

Swan Creek Water District Board

Regular Meeting Minutes

DATE	June 27, 2019
6:30 PM	<p>Trustee Brunner Called the Meeting to Order</p> <p>Pledge of Allegiance</p> <p>Roll Call Attendance: All present with the exception of Shawn Albert and Randy Walker. Also present were Township Trustee Rick Kazmierczak, Tina Whalen and Cindy Fowler. Inspector, Tom Shelley is on vacation.</p> <p>MOTION was made by Trustee Fowler, seconded by Trustee Brunner to approve the regular meeting minutes from June 13, 2019. Motion carried unanimously.</p>
<p>Welcome:</p> <p>James R. Mehaffie of RCAP</p> <p>Matt Gilroy of FCED</p>	<p>James R. Mehaffie of Rural Community Assistant Program attended the meeting and provided the Board an overview of what free services they offer as well as an overview of funding that may or may not be available to the district. He said that grant money known as "Principal Forgiveness" is generally not given to expansion projects and that there is not a lot of grant money available unless your system has issues and is violation of the EPA.</p> <p>Tina asked if RCAP if they have had any inquiries to help with an Asset Management Plan that the EPA now requires. James stated that they have done a lot with this and feels it is a good benefit to districts.</p> <p>Matt Gilroy of Fulton County Economic Development Corporation attended the meeting and provided the Board with a sheet regarding the Airport Highway JEDD (Joint Economic Development District) and the FCEDC recommendations. The Position of Jurisdiction on the handout would be filled out by the Water Board.</p> <p>5 entities (and the JEDD Board) that would potentially participate in the JEDD would all have to agree to the Boundaries/Long Term Vision/Utilities/Infrastructure and Contract Language for each entity in the JEDD area.</p> <p>There would be one contract involved with all the entities.</p> <p>Matt stated that the Village of Delta and the Village of Swanton, have passed a Resolution to participate.</p> <p>Trustee Kazmierczak commented on Annexation questions and the few Voluntary Annexations that have happened in the Township. Trustee Kazmierczak also stated his opinion on the Water District being a part of the JEDD, and at what point would their involvement start.</p> <p>Tina read a statement from the Water Districts Attorney regarding the Water Districts interests being taken into consideration with the other entities as well as the Districts Legal Representation.</p>

Public Forum	No public in attendance
Administrative	<p>Resolutions 2019-20 and 21 were reviewed and signed by the Board. Details of these resolutions are in the June 13, 2019 meeting minutes.</p> <p>Fund Summary Report was given to the Board for review.</p> <p>Purchase Order there were no purchase orders.</p>
Resolution for Payment of Bills	<p>Trustee Fowler reported that, he has gone over all the bills.</p> <p>Resolution 2019-22 was motioned by Trustee Fowler, seconded by Trustee Mitchell to approve payment of the bills in the amount of \$983.68.</p> <p>Roll Call was done and Motion carried unanimously.</p>
Water Board Trustees' Report(s)	Trustee Mitchell stated he will be attending the up-coming annual RCAP (Rural Community Assistant Partnership) meeting at Put-In-Bay.
Inspector's Report	Not Present
Old Business	<p>Asset Management Plan Mandated by the Ohio EPA</p> <ul style="list-style-type: none"> Valve Exercising Program – (In Progress) Capital Improvement Plan (5, 10 & 15 Year) – (In Progress) <p>Tina will consider contacting James Mehaffie at RCAP for guidance/suggestions on these sections of the EPA mandated Asset Management Plan. He has experience with the EPA mandates.</p> <p>County's Water Usage & Road 2 & 1-2 Master Meters – Tina said she emailed Trustee Albert the Section of the Agreement with the County that pertains to the County sharing in the cost of maintenance for the Road 2 Master Meter. Tina wants to complete a chart showing the maintenance cost on the Road 1-2 Master Meter over the last 10 years and the number of customers the District has picked up since the County's NEWS project.</p> <p>CR 1-2 Small Master Meter (1-1/2" Meter Replacement)</p> <p>Tina reported that Rob Barber from Buckeye Pipe came into the office to inspect the non-working 1-1/2" meter that was purchased last year. Rob found that the disc in meter was out of alignment. It could possibly be due to a water surge. He re-aligned it and said it should work. Tina will update Tom on the repair.</p> <p>Broken Hydrant Meter – Aarons Water Hauling exchanged out a hydrant meter because water stopped flowing through it. Tom inspected it and found the check valve was broken. Tina ordered a check valve and when it comes in Tom will replace it.</p> <p>3137 US 20A – Tina updated the Board that this resident was contacted to find out how interested they were in the cost of water. Tina asked the Board if they wanted her to contact Scott from Arcadis and have them work up an estimated cost for the customer to have the waterline extended to his property. The Board would like Arcadis contacted.</p>

New Business	No new business at this time.
Adjournment	At 8:06 P.M., Motion was made by Trustee Brunner to adjourn, seconded by Trustee Fowler. Motion carried unanimously
Upcoming Meetings	Thursday, July 11, 2019 - Regular Meeting @ 6:30 PM Thursday, July 11, 2019 – Regular Meeting @ 6:30 PM

SWANCREEK WATER DISTRICT BOARD


Shawn Albert



Dale Brunner



Mark Fowler



Lennox Mitchell

Randy Walker, Board Secretary