

**AGENDA**

**SWANCREEK TOWNSHIP SPECIAL BOARD OF TRUSTEE MEETING**

**February 03, 2020**

**6:00 p.m. Public Hearing Meeting**

1. Call to Order – 2/03/2020
  - A. Prayer
  - B. Pledge of Allegiance
  - C. Roll Call – Chairman Kazmierczak, Trustee Weigel, Trustee Wilson  
Fiscal Officer Jo Stultz
  
2. Zoning
  - A. Adjourn – State time for the recorder

## AGENDA

### SWANCREEK TOWNSHIP TRUSTEE MEETING

February 03, 2020

7:00 p.m. Regular Meeting

1. Call to Order – 2/03/2020
  - A. Prayer
  - B. Pledge of Allegiance
  - C. Roll Call – Chairman Kazmierczak, Trustee Weigel, Trustee Wilson  
Fiscal Officer Jo Stultz
  
2. Approval of Minutes – Regular Board of Trustees Meeting Minutes 1/20/20, Board of Trustees Public Hearing Meeting Minutes 1/20/20, & Special Meeting Minutes 1/20/20 & Board of Trustees Public Hearing Minutes 1/28/20 & Board of Trustees Special Meeting Minutes 1/28/20, Board of Trustees Special Meeting Minutes 1/28/20
  
3. Approval of expenditures: \$ 16,720.46
  
4. Guest:
  
5. Maintenance Supervisor Matt Stout Updates
  - A. Backhoe – Progress Report
  - B. Drainage project for Co Rd 2, Briar Ln, & Birdsong Ln Update– Schedule with Rod Creager - Update
  - C. Road Agreements
  - D. Cemetery Mowing Packet – Update
  - E. Rust/Maintenance of Chevy Pickup
  - F. Rust/Maintenance Matts Work truck
  - G. 6767 County Road 2 Catch Basin - Keller Property – Discussion of 2<sup>nd</sup> opinion / elevation survey from Rod Krieger / FC Engineers Office
  - H. Tablet
  - I. Road C Drainage
  - J. Hunters Ridge, Chip & Fog Seal
  - K. Mailbox Damage Citizen Concerns: 3717 Co Rd 1 (citizen is requesting reimbursement for replacing mailbox), 2150 Co Rd 4-1, 2194 Co Rd 2 (referencing 11 mailboxes) Maintenance Request 6893 Co Rd 2
  - L. Tile on 6-3
  
6. Zoning
  - A. Zoning Inspector Update – Ostafi 1671 Co Rd D

- B. Status of Revision/Update of Zoning Code accept or deny
  - C. Appointment of Zoning Commission – Justin Watson vacant seat
  - D. Resolution to appoint contractor to rewrite Zoning book
  - E. Certification of Proposed Zoning Amendments
7. PUBLIC FORUM – RULES: Please wait to be acknowledged, state name and address. Time limit is no more than five minutes.
8. Fiscal Officer
- A. Approve voided warrant # 35057 \$458.39 and warrant #35059 \$171.36 – printed in error
  - B. F&M Resolution to begin Direct Deposit Payroll
  - C. 2019 Annual Financial Reports are complete and have been filed with Auditor of State Keith Faber’s Office. These records are available for public inspection at Swancreek Township’s Administrative office located at 5565 County Road D. during regular business hours. This ad was emailed to the Liberty Press 1/24/20.
9. New Business
- A. O.T.A February 5, 6, 7, 2020. Attending: Travis Weigel, Gene Wilson, Josie Stultz, Natalie Pallitta, Tiffany Ford and Suzanna Chandler.
  - B. Page Irrigation & Landscaping Proposal 000121
  - C. Commissioners Invitation to Swancreek Township Trustees/Fiscal Officer to open sessions held Tuesday & Thursday 9am
10. Unfinished Business
- A. Permissive license tax- Public Hearings complete / Discussion
  - B. Columbarium
  - C. Employee Evaluations
  - D. Fuel oil rates- possible vendors other than USA Propane
11. Fire/rescue
- A. Fire Study Public Concerns – Where do we go from here?
12. Cemetery
13. Employee Reports – None

**2020 Yearly Regular Meeting Dates - Times: 7:00 p.m.**

January 6, & January 20  
 February 3 & February 17  
 March 2 & March 16  
 April 6 & April 20  
 May 4 & May 18  
 June 1 & June 15

July 6, & July 20  
 August 3 & August 17  
 September 14  
 October 5 & October 19  
 November 2 & November 16  
 December 7 & December 21

14. Trustee Meeting Reports

- A. Kazmierczak
- B. Weigel
- C. Wilson

15. Executive Session

16. Adjourn – State time for the recorder

**2020 Yearly Regular Meeting Dates - Times: 7:00 p.m.**

~~January 6, & January 20~~  
February 3 & February 17  
March 2 & March 16  
April 6 & April 20  
May 4 & May 18  
June 1 & June 15

July 6, & July 20  
August 3 & August 17  
September 14  
October 5 & October 19  
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December 7 & December 21