

**SWANCREEK TOWNSHIP  
REGULAR BOARD OF TRUSTEE MEETING  
Monday, January 20, 2020**

Chairman Kazmierczak called the meeting to order at 7:00 p.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Rick Kazmierczak-Chairman, Travis Weigel- Vice Chairman, Gene Wilson-Trustee

Fiscal Officer: Jo Stultz

Maintenance Supervisor: Matt Stout

**GUESTS:** See Sign In Sheet

**025-20** Trustee Weigel motioned to accept the Organizational Meeting Minutes from 1-6-20, the Regular Board of Trustee meeting minutes from 1-6-20, and the Special from 1-14-20, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

**026-20** Trustee Weigel motioned to approve expenditures in the amount of \$64,695.03, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

**Maintenance Supervisor Updates:**

Backhoe- Progress Report- The bucket was being put on today

Drainage Project Co Rd 2, Briar Ln & Birdsong- The Township hasn't heard back from Fulton County Engineer Rod Creager- Trustee Kazmierczak will contact him.

Road Agreements- No Updates

Cemetery Mowing Packet- Administrative Assistant Chandler is revising the existing one from 2012. Trustee Kazmierczak asked the Board for a list of firms that the Township could contact about mowing.

Rust Maintenance of Chevy Pickup- The Board decided to address the blue pickup truck first and after it is repaired address Maintenance Supervisor Stout's work truck. Maintenance Supervisor Stout will take the blue pickup to Sampsel's tomorrow for an estimate.

Annual Evaluation of tools and equipment that exceed \$250.00- Trustee Kazmierczak explained to Maintenance Supervisor Stout this needs to be done by October so that the Board can appropriate monies in the following year. Maintenance Supervisor Stout states that the Vector pump head has gone out. He states to repair it will be around \$400.00 and a new one is approximately \$800.00. Jim Myers from the audience and Fulton County Department of Transportation Director informed the Board and Maintenance Supervisor Stout of a new hydraulic system the County uses that has made what the Township is now using obsolete. The cost is about \$5,000.00 but they haven't had to replace it in the two years of use.

**027-20** Trustee Weigel motioned for Maintenance Supervisor Stout to purchase a new pump head for the Vector, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

6767 County Road 2- Trustee Wilson gave a report on the evaluation of the drainage problem from Fulton County Engineer Rod Creager. Trustee Wilson can obtain a verbal agreement from the Ebraheim family to be on their property for a survey.

**028-20** Trustee Weigel motioned to have Fulton County Surveyor Joe Fenicle survey for elevation 6767 Co. Rd. 2 and the Ebraheim's property, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

Maintenance (continued)

Tablet- Maintenance Supervisor Stout would like a tablet so as to have the ability to document projects. Fiscal Officer Stultz will see what the cost would be to add this to the Township's plan.

Road C Drainage- The County will bid all of this with the OPWC project scheduled for 2021.

Hunter's Ridge, Chip and Fog Seal- The Board decided not to do any extra road projects this year due to the financial commitment of OPWC Round #34 the Township has made.

**Zoning:**

Ostafi 1671 Co. Rd. D- Zoning Inspector Pallitta has contacted their attorney about the blight problem and has sent out a letter with a deadline.

Zoning Inspector Pallitta gave a report of her activities since the last meeting.

**029-20** Trustee Weigel motioned to reappoint Zoning Commission member Joe Kahl to the Board, 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

Appointment of Alternate Zoning Commission Justin Watson was tabled.

**Public Forum:**

Jim Myers from the audience addressed the Board on a number of issues around his property. A catch basin on County Road 5 that is plugged. the berm east of his house, a tile that needs flushed out. Trustee Kazmierczak is moving Mr. Myer's project to the top of Maintenance's outstanding projects for 2020.

**Fiscal Officer:**

Maumee Valley Planning Grant Application- Fiscal Officer Stultz presented the Board with the letter from Maumee Valley Planning outlining the grant categories for this year. Trustee Kazmierczak asked for the letter and will make copies for the Board.

Toledo Regional Chamber of Commerce Annual Legislative Breakfast- it's the same date as Fulton County Engineer's Annual Lunch, February 14<sup>th</sup>.

Board of Elections has asked for the use of the Township Building for the Primary Election March 17<sup>th</sup>. The Board has no objections.

Fuel Rates- possible vendors other than USA Propane- Maintenance Supervisor Stout will get some prices and Fiscal Officer Stultz will find out what the Township pays now.

**New Business:**

Appeal of Nexus- No Update

Employee Evaluations- To be discussed in Executive Session

**Unfinished Business:**

Permissive License Tax- 2<sup>nd</sup> Public Hearing to be held January 28<sup>th</sup> at 8:00 a.m.

Columbarium- The Board will have Administrative Assistant Chandler contact Adrian Memorial and Tri State to see if their quotes from last year are still good.

**Fire/Rescue:**

Fire Study- Discussion was had about sitting down with all entities involved and possible purchase of land. No decisions were made.

**Cemetery:**

Jim Myers from the audience voiced concerns over headstone that have broken and are laying on the ground. Discussion was had about possible liability. The Board decided they would have Maintenance attempt to erect headstones with a case by case evaluation. Maintenance Supervisor Stout will do the preliminary work and bring cases to the Board for their review.

**Employee Reports:**

None

**Trustee Reports:**

**Trustee Kazmierczak:**

None

**Trustee Weigel:**

None

**Trustee Wilson:**

None

**030-20** Trustee Weigel motioned to go into Executive Session at to discuss Performance Evaluations per O.R.C. 121.22 (G) (1) at 8:02 p.m., 2<sup>nd</sup> by Trustee Wilson.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**  
Meeting adjourned

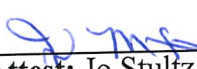
**031-29** Trustee Weigel motioned to call the meeting back into order at 8:55 p.m., 2<sup>nd</sup> by Trustee Wilson.

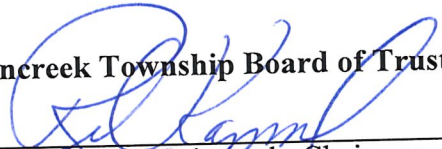

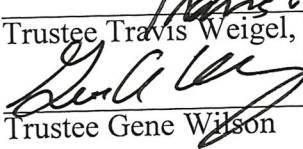
**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

**032-19** Trustee Weigel motioned to give Administrative Assistant Suzanna Chandler and Administrative Assistant Tiffany Ford a \$2.00 an hour raise effective pay period January 6, 2020, 2<sup>nd</sup> by Trustee Kazmierczak.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wilson-Yea**

Trustee Kazmierczak motioned to adjourn at 8:56 p.m., 2<sup>nd</sup> by Trustee Weigel

  
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**Attest:** Jo Stultz, Fiscal Officer  
Swanecreek Township  
February 3, 2020

**Swanecreek Township Board of Trustees**  
  
\_\_\_\_\_  
Trustee Rick Kazmierczak, Chairman  
  
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Trustee Travis Weigel, Vice Chairman  
  
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Trustee Gene Wilson