


Swan Creek Water District Board Regular Meeting Minutes


DATE	August 13, 2020
6:30 PM	<p>Trustee Albert called the Meeting to Order</p> <p>Pledge of Allegiance</p> <p>Roll Call Attendance: All Board members were present with the exception of Trustee Mitchell who was out of town. Also present were Tina Whalen, Cindy Fowler and Tom Shelly, Inspector</p> <p>Motion was made by Trustee Fowler, seconded by Trustee Walker to approve the regular meeting minutes from July 23, 2020. Motion carried unanimously.</p>
Public Forum	No public in attendance
Administrative	<p>Resolution(s) 2020-22 was reviewed and signed by the Board. Details of this resolution can be found in the July 23, 2020 meeting minutes.</p> <p>Purchase Orders - none</p> <p>Fund Summary Report was given to the Board for review.</p> <p>August Water Usage/Billing Summary was reviewed by the Board.</p> <p>July's Bank and Investment Statements were reviewed and initialed by the Board.</p>
Treasurer	<p>Resolution for Payment of Bills – Trustee Fowler reported that he has reviewed the bills and had no issues.</p> <p>Resolution 2020-23 was motioned by Trustee Fowler, seconded by Trustee Walker to approve payment of the bills in the amount of \$25,942.80. Roll Call was done and Motion carried unanimously.</p> <p>Trailer Park Status – (Current balance \$1,512.10, due 8/19/2020)</p>
Water Board Trustees' Report(s)	Nothing new to report
Inspector's Report	Tom stated he looked at CR 3 and CR J, per Trustee Walker's request and found the area to be dry. Tom observed that groundwork had been done in that area recently and that Ziad stated there was some tile work done in that area.
Old Business	<p>Scrapping Badger Meter from Change Outs – Waiting for check. Cindy emailed Metal X regarding scrap payment, and was told it is generally a 30 day turn around.</p> <p>Jason Jordan LC Trunk Cap Fee (5109 S. Fulton – Lucas) – Letter was mailed. Tina spoke with Mr. Jordan and he agreed to make payments on the trunk capacity fee as billed by the District.</p>

<p>Old Business Cont'd</p>	<p>Water Loss Update - Tina is still working on this issue as is correlates to the issue with the County estimating their usage.</p> <p>County Estimating Usage (Meeting with Ziad on 8/13) Tina and Trustee Fowler met with Ziad and the highlights from the meeting are:</p> <ul style="list-style-type: none"> • We can remove the remote readers from the master meter pits. • Ziad has no logical answer to the issue. • Check to see if all bypasses are closed at the master meters and outside. • Ziad presented a chart that shows unrealistic numbers when comparing their actual meter readings with SCWD's usage within district 2. • Ziad proposed getting a 2nd opinion on all of the master meters testing and calibration. He will look for other entities that are certified to do the testing. • Ziad proposed billing SCWD according to what the District bills their customers subtracting a percentage that correlates with past numbers <p>After review and further discussion, it was agreed that Tina would continue her research and expand Ziad's chart with numbers that show the actual credit given to the District along with what the District billed out to their customers. The County cannot continue estimating their usage.</p> <p>Replacing our Master Meters (Badger) with Master Meter's Octave (Ultrasonic Meter)</p> <p>Tom met with Jeff from Ferguson on site to review what would be needed to replace the District's current meters with Master Meter's Octave. There are some space issues but it was determined that it would be possible with some modifications on the plumbing.</p> <p>The Board reviewed the quote from Ferguson on the Octave meters along with other parts that would be needed. Trustee Albert asked Tom to call Dave's Service's to get a quote on changing out the meters at the CR 2 and CR 1-2 meter pits.</p>
<p>New Business</p>	<p>County Auction Items – Tina provided the Board with the unwanted item list that she had submitted to the County to be included in the upcoming Auction. After further discussion: Resolution 2020-24 was motioned by Trustee Fowler, seconded by Trustee Albert to approve of all the items on the unwanted item list for the upcoming County Auction. Roll Call was done and Motion carried unanimously. Tom will deliver the items to the County prior to the Auction date.</p>
<p>Motion for Adjournment</p>	<p>At 7:24 P.M., Motion was made by Trustee Fowler to adjourn, seconded by Trustee Albert. Motion carried unanimously.</p>
<p>Upcoming Meetings</p>	<p>The next two regular meetings are scheduled for: Thursday, August 27, and September 10, 2020 at 6:30 pm.</p>

SWANCREEK WATER DISTRICT BOARD


Shawn Albert


Brad Yunker


Mark Fowler


Lennox Mitchell


Randy Walker, Board Secretary