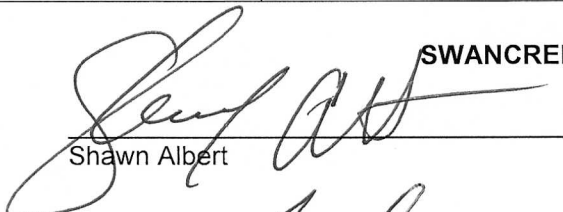


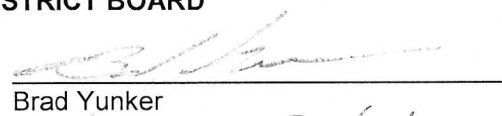
Swancreek Water District Board Regular Meeting Minutes

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| DATE | August 27, 2020 |
| 6:30 PM | <p>Trustee Albert called the Meeting to Order</p> <p>Pledge of Allegiance</p> <p>Roll Call Attendance: All Board members were present. Also present were Tina Whalen, Cindy Fowler and Tom Shelly, Inspector</p> <p>Motion was made by Trustee Albert, seconded by Trustee Fowler to approve the regular meeting minutes from August 13, 2020. Motion carried unanimously.</p> |
| Public Forum | No public in attendance |
| Administrative | <p>Resolution(s) 2020-23 and 24 were reviewed and signed by the Board. Details of these resolutions can be found in the August 13, 2020 meeting minutes.</p> <p>Purchase Orders were reviewed by the Board.</p> <p>Fund Summary Report was given to the Board for review.</p> |
| Treasurer | <p>Resolution for Payment of Bills – Trustee Fowler reported that he has reviewed the bills and had no issues.</p> <p>Resolution 2020-25 was motioned by Trustee Fowler, seconded by Trustee Walker to approve payment of the bills in the amount of \$3,238.59. Roll Call was done and Motion carried unanimously.</p> <p>Trailer Park Status – (Past due \$1,512.10 = \$151.21 LF – Total balance \$1,663.31) (Late mailers went out 8/25 with 1st shut-off date of 9/10/20) If no payment is received on or before September 10th, a second shut off notice can be posted at the Trailer Park and sent to the owners on 9/10/2020.</p> <p>Trustee Albert was curious what they have paid to date this year in late fees. Tina said they can print out a report that shows this information.</p> |
| Water Board Trustees' Report(s) | Nothing new to report |
| Inspector's Report | <p>There was discussion about Dave's Services witnessing the CR 1-2 meter spinning quickly forward and then backwards while they were reviewing what needed to be done to change out the master meters. Tom told the Board that this was most likely caused by a surge in the system and the check valve not preventing the water from flowing back through the meter. Tina said this could be one of the reasons why some of the numbers didn't make sense.</p> <p>Trustee Albert asked Tina to check with Ziad to see if he knows when his pumps turn on.</p> |

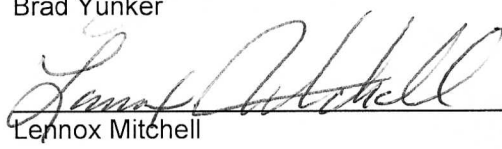
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| <p>Old Business</p> | <p>Scrapping Badger Meters from Change Outs – Tina reported that they received a \$1,088.00 check from MetalX for the scrapped meters. She posted it to the capital improvement fund since the new meters were purchased from this fund.</p> <p>Water Loss Update/County Estimating Usage – Tina is continuing to gather information on this issue. The Board reviewed the data that Tina inserted into Ziad's chart and the difference between what the County's meter read and what they estimated they used is around 29 million gallons over the last 16 months.</p> <p>There were 2 months that shows that the District had negative usage if the actual numbers were used, but the fact remains that the District has had some months that show a loss and an overall loss for these 16 months that the County estimated their usage.</p> <p>Trustee Fowler said the District should be reading the County's meter and billing them for their usage according to their meter readings instead of the County subtracting their usage from the District's bill. The Board agreed that they do not want the County billing the District according to the usage we bill our customers.</p> <p>After further discussion, Trustee Albert said they need to continue looking into the issue and get to the bottom of this. Tina suggested reviewing the agreements and possibly getting the District's attorney, Bobbie O'Keefe involved if needed.</p> <p>Replacing our Master Meters (Badger) with Master Meter's Octave (Ultrasonic Meter)</p> <p>After reviewing the quote from Ferguson, the labor quote from Dave's Services, and the additional parts quote from Perrysburg Pipe, it appears that the total cost per pit would be around \$11,700 to replace the current meters with Master Meter's ultrasonic meter.</p> <p>Tina mentioned that Ferguson and Master Meter is willing to do a virtual meeting with the Board to discuss this and answer any questions the Board may have. Trustee Albert asked Tina to contact them to set something up.</p> <p>County Auction – The Auction has been postponed till Spring 2021</p> |
| <p>New Business</p> | <p>No new business at this time.</p> |
| <p>Motion for Adjournment</p> | <p>At 7:15 P.M., Motion was made by Trustee Fowler to adjourn, seconded by Trustee Albert. Motion carried unanimously.</p> |
| <p>Upcoming Meetings</p> | <p>The next two regular meetings are scheduled for: Thursday, September 10, 2020 and September 24, 2020 at 6:30 pm.</p> |

SWANCREEK WATER DISTRICT BOARD


Shawn Albert


Brad Yunker


Mark Fowler


Lennox Mitchell


Randy Walker, Board Secretary