

**SWANCREEK TOWNSHIP
SPECIAL BOARD OF TRUSTEE MEETING
AND
REGULAR BOARD OF TRUSTEE MEETING
Monday, June 1, 2020**

Chairman Kazmierczak called the Special Board of Trustee meeting to order at 6:30 p.m.
Roll call - Board of Trustees present: Rick Kazmierczak-Chairman, Travis Weigel- Vice
Chairman, Gene Wilson-Trustee
Fiscal Officer: Jo Stultz
Administrator: Suzanna Chandler
GUESTS: See Sign In Sheet

Trustee Kazmierczak states that Administrator Chandler is overwhelmed and that we, as a Board are setting her up for failure. Zoning Inspector Pallitta is requesting additional hours for Zoning. Discussion was had about Swancreek Township Administrator job responsibilities and giving extra hours for Zoning Inspector Pallitta for Zoning and Administrative Assistant work.

100-20 Trustee Wilson motioned to award Natalie Pallitta 5 additional hour per week for Zoning raising the total to 20 hours per week and 5 hours for Administrative Assistant work, 2nd by Trustee Kazmierczak.

Trustee Weigel suggested since Tiffany just started back to her regular work schedule, we hold off offering Natalie additional hours and give it some time to see how things work out.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Nay, Trustee Wilson-Yea

Chairman Kazmierczak recessed the meeting at 6:57 p.m.

Chairman Kazmierczak called the Board of Trustee meeting to order at 7:00 p.m.
Prayer
Pledge of Allegiance

101-20 Trustee Weigel motioned to accept the Regular/ Special Board of Trustee meeting minutes from 5/18/20, 2nd by Trustee Wilson.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

102-20 Trustee Weigel motioned to approve expenditures in the amount of \$25,319.90, 2nd by Trustee Wilson.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

Maintenance Supervisor Updates:

Road C Drainage/ Set up a time to meet with the Division of Forestry-Administrator Chandler states that will be set up next week.

Administration Building/ Flowerbeds updates- The weed have been sprayed in the beds

Administrator Spending Authority- Trustee Kazmierczak thinks it should be \$2500.00. This will be left on the agenda and discussed at the next meeting.

Ohio Drainage Laws Petition Procedure- Administrator Chandler handed out literature to the Board and to interested parties in the audience. She gave a brief overview on how it works.

Roof Repairs in Progress- Trustee Wilson is recommending sealing the problem areas with tar first.

Stumps on Co. Rd. C and County Road 5-1 removal- Discussion was had on grinding the stumps vs burying them and the cost difference of the two.

Maintenance (continued)

6936 Co. Rd. 2/ Landscaping discussion- Discussion was had between the Board and Mr. and Mrs. Walborn on how to proceed. The Walborn's presented the option to the Board that the Township would provide topsoil and grass seed and they would do the labor. Administrator Chandler will draft an agreement for the Township and Mr. and Mrs. Walborn to sign.

Roadside Mowing- Administrator Chandler reports it has been started.

Podbean- Administrator Chandler is recommending dispensing with Podbean. The cost is \$14.00 a month and the meetings are not being posted on the website any longer under the recommendation of the Fulton County Prosecutor. Fiscal Officer Stultz is requesting some type of preservation of the meetings for her to reference when typing the minutes. Administrator Chandler informed her that they would be saved on a thumb drive for reference.

103-20 Trustee Weigel motioned to dispense with the use of Podbean, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Nay

Recycle Center Update- Administrator Chandler states there is no firm date on reopening.

6991 Co. Rd. 2 Maintenance Request- This was discussed.

Trustee Kazmierczak informed the Board that the Township still doesn't have a replacement for Dale Brunner on the Water District Board. Administrator Chandler thinks that there is one applicant.

Administrator Chandler informed the Board that she is working on some ideas on how to dispose of road kill animals in the Township.

Zoning:

Zoning Inspector Pallitta reported on the meeting with the Bastians and Holli Grueshaber. The landowners cannot come to an agreement. Zoning Inspector Pallitta informed both parties in a letter that she had received a legal opinion from the Fulton County Prosecutor and this matter is a civil one and the Township has no jurisdiction in it.

Zoning Inspector Pallitta reported on her activities since the last meeting.

Public Forum:

Eric Arnos from the audience addressed the Board with his concerns on drainage at his property located at 1253 Co. Rd. 1. His neighbors the Butlers were also present in the audience and joined in the discussion. Administrator Chandler will get a legal opinion on what the Township is responsible for and let the landowner know.

Fiscal Officer:

Administrator Chandler presented the Board with a COVID19 Swancreek Township Building and Workplace Policy. She outlined what it stated and asked the Board to make it policy.

104-20 Trustee Weigel motioned to adopt COVID19 Swancreek Township Building and Workplace Policy, 2nd by Trustee Kazmierczak

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

105-20 Trustee Weigel motioned to approve membership dues in the amount of \$1000.00 to Fulton County Economic Development Corporation, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea

106-20 Trustee Weigel motioned to approve voided warrant# 35151 to USA Propane in the amount of \$645.01. USA Propane stated they never received it.

New Business:

None

Unfinished Business:

Columbarium- Trustee Kazmierczak will attempt to meet with Mark Householder and get a written not to exceed bid from him.

Drainage Projects- Administrator Chandler has contacted Fulton County Engineer Rod Creager for meeting.

Ongoing Training Opportunities-No Update

Co. Rd. 2 & Co. Rd. F Drainage Projects- Waiting on Fulton County Engineer Rod Creager.

Homewood Park Discussion/ Trespassing- Zoning Inspector Pallitta states the "No Trespassing" signs are missing.

Road Agreements/ Providence Township- Providence Township hasn't heard from Lucas County- waiting on them.

Fire/Rescue:

Trustee Kazmierczak reported on the Swanton Fire Advisory meeting.

Cemetery:

Chamberlin Attorney Response- No Update

Trustee Reports:

Trustee Kazmierczak:

None

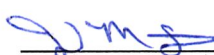
Trustee Weigel:

None

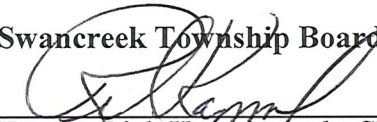
Trustee Wilson:

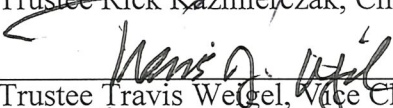
None


Trustee Weigel motioned to adjourn at 8:36 p.m., 2nd by Trustee Wilson



Attest: Jo Stultz, Fiscal Officer
Swanecreek Township
June 15,2020

Swanecreek Township Board of Trustees


Trustee Rick Kazmierczak, Chairman


Trustee Travis Weigel, Vice Chairman


Trustee Gene Wilson