 6:30 pm.

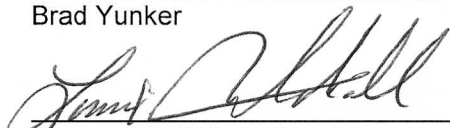
SWANCREEK WATER DISTRICT BOARD

Shawn Albert


Brad Yunker



Mark Fowler



Lennox Mitchell



Randy Walker, Board Secretary