

**SWANCREEK TOWNSHIP
SPECIAL AND REGULAR BOARD OF TRUSTEE MEETING
Monday, July 6, 2020**

Chairman Kazmierczak called the Special Board of Trustee Meeting to order at 6:30 p.m.
Roll Call- Board of Trustees present: Rick Kazmierczak- Chairman, Travis Weigel- Vice
Chairman Gene Wilson- Trustee
Fiscal Officer: Jo Stultz
Administrator: Suzanna Chandler

112-20 Trustee Weigel motioned to go into Executive Session to discuss Performance Evaluations per O.R.C. 121.22 (G) (1) To consider the appointment, employment, dismissal, discipline, promotion, demotion at 6:31 p.m., 2nd by Trustee Wilson.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea
Meeting adjourned.

113-20 Trustee Weigel motioned to call the meeting back into order at 6:49 p.m., 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

114-20 Trustee Wilson motioned to increase Maintenance employee John Chandler's hourly wage to \$17.25 effective immediately, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

Chairman Kazmierczak recessed the meeting at 6:50 p.m.

Chairman Kazmierczak called the meeting back into order at 7:00 p.m.
Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Rick Kazmierczak-Chairman, Travis Weigel- Vice
Chairman, Gene Wilson-Trustee
Fiscal Officer: Jo Stultz
Administrator: Suzanna Chandler

GUESTS: See Sign In Sheet

115-20 Trustee Weigel motioned to accept the Regular and Special Board of Trustee meeting minutes from 6-15-20, 2nd by Trustee Kazmierczak..

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

116-20 Trustee Weigel motioned to approve expenditures in the amount of \$53,626.60, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

Maintenance Supervisor Updates:

Administrator Chandler gave a report on all Maintenance projects.

Stumps on C/5-1 - Complete

International- Work is complete

895 International/Capital Equipment- Put on hold

Recycling Center Discussion- Administrator Chandler informed the Board that Triangular Processing was talking about re-opening after the 4th of July . Discussion was had about the liability the Township has operating the Recycling Center along with the cost- 3 hours weekly in Maintenance clean-up. Trustee Wilson had done an independent poll and states a high percentage of residents would like to see it continue. The Board asked Administrator Chandler to see if there are other places in the Township that takes recycling.

MR20-08 Co. Rd. 2- Discussion will wait until after the drainage meeting 7-14-20.

Maintenance (continued)

Employee review- Maintenance Supervisor Stout completed evaluation 7-2-20

Road Damage 6635 Co. Rd. C- Update at the 7-20-20 meeting

Guard Rail Spraying- Administrator Chandler contacted the Fulton County Engineers Office for recommendations for companies to spray the weed around the Township's guardrails. She presented the Board with an estimate from Troy Parsons.

117-20 Trustee Weigel motioned to retain Troy Parsons to spray for weed control not to exceed \$440.00, 2nd by Trustee Wilson.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

6991 Co. Rd 2- Administrator Chandler reports that Maintenance estimates \$500 for stone and 4 hours of labor for the drive of 6991 Co. Rd. 2. The Board did some calculations and think the stone price would be closer to \$100.00. They decided to hold off on the project.

Maintenance Supervisor Stout gave Administrator Chandler 5 locations he would like to see the trees trimmed due to blind spots and safety in the right of way.

Zoning:

Trustee Kazmierczak talked to Tammy Richardson about realizing what was zoned and unzoned areas in the Township. She will contact Scott Yoder for a map to show the areas.

Public Forum:

Renee Walker from the audience read a text she received from a resident stating that the Board was having a secret meeting about drainage with the Prosecutor. Administrator Chandler states the meeting will be at 8:00 a.m. Tuesday, July 14th. She was waiting for the Prosecutor to confirm that he could attend and she was going to post it on the Township's website and door for the public.

Fiscal Officer:

Fiscal Officer Stultz reports that the Carol Feather parcel in Homewood Park has finally been transferred into the Township's name. She also states that she has filed for tax exemption for that parcel as well as the Forester parcel.

Fiscal Officer Stultz states that the Gas Tax revenue is down approximately \$3,000 from the January distribution, and feels it is tied into COVID19.

O.D.N.R Mining Permit- Fiscal Officer Stultz had placed a letter from O.D.N.R. that Get-R-Dug had applied for a mining permit. The Township has 35 days from the date of the letter to request a meeting with O.D.N.R. to discuss this. Trustee Kazmierczak would like a meeting. Administrator Chandler will request on behalf of the Board.

New Business:

Township Public Meetings- The Board agreed that the Administration Building could be unlocked for residents to enter the foyer but the door back to the office and meeting area would still remain locked.

Annual County Auction- Trustee Kazmierczak states the Township has old plastic chairs and some pieces of furniture that can go.

590 SN Backhoe- Administrator Chandler gave a report on the damage that had been done to the backhoe. Based on damage report and cost that was provided to the Board previously Fiscal Officer Stultz had asked for the professional opinion from Southeastern if they thought the operator would have known when the damage happened and they felt yes. Administrator Chandler reported on who had operated the backhoe that week and asked each of the Maintenance employees to fill out an incident report, which they did.

New Business (continued)

Trustee Wilson disagrees with Southeastern's opinion, having operated a backhoe himself. He feels the damage could have happened and not been noticed. Administrator Chandler is requesting that when the employees use equipment they fill out a pre-operation inspection sheet. She also talked about protocol she used in her previous job as a supervisor, and how all employees need to be aware of their surroundings. Trustee Kazmierczak agrees with the pre-operation check, and thinks it should be done on all vehicles in the morning, at lunch, and at the end of the day.

Unfinished Business:

Drainage projects/ Tile on County Road 6-3- Waiting on Fulton county Engineer Rod Creager

Ongoing Training Opportunities- Training is still not available-No Update

Co. Rd. 2 & F Drainage Project Progress- No Updates from Fulton County Engineer Rod Creager.

6767 Co. Rd. 2- Trustee Wilson gave a report on the completed project. He feels the drainage is working like it should. Dave's Service has charged more than originally approved due to extra items the Board requested done.

118-20 Trustee Wilson motioned to approve for payment the new invoice from Dave's Services in the amount of \$14,808.91, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

Road Agreements- To be completed for July 20th meeting.

6963 Co. Rd. 2- Landscaping progress update. The homeowner is concerned 15 tons of topsoil will not be enough. The Board feels it will be and declines increasing the amount. The Board received the acceptance letter signed by the homeowners for the 5 tons of topsoil and nothing more.

Facebook Update- Page is created but not published until the retention requirements are complete.

Permissive Tax- Both taxes are effective January 1, 2021. Fiscal Officer Stultz thanked Administrator Chandler on the research she did and protocol she had the Board follow on this so that it was done correctly. She states some other townships forgot to have the two Public Hearings and are in the process of correcting the error.

Office Cleaning- Administrator Chandler reports that Tiffany Ford is no longer cleaning the Administration Building, and Natalie Pallitta is unable to as well. Tina Whalen is interested in the job.

119-20 Trustee Weigel motioned to hire Tina Whalen to replace Tiffany Ford in cleaning the Swancreek Township Administration building, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

Reappointment of Lennox Mitchell- The Board had asked Swancreek Water District Board Chairman Shawn Albert if the Water District Board had any objections to reappointing Lennox Mitchell. The did not.

120-20 Trustee Weigel motioned to reappoint Lennox Mitchell to Swancreek Water District Board, 2nd by Trustee Wilson.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

121-20 Trustee Weigel motioned to appoint brad Yunker to replace Swancreek Water District Board member who had stepped down, Dale Brunner, 2nd by Trustee Wilson.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

Fire/Rescue:

Fire Study- Trustee Kazmierczak gave the Board a handout from the recent Swanton Fire Advisory Board meeting. They are working towards eliminating the double taxation of the Village resident for fire coverage. He states the Township would have to increase their levy by

3/10 of a mill to cover the loss of the double tax from the Village residents.

Cemetery:

Chamberlain Attorney Request- Trustee Kazmierczak will contact Fulton County Prosecutor Haselmain to have hi inform Chamberlain's attorney that Swancreek Township will swap the Forrester property for the land the burials are on, but are not willing to pay for the land.

Columbarium- Discussion about pavers vs concrete. Trustee Wilson had visited some columbariums and while the pavers looked nice, there would have to be additional work due to weed control. Administrator Chandler had quotes and literature on possible fencing for Swanton Cemetery. Discussion was had also about repairing the road in Swanton Cemetery and the cost. No decisions were made.

Trustee Reports:

Trustee Kazmierczak:

None

Trustee Weigel:

None

Trustee Wilson:

None

0122-20 Trustee Weigel motioned to go into Executive Session at to discuss Personnel Issues per O.R.C. 121.22 (G) (1) at 8:36 p.m., 2nd by Trustee Wilson

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea
Meeting adjourned


123-20 Trustee Weigel motioned to called the meeting back into order at 8:42 p.m., 2nd by Trustee Kazmierczak.

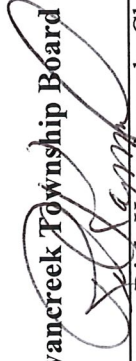


Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

124-20 Trustee Weigel motioned to pay Fulton County Health Center \$1165.69 for a required employee test, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

Trustee Weigel motioned to adjourn at 8:43 p.m., 2nd by Trustee Kazmierczak


Attest: Jo Stultz, Fiscal Officer
Swancreek Township
July 20, 2020

Swancreek Township Board of Trustees

Trustee Rick Kazmierczak, Chairman

Trustee Travis Weigel, Vice Chairman

Trustee Gene Wilson