

Swan Creek Water District Board

Regular Meeting Minutes


DATE	July 25, 2019
6:30 PM	<p>Trustee Brunner Called the Meeting to Order</p> <p>Pledge of Allegiance</p> <p>Roll Call Attendance: All present with the exception of Mark Fowler who was on vacation.</p> <p>Also present were: Tina Whalen and Tom Shelley, Inspector.</p> <p>MOTION was made by Trustee Walker, seconded by Trustee Albert to approve the regular meeting minutes from July 11, 2019. Motion carried unanimously.</p>
Public Forum	No public in attendance
Administrative	<p>Resolution(s) 2019-23 and 24 were reviewed and signed by the Board. Details of these resolutions are in the July 11, 2019 meeting minutes.</p> <p>Fund Summary Report was given to the Board for review.</p> <p>Purchase Orders were reviewed and initialed by the Board.</p> <p>State Audit (AUP) – Tina reported that their audit for 2017 & 2018 could start as early as July 31, 2019. She is in the process of getting all required documents ready for the auditor.</p> <p>Global Leadership Summit (August 8th and 9th) – Tina reported that she signed up and paid for the Global Leadership Summit that she will be attending on August 8th and 9th. The last time she attended, several years ago, the District paid for it as training. She explained that she planned on attending whether she was reimbursed or not, because she got a lot out of it the last time she attended. After further discussion, the Board had no problem reimbursing her for this as training. She said she received a discounted rate of \$89.00. Trustee Mitchell asked if she needed a motion to approve it, she said there were already approved appropriations for training and that it wasn't necessary.</p>
Resolution for Payment of Bills	<p>Trustee Mitchell reported that, he had reviewed the bills and saw no issues. Resolution 2019-25 was motioned by Trustee Mitchell, seconded by Trustee Brunner to approve payment of the bills in the amount of \$809.34. Roll Call was done and Motion carried unanimously.</p>

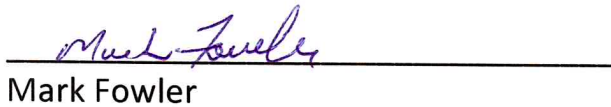
Water Board Trustees' Report(s)	Trustee Mitchell- Last Zoning Board Meeting Trustee Mitchell reported that the Zoning Board approved the changes so that the zoning resolutions are consistent and apply to residential and non-residential. He also reported that Walt Hallett resigned as the Zoning Inspector.
Inspector's Report	Tom reported that he needs some curb stop repair lids. Tina will order some. Trustee Albert asked Tom how many valve keys there were and where they were located in case there was an emergency and Tom was out of town. Tom said he has one in his van and there was another over in the maintenance building near the restroom. Tina said they had started an inventory and that it needs to be finished so that everyone can get a copy and know what they have and where it is. Key cards were discussed because not all Board members have one so they could not even get into the maintenance building if they needed to. Tina said she had asked the Township about programing the key cards for new users and that she was told the software was removed from the computer and Rick was working on getting it resolved. She will send out an email to the Township to get an update.
Old Business	Pride Plumbing – Letter and Return of Cash Bond Tina read a letter that she wrote to Bill Murray and is sending it to him certified mail along with a check for the return of his \$500 cash bond. Asset Management Plan Mandated by the Ohio EPA <ul style="list-style-type: none"> • Valve Exercising Program – (In Progress) • Capital Improvement Plan (5, 10 & 15 Year) – (In Progress) County's Water Usage & Road 2 & 1-2 Master Meters – Trustee Albert said he felt they should wait until they hear what the cause is on the discrepancies with the County's master meter. Tina has a little more data to gather on customers gained since the County's project was installed and their usage. However, it is clear that there is a lot more water going through the low flow meter in the CR 1-2 meter pit and it increased after the county tied in to the Districts line on CR 3. Cost of repairs have also increased and Tina will prepare a work sheet to show it. 3137 US 20A – Tina reported that she left a message with the property owner on the approximate cost to get the water main extended to his property and suggested he contact his neighbors across from him to see if they were interested. She has not heard back from him. Trustee Albert asked to have letters sent to the other property owners that could benefit, to see if they too were interested in getting the water. JEDD (Joint Economic Development District) The Board was given a list of concerns/questions from the District's Attorney, Bobbie O'Keefe. It was agreed that they would review it and discuss at the next meeting. Tina will email Trustee Fowler the information.

	<p>Long Driveways with Meters in Homes – Cindy emailed the Board a list of driveways that she has to drive down to get meter readings. Although the new reading system may be able to read them, the concern is the distance from the road and if there were a leak from the road to the home, it would be the District's loss and with them being in the woods, we may not even know that a leak exists. Trustee Fowler looked at all five driveways and feels they should have meter pits at the road. After further discussion, the Board agreed to have Tina get a quote Dave's Services on installing a meter pit at each of them as follows: (4521 CR 1-2, 4826 CR 1-2, 4889 CR 1, 4927 CR 1, 5335 S. Fulton- Lucas)</p>
New Business	No new business at this time.
Adjournment	At 7:38 P.M., Motion was made by Trustee Albert to adjourn, seconded by Trustee Brunner. Motion carried unanimously
Upcoming Meetings	Thursday, August 8, 2019 – Regular Meeting @ 6:30 PM Thursday, August 22, 2019 – Regular Meeting @ 6:30 PM

SWANCREEK WATER DISTRICT BOARD


Shawn Albert


Dale Brunner


Mark Fowler


Lennox Mitchell


Randy Walker, Board Secretary