

Swan Creek Water District Board

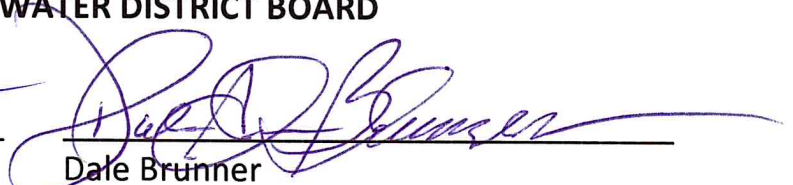
Regular Meeting Minutes

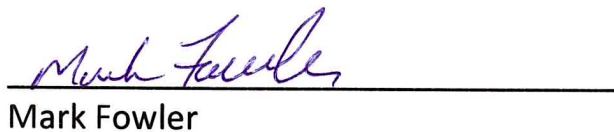
DATE	September 12, 2019
6:30 PM	<p>Trustee Albert called the Meeting to Order</p> <p>Pledge of Allegiance</p> <p>Roll Call Attendance: All Board Member were present. Also present were Tina Whalen and Tom Shelley, Inspector.</p> <p>MOTION was made by Trustee Fowler, seconded by Trustee Albert to approve the regular meeting minutes from August 22, 2019. Motion carried unanimously.</p>
Public Forum	No public in attendance
Administrative	<p>Resolution(s) 2019-28 was reviewed and signed by the Board. Details of this resolution are in the August 22, 2019 meeting minutes.</p> <p>Fund Summary Report for the month of August was given to the Board for review.</p> <p>Purchase Orders were reviewed and initialed by the Board.</p> <p>State Audit – Tina is in the process of reviewing the final draft of the AUP audit. The Board will be receiving an email from the auditor with the report as well.</p> <p>Renewal of Depository Agreement with F & M Bank – The Board reviewed and signed the renewal of the depository agreement with F & M Bank. Trustee Mitchell asked if there was a cost for this, Tina responded no.</p> <p>September's Billing and Usage Summary was given to the Board for review.</p>
Resolution for Payment of Bills	<p>Trustee Fowler reported that, he has reviewed the bills.</p> <p>Resolution 2019-29 was motioned by Trustee Fowler, seconded by Trustee Walker to approve payment of the bills in the amount of \$102,258.54. Roll Call was done and Motion carried unanimously.</p>
Water Board Trustees' Report(s)	Trustee Mitchell asked if there was any update from Ziad on the Regional Water System that the City of Toledo is putting together. Tina said she has not heard of any updates, but will send Ziad an email.
Inspector's Report	Tom had nothing new to report but would update on the meter change outs under Old Business.
Old Business	<p>New Master Meter Change Out Update (See Attached)</p> <p>Tina provided the Board with a Progress Report as of September 12, 2019. Tom has installed 259 total units and there are 224 to go. Tom said that he thought that they would not have enough units to complete the remaining 224. Tina will order more complete units, after she and Tom double check the inventory.</p>

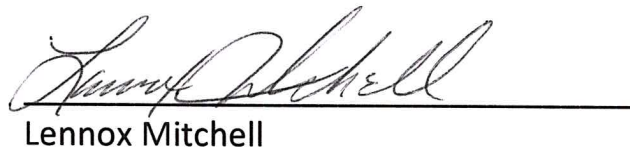
	<p>Asset Management Plan Mandated by the Ohio EPA</p> <ul style="list-style-type: none"> • Valve Exercising Program – No Update • Capital Improvement Plan (5, 10 & 15 Year) – No Update <p>County's Water Usage & Road 2 & 1-2 Master Meters – Tina has no update, but needs to check in with Ziad to see how his results have been after Commercial Water Works cleaned their strainer at the pump station and recalibrated their master meter.</p> <p>3137 US 20A – Extending Water Line – Tina reported that she has not heard from the property owner since she gave him the estimated numbers. In addition, she and Cindy have not had time to get letters the neighbors adjacent to this property. Trustee Albert, said there was no hurry on this.</p> <p>JEDD (Joint Economic Development District) – The Board discussed Bobbie O'Keefe's response along with Matt Gilroy's response to it. The Board feels that they need to stay involved but not as a full partner. The District is not willing to give up any of their territory for water service. Dale will draft up a letter for Matt Gilroy letting him know where they stand.</p> <p>Long Driveways with Meters in Homes – Tina reported that Dave's Services has installed all five meter pits at 4521 CR 1-2, 4826 CR 1-2, 4889 CR 1, 4927 CR 1, and 5335 S. Fulton-Lucas Road.</p> <p>Bulk Sales Chart – The Board review a chart that Tina prepared. It shows the bulk water sales for the last 16 months.</p> <p>Trailer Park Status – The past due amount has been paid and the current balance is due by September 23, 2019.</p>
New Business	No new business at this time.
Adjournment	At 7:10 P.M., Motion was made by Trustee Fowler to adjourn, seconded by Trustee Brunner. Motion carried unanimously
Upcoming Meetings	Thursday, September 26, 2019 – Regular Meeting @ 6:30 PM Thursday, October 9, 2019 – Regular Meeting @ 6:30 PM

SWANCREEK WATER DISTRICT BOARD


Shawn Albert


Dale Brunner


Mark Fowler


Lennox Mitchell


Randy Walker, Board Secretary