

**SWANCREEK TOWNSHIP
SPECIAL AND REGULAR BOARD OF TRUSTEE MEETING
Monday, June 15, 2020**

Chairman Kazmierczak called the Special Meeting of the Board of Trustees to order at 6:32p.m.

107-20 Trustee Weigel motioned to go into Executive Session at to discuss Performance Evaluations per O.R.C. 121.22 (G) (1) at 6:32 p.m., 2nd by Trustee Wilson
Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea
Meeting adjourned

108-20 Trustee Weigel motioned to call the meeting back into order at 6:42 p.m., 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

Chairman Kazmierczak recessed the meeting until the scheduled Regular Board of Trustee Meeting at 7:00 p.m.

Chairman Kazmierczak called the meeting to order at 7:00 p.m.
Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Rick Kazmierczak-Chairman, Travis Weigel- Vice

Chairman, Gene Wilson-Trustee

Fiscal Officer: Jo Stultz

Administrator: Suzanna Chandler

Maintenance Supervisor: Matt Stout- Absent

Zoning Inspector: Natalie Pallitta

GUESTS: See Sign In Sheet

109-20 Trustee Weigel motioned to accept the Special and Regular Board of Trustee meeting minutes from 6-1-20, 2nd by Trustee Wilson.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

110-20 Trustee Weigel motioned to approve expenditures in the amount of \$41,117.49, 2nd by Trustee Wilson.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

Administrator/Maintenance Supervisor Updates:

Roof Repairs- Administrator Chandler reports they are done and thanked Trustee Wilson for the work.

Stumps on Co. Rd. c and 5-1- Administrator Chandler states the work will be done tomorrow.

Roadside Mowing- Administrator Chandler reports started 6/1/20. The Township is down a mower, estimate to repair it is between \$1800 and \$2500. Fiscal Officer Stultz asked if it would be more cost effective to rent, and Administrator Chandler states she can check but Maintenance Supervisor Stout thinks a rental would cost as much as the repair.

Podbean Update- Administrator Chandler states the account is closed.

Recycle Center- Administrator Chandler informed the Board that Triangular Processing will advise the Township once they decide to reopen. Trustee Kazmierczak observed there is an upside to the recycling center being closed. There has been a decrease in traffic and a cost savings with not paying Maintenance to keep the area clean. Lenny Mitchell from the audience voiced an opinion that the Township should keep do away with the recycling center. He named a number of places that residents could take their recyclables to.

6991 Co. Rd. 2- Administrator Chandler states this is taken care of.

Maintenance (continued)

MR20-12 1701 Co Rd. E- Administrator Chandler informed the Board that the trees are marked to be cut. Trustee Kazmierczak how urgent is it that this needs to happen. He would like to wait on this.

Maintenance Summer Hours- Administrator Chandler states that Maintenance would like to start their work day at 6:00 a.m. After discussion the Board is in agreement that this is acceptable.

MR20-08 Co. Rd.2 between Co. Rd. E and Co. Rd. EF- new tile- Administrator Chandler informed the Board that she and Maintenance Supervisor Stout are planning on going out on the job Tuesday morning at 10:00 a.m.

Employee Review- Maintenance worker John Chandler is due for his one year review. Trustee Kazmierczak informed Administrator Chandler that Maintenance Supervisor Stout needs to do this and turn in his evaluation to the Board.

Water District Board Member- Board Member Lenny Mitchell's term is up. Trustee Kazmierczak asked Administrator Chandler to contact the Water District Board and ask for their input on re appointing Mr. Mitchell.

Road Damage 6635 Co. Rd. C- Administrator Chandler is working with Ehrsam Excavating on a solution

Office Cleaning- Administrative Assistant Ford will no longer clean the Administrative building, but Zoning Inspector Pallitta would like to do it. The Board has no objections.

Zoning:

Zoning Inspector Pallitta brought to the Board a discussion on fencing, height vs front yard. 3 feet if less than a 80 ft. setback, 6 feet if over 80 ft setback from the right of way.

Zoning Inspector Pallitta reported on her activities since the last Board of Trustee Meeting, 5 permits, 3 certificates of completion, 3 discussions with residents about high grass, 2 have mowed, and one is working on finding someone to mow the lawn. Zoning Inspector Pallitta started her Administrative Assistance and has 5 hour in that.

Public Forum:

Lenny Mitchell from the audience asked the Board what Podbean was. The Board explained to him it was the program used to put audios on websites. He then asked what the status of the columbarium was. Chairman Kazmierczak informed him we would be talking about that later in the meeting.

Joe Keller from the audience outlined what was wrong with the work that was done on the County Road 2 drainage project. Trustee Wilson will contact Dave's Service and see where they are at on this job.

Trustee Kazmierczak reported that we have been in contract with Swanton Township and they will maintain the Lucas County side of the road and we will take care of the Fulton County side.

Fiscal Officer:

Cell Phone Reimbursement- In light of the radios not working at a distance and possible after hours call, the Board decided to continue paying Damon \$25.00 per month cell phone reimbursement.

Fulton County 2020 Hazard Mitigation Plan Resolution

111-20 Trustee Weigel motioned to accept and adopt Fulton County 2020 Hazard Mitigation Plan, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

Fiscal Officer (continued)

Appropriation discussion- Cemetery and Zoning Fund- Fiscal Officer gave an overview of how the General Fund operates, and how it is the only Fund who's monies can be redistributed to other Funds. She informed the Board of the decision made 2 years ago by the Auditor of the State of Ohio that Township's can not appropriate more money than the anticipate bringing in unless it is for a special project. She referenced the columbarium as a special project. While the cemetery fund has supported itself the majority of the years from 2013 to present, that was only allowing for mowing. Zoning does not support itself and relies on the General Fund to do that. She advised the Board to decide what direction they would like to take with Township dollars, Zoning, drainage, tree trimming, but that the Board would not be able to do all of them to a large extent. She also reminded the Board that Ohio Public Works Commission is trying to get funding for Round #34, which Swancreek is approved for and will have to pay at time of service 25% which will be over \$250,000.00.

New Business:

Discussion of Township Public Meetings moving forward- The meetings are open to the public and chairs are arranged for social distancing. The last two meetings no one has logged into the meeting via their phones. Discussion was had about discontinuing the remote log in.

FC Minor Subdivision Approval Form Addition to 2581 Co. Rd. 4 (un zoned)- The Board has no objections.

FC Minor Subdivision Approval Form Parcel address 1566 Co. Rd. EF- The Board has no objections.

Unfinished Business:

Drainage Projects- waiting on Fulton County Engineer Rod Creager

Ongoing Training Opportunities- Administrator Chandler discussed this, will advise once the BWC in person training is available and will also contact Swanton Village Administrator for ideas.

Co. Rd. 2 & F, and 6767 Co. Rd. 2 Drainage Project- No Update

Road Agreements/ Providence Township- A blank document needs to be created for the Trustees to sign. It will be completed for the July 6th Board of Trustee meeting.

6936 Co. Rd. 2 Landscape Project- Owner Nikki Walborn is concerned that 15 tons of topsoil will not be enough. The Board is staying with the not to exceed 15 ton of topsoil agreement.

Facebook Update- A discussion was had about a Township Facebook page and what it should contain.

Fire/Rescue:

Trustee Weigel attended Fulton County E.M.S. meeting and gave all Board members a copy of it. He states there was no representative from Swanton Fire Department.

Trustee Kazmierczak informed the Board he has a Swanton Fire Advisory meeting upcoming.

Cemetery:

Chamberlin Attorney Response- The Board is willing to trade land with the Chamberlins for the land that has burials on it, but they are not interested swapping land and paying money.

1 Deed signed

Cemetery (continued)

Swanton Cemetery Fence Quote- Administrator Assistant Chandler gave the Board quotes on fencing for Swanton Cemetery. Fiscal Officer Stultz reminded the Board there is money appropriated for the Columbarium, but that the Board had not appropriated money for fencing. Discussion was had on the completion cost for the Columbarium and would there be enough money for both.

Trustee Reports:

Trustee Kazmierczak:

None


Trustee Weigel:

None

Trustee Wilson:

None

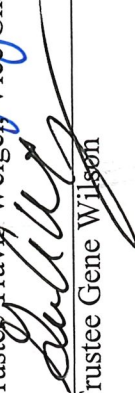
Trustee Weigel motioned to adjourn at 9:03 p.m., 2nd by Trustee Wilson


Attest: Jo Stultz, Fiscal Officer
Swancreek Township
July 6, 2020

Swancreek Township Board of Trustees


Trustee Rick Kazmierczak, Chairman


Trustee Travis Weigel, Vice Chairman


Trustee Gene Wilson