

**SWANCREEK TOWNSHIP**  
**REGULAR BOARD OF TRUSTEE MEETING**  
**Monday, June 17 2019**

Chairman Weigel called the meeting to order at 7:00 p.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Travis Weigel-Chairman, Phil Wiland-Vice Chairman,  
Rick Kazmierczak-Trustee

Fiscal Officer: Jo Stultz

Maintenance Supervisor: Matt Stout- Absent

**GUESTS:** See Sign In Sheet

**101-19** Trustee Kazmierczak motioned to accept the Regular Board of Trustee meeting minutes from 6-3-19, the Special Board of Trustee Meeting from 6-10-19 and 6-13-19 2<sup>nd</sup> by Trustee Weigel.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea, but abstained from the 6-13-19 minutes due to being absent.**

**102-19** Trustee Kazmierczak motioned to approve expenditures in the amount of \$32,894.23, 2<sup>nd</sup> by Trustee Weigel.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

**Special Guest:** Gilda Mitchell from Toledo Metropolitan Area Council of Governments (TMACOG). Ms. Mitchell outlined what TMACOG was, what they do and offer to their members. Trustee Weigel asked the amount of a one year membership. \$2,150.00 unless the entity is involved with Maumee Valley Planning, then it would be \$1069.00 for the year. Trustee Kazmierczak thanked Ms. Mitchell for the presentation and that the membership discussion will be on the agenda for the July 1, 2019 Board of Trustee Meeting.

**Maintenance Supervisor Updates:**

Due to the absence of Maintenance Supervisor Stout, Trustee Kazmierczak reported on agenda items.

Trustee Kazmierczak received a call from B.J. Abbott from Fulton County that Nexus was going to be working on County Road 2, repairing the section of road they had cut when installing the pipeline, as well as dealing with the standing water in the Township right of way. The west side they were going to be able to repair but the east side is part of Maumee State Forest and Maintenance Supervisor Stout was going to contact Forest Manager Don Schmenk to inform him. Trustee Wiland questioned why the Township wasn't notified in advance since this had been planned.

Drainage Update- 6767 Co. Rd. 2 Joe Keller- Trustee Kazmierczak states it has been too wet to do anything at this time and that Mr. Keller's neighbor had asked the Township not to do anything until had gotten drying because of the possible ruts that might be made in his yard.

Lean-to Update- Trustee Kazmierczak states the footers are in and he thinks the concrete has been poured.

Cemetery Mowing Update-None

Trustee Kazmierczak brought up the topic of the Township starting a Storm Water District. He states that the Township cannot afford to fix all of the drainage issues on the funding we receive. It would have to be put on the ballot to have the residents vote to see if they are interested in paying for drainage work. Trustee Kazmierczak will get some estimates from the Fulton County Engineers office on what they think the cost would be. He would like to have some public meetings to see if there is any interest from the residents on forming this.

Tree Trimming- The Trustees had forms created by Trustee Weigel and Administrative Assistant Chandler to give to residents prior to the Township trimming trees for road work. Trustee Kazmierczak would like a signature line added if residents want the Township to trim to the trunk using our vendor so that we would have written permission on file.

**Public Forum:**

Tena Bastian from the audience had a letter she presented to the Board along with pictures of cut willow trees on her neighbor's property that have not been removed. She has contacted Zoning Inspector Hallett about zoning issues that she believes her neighbors are in violation of and she has also contacted the Fulton County Health Department to have her soil tested for bacteria due to her husband's health issues. She is asking the Township to help in this matter. Trustee Wiland feels that the next step is with the Health Department following up with her. Ms. Bastian agrees and is asking the Township to help her stay on top of the Health Department in this matter.

**Fiscal Officer:**

Township Picnic- Fiscal Officer Stultz outlined the Fulton County Township Association Annual Employee Appreciation Picnic. Swancreek Township is co-hosting it with York Township. The event is July 13<sup>th</sup> 11:00 to 1:00 and all elected officials, township employees and their families are invited for a free cookout. Fiscal Officer Stultz states her and York's fiscal officer, Karen Miller, will organize the event, but she would like the Board to be there at 9:30 to help set up and also to go to merchants in Swancreek Township to ask for door prizes for the employees.

FCEDC Membership- Fiscal Officer Stultz would like to have a Resolution from the Board approving the expenditure of \$1,000.00 to FCEDC. Trustee Kazmierczak states that this is a 3 year commitment that Swancreek Township has made and that this is the third year.

**103-19** Trustee Kazmierczak motioned to pay \$1,000.00 to FCEDC, 2<sup>nd</sup> by Trustee Wiland.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

Fiscal Officer Stultz informed the Board that Fulton Township Fiscal Officer Julie Szabo forwarded her a Cemetery Registration Requirement that needs to be completed by July 19<sup>th</sup>. She asked the Board if the Administrative Assistants could complete this task since they are familiar with the cemetery rules and guidelines. The Board agreed to this.

**New Business:**

Case Referral:1671 Co. Rd. D- Health Dept/Abandoned Properties- Trustee Kazmierczak states that the Health Department went through 1671 Co. Rd. D. and they can't find any animals living in it. The Board decided they would like the Fire Chiefs from each respective area to come out and do an inspection as well. The Board will drive the Township and come up with abandoned properties for the Fire Chiefs to inspect.

Permissive Township License Tax- Fiscal Officer Stultz informed the Board that we are too late to apply for this for 2020 as there are strict guidelines that need to be followed and completed by June 20<sup>th</sup>. The Township can apply after June 20<sup>th</sup> for approval in 2020 effective 2021. Renee Walker from the audience asked what this was, and Trustee Kazmierczak informed her that Townships, Villages, Counties can add a \$5.00 vehicle license fee on plates sold. She asked what the money could be used for and the Board told her anything to do with roads. The Board will put this on the agenda for a Board of Trustee meeting in August.

Storm Water District- Discussed above

**Unfinished Business:**

Public Hearing July 1,2019 at 6:30- Reminder to Board

Randy McQuillin Tile Work- Trustee Kazmierczak states Maintenance has not had a chance to work on it because it is flooded.

JEDD- Trustee Wiland talked to Matt Gilroy asking for an informal agreement to be drawn up for all of the entities to review.

Unfinished Business (continued)

Lot Split for Austin Parcel Address: Co. Rd. EF Loc NW1/4 24-T7N-R8E- Trustee Kazmierczak states that Mr. Austin has agreed to attach the strip in question to one of the lots. The Board approves the lot split with this provision. Trustee Kazmierczak will contact Tammy Richardson and inform her of the Board's decision.

Maintenance Request Forms-

**104-19** Trustee Kazmierczak motioned to adopt the logging of Maintenance Requests and the status of them on trackable form created by Administrative Team, 2<sup>nd</sup> by Trustee Wiland.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

**Zoning:**

Trustee Kazmierczak had requested from Zoning Inspector Hallett in the past to send notification letters to the residents that have filed a Citizen's Concern. To his knowledge this hasn't been done. The Board will ask the Administrative Team to work with Zoning Inspector to create some type of letter by the July 15<sup>th</sup> meeting for the Board to review.

**Fire/Rescue:**

Fire Study- Trustee Weigel reported on the Informational Meeting that was held with Chief Crosley June 13<sup>th</sup>. Chief Crosley will have the final report within 90 days. Trustee Kazmierczak asked Trustee Weigel to contact Chief Crosley about the towers that transmit the calls to dispatch and often sends them to the wrong entities. Trustee Kazmierczak would also like to invite the Fulton County Commissioners to the final report meeting.

**Cemetery:**

1 Deed to sign

**Employee Reports:**

None

**Trustee Reports:**

**Trustee Weigel:**

None

**Trustee Wiland:**

None

**Trustee Kazmierczak:**

Trustee Kazmierczak has a Fulton County's EMA meeting as well as Fulton County's Visitors Bureau meeting.

Trustee Kazmierczak brought up the exchange of emails between Zoning Inspector Hallett and Mr. Kelley. Trustee Kazmierczak questions the use of a ramp extending off of a house and how the end of the ramp becomes the point to decide where accessory buildings are located. Trustee Kazmierczak is concerned if the ramp is removed then the accessory buildings become in violation of Zoning.

Trustee Kazmierczak has asked that Zoning Inspector Hallett attend the July 15<sup>th</sup> Board of Trustee meeting to discuss cemeteries and Zoning Regulations.

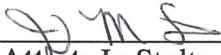
Trustee Reports- Trustee Kazmierczak (continued)

Trustee Kazmierczak states that the two Maintenance employees approached him again about raises. They feel they are being discriminated against because the Board gave a one time raise to the Administrative Team and they didn't get one. Fiscal Officer Stultz stated that the Board had done the same thing for Maintenance in a previous year and didn't give it to the Administrative Assistant, was that discrimination she questioned.

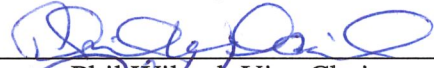
Trustee Kazmierczak brought up that resident Shawn Albert wanted reimbursed for the \$600.00 he spent last year trimming the tree that Swancreek Township trimmed this month to be able to do roadwork on Lee High Drive. Trustee Weigel has the O.R.C. code giving entities the right to do this without notification to the residents for this purpose. The Board will have the Administrative Team create a letter to be signed by the Trustees and mailed this week sighting the O.R.C. code and that Swancreek Township is willing to trim the tree to the trunk with their vendor, not one hired by Mr. Albert.

Trustee Weigel motioned to adjourn at 8:38p.m., 2<sup>nd</sup> by Trustee Kazmierczak

**Swancreek Township Board of Trustees**

  
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**Attest:** Jo Stultz, Fiscal Officer  
Swancreek Township  
July 1, 2019

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Trustee Travis Weigel, Chairman

  
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Trustee Phil Wiland, Vice Chairman

  
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Trustee Rick Kazmierczak