

**SWANCREEK TOWNSHIP
REGULAR BOARD OF TRUSTEE MEETING
Monday, July 1, 2019**

Vice Chairman Wiland called the meeting to order at 7:00p.m.
Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Phil Wiland-Vice Chairman, Rick Kazmierczak-Trustee
Absent Chairman Travis Weigel

Fiscal Officer: Jo Stultz

Maintenance Supervisor: Matt Stout- Absent

GUESTS: See Sign In Sheet

105-19 Trustee Kazmierczak motioned to accept the Regular Board of Trustee meeting minutes from 6-17-19, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Wiland-Yea

106-19 Trustee Kazmierczak motioned to approve expenditures in the amount of \$17,724.05, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Wiland-Yea

Special Guest Deputy: Sheriff Josh Buehrer

Deputy Sheriff Josh Buehrer informed the Board that there were 85 incidents in Swancreek Township from June 3rd to date (July 1, 2019). Sally Wylie from the audience congratulated the Sheriff's Department on the new addition they have. The department now has 3 dogs in their canine unit, one for each shift. The Board thanked Deputy Sheriff Buehrer for his report and service.

Tom Sallows from the audience asked the Board to consider flying a Christian flag on the Township's flagpole and presented Vice Chairman Wiland with a flag.

Maintenance Supervisor Updates:

Drainage Update-6767 Co. Rd. 2 Joe Keller- No update

Lean-to Update-None

Roadside Mowing Update- Trustee Kazmierczak states one third of it is done.

Drainage project for Co. Rd. 2, Briar Ln & Birdsong Ln- Trustee Kazmierczak has talked to Fulton County Engineer Rod Creager about this.

Tree Trimming Notice/ Final Approval-

107-19 Trustee Wiland motioned to approve the final draft of the Tree Trimming notice created by Swancreek Township's Administrative team, 2nd by Trustee Kazmierczak

Roll Call: Trustee Kazmierczak-Yea, Trustee Wiland-Yea

After discussion by Trustee Wiland and Trustee Kazmierczak it was decided work still needed to be done on the form before final approval.

108-19 Trustee Wiland motioned to rescind approval, 2nd by Trustee Kazmierczak

Roll Call: Trustee Kazmierczak-Yea, Trustee Wiland-Yea

Vactor Repair- Trustee Kazmierczak states the arm went bad on the Vactor and Maintenance Supervisor Stout was able to purchase a used part for \$500.00.

Tree Risk Assessment- Maintenance Employees Stout and Mattimore are registered to attend this course Thursday, July 18th. The cost was \$33.00 per person and the course time is 9:30 a.m. to 2:30 p.m.

Maintenance (continued)

Citizen Concern-Headstone- The Board states the Township can straighten and repair headstones that have fallen but it is not something they are willing to do.

All Township Road Agreements- Discussion was had about resending to Providence Township about tree felling and who's responsibility is it. The Board would like a letter to go out to Providence with a copy of the old agreement with a new contract for the current Board to sign.

Public Forum:

Tena Bastian from the audience states that she thought the drain she came to the Board with last meeting was capped off, but now she doesn't think it is and would like Maintenance to do this. Trustee Kazmierczak doesn't want the Township workers exposed to the fecal matter. Trustee Kazmierczak would like a Special with the Health Department and get protocol set for matters like this. Ms. Bastian wants the Trustees to pressure the Health Department to have a dye test run. Trustee Wiland will contact the Health Department about this.

Fiscal Officer:

Township Picnic-Fiscal Officer Stultz reminded the Board of the Fulton County Township Employee Appreciation picnic July 13 that Swancreek was co-hosting with York Township. She asked and the Board agreed to get two door prizes each to donate to the picnic.

Fiscal Officer Stultz informed the Board she needed a Resolution approving the 2019 Seal Coat project.

109-18 Trustee Wiland motioned to approve Fulton County Engineer's 2019 Seal Coat Project contract in the amount of \$77,455.78, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Wiland-Yea

JEDD Worksheet- Fiscal Officer Stultz reminded the Board that Matt Gilroy wanted this completed.

Cemetery Grant- Fiscal Officer Stultz presented the Board with a copy of the email and Cemetery Grant application she received from the State of Ohio. The Board wants to pursue this and will have the Administrative Team start to work on it.

Matt Stout expired D.O.T. Physical- Fiscal Officer Stultz informed the Board that Maintenance Supervisor Stout was only issued a 3 month D.O.T. approved physical back in January and she is looking for direction on what the Board would like her to do. The Trustees asked for her to schedule a D.O.T. Physical for Maintenance Supervisor Stout.

2020 Appropriation Planning- Fiscal Officer Stultz would like to start this process now. She is concerned over the amount of money that the Township is committed to for Road projects. She informed the Board that the Township will not have all the money to pay for the three big projects until possibly January of 2020.

New Business:

Case Referral:1671 Co. Rd. D- Trustee Kazmierczak states the Health Department did not find any animals living in the house, but that the Township was going to ask the Fire Chief to go through it. Fiscal Officer Stultz informed the Board that the neighbor, Steve Slawinski would like to be present when that happens.

Permissive Township License Tax process- Vice Chairman Wiland wants to wait until a full Board is present.

Storm Water District- Trustee Kazmierczak would like to discuss this as an option for the Township to help fund drainage.

Unfinished Business:

Randy McQuillen- The Township repaired what was bad on the tile and put a catch basin in. Mr. McQuillen and the Brehm's cannot come to an agreement with the easement.

Maintenance Request Forms- The Administrative Team has created a spreadsheet to be able to track where Maintenance is on Citizen's Concerns. The Board reviewed the document.

A gentleman from the audience addressed the Board of a drainage issue he is having with his pond flooding and trouble with water from the neighbor. He asked if the Township could run tile to help with the problem. Trustee Wiland informed him that legally the Township could only help with water that came from run of from the road, and also that he is in an un-zoned part of Swancreek Township. Trustee Kazmierczak will ask Maintenance Supervisor Stout about this when he gets back from vacation.

TMACOG Membership- Vice Chairman Wiland would like to wait until there is a full Board before making a decision.

Zoning:

Status of Notification Letter to residents- In depth discussion was had on tracking of complaints from citizens. Walt Lange from the audience asked if there could be a spreadsheet created for the Zoning Inspector to see the progress on these. Discussion was had about possibly adopting the process the Village of Swanton uses and Trustee Kazmierczak asked Village of Swanton Council Chairman Paul Dzyak to explain the process. Sally Wylie from the audience expressed her concern over the accessory building being built on her neighbor's property. Discussion was had of the Board possibly having a Special at 6:30 p.m. on July 10th in regards to the Zoning language change.

Fire/Rescue:

Trustee Wiland discussed the Fire Study Chief Smith did last year for Swancreek Township

Cemetery:

None

Trustee Reports:

Trustee Kazmierczak:

None


Trustee Weigel:

Absent



Trustee Wiland:

Trustee Wiland talked about a Citizen's Concern about trees and visibility

Trustee Kazmierczak motioned to adjourn at 8:45 p.m., 2nd by Trustee Wiland


Attest: Jo Stultz, Fiscal Officer
Swancreek Township
July 15, 2019

Swancreek Township Board of Trustees

Absent
Trustee Travis Weigel, Chairman

Trustee Phil Wiland, Vice Chairman

Trustee Rick Kazmierczak